

**AGENDA
BOARD OF HEALTH
February 9, 2016**

**Meeting called to order
Oaths of Office
Roll Call**

Adequate notice of this meeting of the Board of Health was given as required by the Open Public Meetings Act as follows: Notice was given to both the Chatham Courier and the Morris County Daily Record on January 12, 2016; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 12, 2016; and notice was filed with the Township Clerk on January 12, 2016.

Selection of Board of Health President for 2016
Selection of Vice President for 2016

Resolutions

Resolution BH-2016-1 Establishing meeting dates for 2016
Resolution BH-2016-2 Designating official newspapers
Resolution BH-2016-3 Appointing Board Secretary
Resolution BH-2016-4 Appointing Board Attorney
Resolution BH-2016-5 Appointing Board Engineer

Approval of Minutes

December 8, 2015

Reports

Registered Environmental Health Specialist
Health Officer
Registrar of Vital Statistics

Discussion

Meeting Open to Public

Adjourn

RESOLUTION BH-2016-1

**RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM
IN THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING REGULAR
MEETING SCHEDULE FOR THE BOARD OF HEALTH DURING 2016**

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-6 et seq. requires that public bodies provide adequate notice of meetings;

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Chatham in the County of Morris, New Jersey, as follows:

- 1) During the calendar year 2016 meetings will be held by the Board of Health to discuss or act upon public business at 7:30 p.m., prevailing time, at the Municipal Building on the following dates: March 8, April 12, May 10, June 14, July 12, August 9, September 13, October 11, November 1, December 13, and January 10, 2017.
- 2) Certified copies of this Resolution shall be (a) mailed to The Chatham Courier, (b) mailed to the Morris County Daily Record, (c) filed with the Municipal Clerk of the Township of Chatham, (d) posted on the bulletin board in the main hallway of the Municipal Building, and (e) mailed to any person requesting notices of the meetings of the Board of Health, pursuant to N.J.S.A. 10:4-19 who has paid the required fee theretofore. The foregoing shall be accomplished within (7) days of the adoption of this Resolution.

Adopted: February 9, 2016

BOARD OF HEALTH OF
THE TOWNSHIP OF CHATHAM

Attest:

By: _____

Gregory J. LaConte, Secretary

RESOLUTION BH-2016-2

**RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM
IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING NEWSPAPERS
AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS OF SAID
BOARD OF HEALTH DURING 2016**

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-6 et seq., be given of meetings of public bodies as therein defined and in the manner therein set forth;

NOW, THEREFORE BE IT RESOLVED by the Board of Health of the Township of Chatham in the County of Morris, New Jersey, as follows:

1. The public place for posting of notices of meetings of the Board of Health for the calendar year of 2016 shall be on the bulletin board in the main hallway of the Municipal Building.
2. The sum of \$10.00 is hereby fixed as the fee to be paid by any person requesting that notices of the meetings of the Board of Health during the calendar year 2016 be mailed to such persons as specified in R.S.40:4-19, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
3. Certified copies of this Resolution shall be mailed by the Secretary of the Board of Health to **THE CHATHAM COURIER** and the **MORRIS COUNTY DAILY RECORD**, and a certified copy shall be filed with the Clerk of the Township of Chatham.

Adopted: February 9, 2016

BOARD OF HEALTH OF
THE TOWNSHIP OF CHATHAM

Attest:

By: _____

Gregory J. LaConte, Secretary

RESOLUTION BH-2016-3

**RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY, APPOINTING
GREGORY J. LACONTE BOARD SECRETARY**

WHEREAS, the Board of Health of the Township of Chatham, County of Morris, State of New Jersey, desires to appoint Gregory J. LaConte as Board Secretary for the period commencing January 1, 2016 and ending December 31, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Chatham as follows:

1. Gregory J. LaConte is hereby appointed as Board Secretary for a term commencing January 1, 2016 and terminating December 31, 2016.
2. The compensation to be paid to Gregory J. LaConte for services rendered to the Board shall be an annual salary in accordance with the Salary Resolution of the Township of Chatham.

Adopted: February 9, 2016

BOARD OF HEALTH OF
THE TOWNSHIP OF CHATHAM

Attest:

By: _____

Gregory J. LaConte, Secretary

RESOLUTION BH-2016-4

**RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM,
IN THE COUNTY OF MORRIS, NEW JERSEY, APPOINTING ATTORNEY
FOR THE BOARD FOR THE YEAR 2016**

WHEREAS, after consideration, the Board of Health of the Township of Chatham has determined to engage the services of Marisa A. Taormina, Esq. as attorney for the Board for the calendar year 2016.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Chatham, in the County of Morris, New Jersey, as follows:

1. Marisa A. Taormina, Esq. is hereby appointed as the attorney for the Board of Health for the calendar year 2016. The compensation for the services performed shall be within the amount provided in the 2016 Budget for the Board of Health legal services.
2. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5(a) (a) (i), and notice of the award shall be published as required by law.

Adopted: February 9, 2016

BOARD OF HEALTH OF
THE TOWNSHIP OF CHATHAM

Attest:

By: _____

Gregory J. LaConte, Secretary

RESOLUTION BH-2016-5

RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING A CONTRACT WITH HATCH MOTT MacDONALD FOR PROFESSIONAL CONSULTING ENGINEERING SERVICES

WHEREAS, the Board of Health of the Township of Chatham requires professional consulting engineering services in connection with the review of applications submitted to the Board for permits and other approvals;

WHEREAS, a proposed contract for professional consulting engineering services for the calendar year 2016 has been submitted to the Board by Hatch Mott MacDonald in the form marked "Appendix A" and attached to the Resolution, and such proposed contract is acceptable to the Board;

WHEREAS, funds will be available for payment for the services rendered by Hatch Mott MacDonald to the Board, such funds being available through technical review fees charges to applicants and/or through funds appropriated for Board operations in the 2016 Township of Chatham budget; and

WHEREAS, the Local Public Contracts Law requires that public notice be given of the award of any contract for professional services without competitive bidding.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Chatham, in the County of Morris, New Jersey, as follows:

1. A contract for professional consulting services during the calendar year 2016 is hereby awarded to Hatch Mott MacDonald such contract to be as set forth in "Appendix A" attached to this Resolution.
2. The Mayor is hereby authorized and directed to execute on behalf of the Board the contract awarded by Paragraph 1 of this Resolution, and the Township Clerk is hereby authorized and directed to attest such contract.
3. The award of contract pursuant to this Resolution is made without competitive bidding in accordance with the professional service provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i).
4. Notice of this contract award shall be published by the Secretary of the Board as required by law.
5. A certified copy of this Resolution shall be forwarded by the Secretary of the Board to Hatch Mott MacDonald.

Adopted: February 9, 2016

BOARD OF HEALTH OF
THE TOWNSHIP OF CHATHAM

Attest:

By: _____

Gregory J. LaConte, Secretary