

**MINUTES  
TOWNSHIP COMMITTEE  
REORGANIZATION MEETING  
JANUARY 3, 2014**

Committeeman Bailey Brower called the Reorganization Meeting of the Township Committee of the Township of Chatham to order at 4:04 P.M.

**Adequate Notice** of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on December 31, 2013; notice was posted on the bulletin board in the main hallway of the Municipal Building on December 31, 2013; and notice was filed with the Township Clerk on December 31, 2013.

Committeeman Brower led the flag salute.

**Invocation**

Monsignor Mahoney from Corpus Christi Church gave the invocation.

**Oath of Office**

Curt Ritter was sworn in as a Township Committee Member for a three-year term. The Township Clerk administered the oath.

Committeeman Brower took a moment to recognize Tom Salvas for his work with televising the Township Committee meetings and with updating the Township website. He also commented on the work done by former Mayor Nicole Hagner on the Township Committee.

Robert Gallop was sworn in as a Township Committee Member for a three-year term. The Township Clerk administered the oath.

**Roll Call**

Answering present to the roll call were Committeeman Ritter, Committeeman Sullivan, Committeewoman Abbott, Committeeman Gallop, and Committeeman Brower.

Committeewoman Abbott asked if the Township Committee could at this time go in to Executive Session. Attorney Cruz said that the reason for the Executive Session would have to be specified. Committeewoman Abbott said that it would be for discussion on appointments to various boards. Attorney Cruz recommended that the Township Committee proceed with the remainder of the business on the Agenda, and that Resolution 2013-004 and Resolution 2014-005 be pulled from the Consent Agenda for action following Executive Session.

**Selection of Mayor**

Committeewoman Abbott read a prepared statement supporting Committeeman Gallop for Mayor.

Committeeman Brower said that it has been a privilege to serve with Committeeman Gallop, however, he will be supporting Committeeman Sullivan for Mayor. Committeeman Brower also called for order when several members of the audience caused a disruption to the proceedings.

Committeewoman Abbott nominated Committeeman Robert Gallop to serve as Mayor for the year 2014. Committeeman Gallop seconded the nomination.

**Roll call:** Committeeman Ritter, Nay; Committeeman Sullivan, Nay; Committeewoman Abbott, Aye; Committeeman Gallop, Aye; Committeeman Brower, Nay.

**RESOLUTION 2014-001**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
CHATHAM SELECTING MAYOR FOR 2014**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that Kevin Sullivan is hereby selected as Mayor of the Township of Chatham for the year 2014.

Committeeman Brower nominated Committeeman Sullivan to serve as Mayor for the year 2014. Committeeman Ritter seconded the nomination.

**Roll call:** Committeeman Ritter, Aye; Committeeman Sullivan, Aye; Committeewoman Abbott, Nay; Committeeman Gallop, Nay; Committeeman Brower, Aye.

The Township Clerk administered the oath of office to Mayor Kevin Sullivan.

**Selection of Deputy Mayor**

Committeeman Gallop read a statement supporting Committeewoman Abbott for Deputy Mayor.

Committeeman Gallop nominated Committeewoman Abbott to serve as Deputy Mayor for the year 2014. Committeewoman Abbott seconded the nomination.

**Roll call:** Committeeman Ritter, Nay; Committeewoman Abbott, Aye; Committeeman Brower, Nay; Committeeman Gallop, Aye; Mayor Sullivan, Nay.

**RESOLUTION 2014-002  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
CHATHAM SELECTING DEPUTY MAYOR FOR 2014**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that Curt Ritter is hereby selected as Deputy Mayor of the Township of Chatham for the year 2014.

Committeeman Ritter read a prepared statement discussing his background, qualifications and reasons for running for office.

Committeeman Brower nominated Committeeman Ritter to serve as Deputy Mayor. Mayor Sullivan seconded the nomination.

**Roll call:** Committeeman Ritter, Aye; Committeewoman Abbott, Nay; Committeeman Brower, Aye; Committeeman Gallop, Nay; Mayor Sullivan, Aye.

The Township Clerk administered the oath of office to Deputy Mayor Curt Ritter.

**Mayor's Statement**

Mayor Sullivan gave the Mayor's Message 2014 (attached).

**Approval of Agenda**

Committeewoman Abbott asked that Resolution 2013-003 approving bylaws be pulled from the Consent Agenda for additional discussion. Attorney Cruz noted that the bylaws could also be amended at a future meeting. Resolution 2013-017 was also pulled from the Consent Agenda for a separate vote at the request of Committeeman Brower.

**Consent Agenda**

**RESOLUTION 2014-006  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING REGULAR MEETING  
SCHEDULE FOR THE TOWNSHIP COMMITTEE DURING 2014**

**WHEREAS**, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq. requires that public bodies provide adequate notice of meetings.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

1. During the calendar year 2014, meetings will be held by the Township Committee to discuss or act upon public business at 7:30 p.m. (unless otherwise noted), prevailing time, at the Municipal Building, 58 Meyersville Road, Chatham Township on the following dates:

January 23  
February 13  
February 27  
March 13  
March 27  
April 10  
April 24  
May 8  
May 22  
June 12  
June 26  
July 17  
August 21  
September 11  
September 25  
October 9  
October 23  
November 13  
December 11  
January 6, 2015

2. Certified copies of this Resolution shall be:
  - a) Mailed to the Chatham Courier;
  - b) Mailed to the Morris County Daily Record;
  - c) Filed with the Clerk of the Township of Chatham;
  - d) Posted on the bulletin board in the main hallway of the Municipal Building; and
  - e) Mailed to any person requesting notice of meetings to N.J.S.A. 10:4-19 who has paid the required fee thereof.
3. All of the foregoing shall be accomplished within seven (7) days of adoption of this Resolution pursuant to N.J.S.A. 10:4-18.

**RESOLUTION 2014-007**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON DELINQUENT TAXES**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that

1. The rate of interest to be charged by the Tax Collector on delinquent taxes on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2015.
2. The rate of interest to be charged by the Tax Collector on delinquent taxes in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2015.
3. Notwithstanding the provisions of this resolution, no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable.
4. A certified copy of this resolution shall be forwarded to the Tax Collector for his information and guidance.

**RESOLUTION 2014-008**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON DELINQUENT SEWER SERVICE CHARGES**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that:

1. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2015.
2. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2015.
3. A certified copy of this resolution shall be forwarded to the Sewer Accounts Clerk and the Township Auditor.

**RESOLUTION 2014-009**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO TAX SEARCHES AND ASSESSMENT SEARCHES**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham, Morris County, New Jersey, that

1. The Tax Collector of the Township of Chatham is hereby designated as the official to make examination of the Township record as to unpaid tax liens and to certify the results thereof pursuant to R.S. 54:5-11.
2. The Township Clerk is hereby designated as the official to make and issue certificates as to liability for assessment for municipal improvements pursuant to R.S. 54:5-18.1 et seq.
3. The Township Clerk is hereby designated as the official to make and issue certificates as to approval of subdivision of land pursuant to R.S. 40:55-1.24.

**RESOLUTION 2014-010**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO DEPOSITORIES FOR TOWNSHIP FUNDS**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham, Morris County, New Jersey, that

1. TD Bank N.A., Chatham, New Jersey; MBIA of Armonk, New York, and State of New Jersey Cash Management Fund, Jersey City, are hereby designated as depositories for Township Funds; and
2. Warrants for the withdrawal of funds from the above-mentioned depository be signed by the two members of the Township Committee serving on the standing Finance Committee and the Chief Financial Officer.
3. A certified copy of this resolution shall be forwarded to TD Bank N.A., MBIA of Armonk, New York and State of New Jersey Cash Management Fund.

**RESOLUTION 2014-011**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS OF SAID TOWNSHIP COMMITTEE DURING 2014**

**WHEREAS**, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq., requires that notification be given of meetings of public bodies as herein defined and in the manner therein set forth.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

1. The Chatham Courier and the Morris County Daily Record are hereby designated for the calendar year 2014 as the newspapers to receive notice of meetings of the Township Committee required by any and all sections of the Open Public Meeting Act, it appearing that these newspapers are most likely to inform the local public of such meetings.
2. The public place for the posting of notices of the meetings of the Township Committee for the calendar year 2014 shall be the bulletin board in the main hallway of the Township Hall.
3. The sum of \$35.00 is hereby fixed as the fee to be paid by any person requesting that notices of meetings of the Township Committee during that calendar year 2014 be mailed to such persons as specified in N.J.S.A. 10:4-19, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
4. A certified copy of this Resolution shall be mailed by the Township Clerk to the Chatham Courier and the Morris County Daily Record, and a certified copy shall be filed with the Clerk of the Township of Chatham.

**RESOLUTION 2014-012**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES OF THE TOWNSHIP**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that pursuant to N.J.S. 40:53-1, **the Chatham Courier and the Morris County Daily Record** are hereby designated as the official newspapers for the publications of all notices required by law to be published by the Township on and after January 1, 2014.

**BE IT FURTHER RESOLVED** that a copy of this resolution shall be published in the Chatham Courier and in the Morris County Daily Record on January 9 and January 16, 2014, and a certified copy of this resolution shall be forwarded to the Township Planning Board, Board of Adjustment, Board of Health, and any other Board or Body which shall have the occasion to publish a legal notice.

**RESOLUTION 2014-013**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL LEGAL SERVICES WITH ALBERT E. CRUZ OF DiFRANCESCO, BATEMAN, COLEY, YOSPLIN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C. FOR 2014**

**WHEREAS**, the Township of Chatham has a need to acquire professional legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and,

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, DiFrancesco, Bateman, Coley, Yosplin, Kunzman, Davis, Lehrer & Flaum, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that DiFrancesco, Bateman, Coley, Yosplin, Kunzman, Davis, Lehrer & Flaum, P.C. has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the DiFrancesco, Bateman, Coley, Yosplin, Kunzman, Davis, Lehrer & Flaum, P.C. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2014; and

**NOW THEREFORE, BE IT RESOLVED** that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with Albert E. Cruz of DiFrancesco, Bateman, Coley, Yosplin, Kunzman, Davis, Lehrer & Flaum, P.C. as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with 40A: 11-5 (1) (a) of the

Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

**BE IT FURTHER RESOLVED** that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

**RESOLUTION 2014-014**  
**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN**  
**CONTRACT FOR MUNICIPAL ENGINEERING SERVICES WITH**  
**JOHN K. RUSCHKE OF HATCH MOTT MacDONALD FOR 2014**

**WHEREAS**, the Township of Chatham has a need to acquire the services of a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and,

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Hatch Mott MacDonald has completed and submitted a Business Entity Disclosure Certification which certifies that Hatch Mott MacDonald has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the Hatch Mott MacDonald from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2014; and

**NOW THEREFORE, BE IT RESOLVED** that the Township of Chatham hereby appoints John K. Ruschke as Township Engineer and authorizes the Mayor and Clerk to enter into a contract with Hatch Mott MacDonald as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

**BE IT FURTHER RESOLVED** that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

**RESOLUTION 2014-015**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY REAPPOINTING**  
**DEBRA A. KING AS CHIEF FINANCIAL OFFICER.**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris, New Jersey that Debra A. King is hereby reappointed to serve as chief financial officer.

**RESOLUTION 2014-016**  
**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN**  
**CONTRACT FOR PROFESSIONAL AUDITING SERVICES WITH**  
**VM ASSOCIATES, INC. FOR 2014**

**WHEREAS**, the Township of Chatham has a need to acquire the professional auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500; and,

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, VM Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that VM Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous

one year, and that the contract will prohibit VM Associates, Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2014; and

**NOW THEREFORE, BE IT RESOLVED** that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with VM Associates, Inc. as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

**BE IT FURTHER RESOLVED** that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

**RESOLUTION 2014-018**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING A RISK MANAGEMENT CONSULTANT**

**WHEREAS**, the Township of Chatham has resolved to join the Morris County Municipal Joint Insurance Fund, following a detailed analysis; and

**WHEREAS**, the bylaws of said funds require that each Governing Body appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

**WHEREAS**, the Board of Fund Commissioners established a fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

**WHEREAS**, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

**NOW THEREFORE**, be it resolved that the Township of Chatham does hereby appoint David J. Sgalia of Henry O. Baker Insurance Group as its Risk Management Consultant in accordance with the Fund's bylaws; and

**BE IT FURTHER** resolved that the governing Body is hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5(1)(a)(i).

**RESOLUTION 2014-019**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING MEMBERS OF LOCAL EMERGENCY PLANNING COMMITTEE**

**BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the following individuals be appointed to the Local Emergency Planning Committee for a term ending December 31, 2014:

Nicole Hagner	Coordinator
Lt. Tom Miller	Deputy Coordinator
Richard Kern	Deputy Coordinator
Jim Condu	Deputy Coordinator
	Mayor
Albert E. Cruz	Attorney
Thomas E. Ciccarone	Township Administrator
Chief	Green Village Volunteer Fire Department
Chief	Chatham Township Volunteer Fire Department
John Pacelli	Manager Department of Public Works
Captain	Chatham Emergency Squad
Lisa Gulla	Health Officer
Barbara Chestnut	Red Cross Administrator
Superintendent	School District of the Chathams
Ed Guy	RACES-radio Official

**RESOLUTION 2014-020**

**RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY DESIGNATING INSURANCE FUND COMMISSIONER**

**WHEREAS**, the Township of Chatham is a member of the Morris County Municipal Joint Insurance Fund, and

**WHEREAS**, it is necessary to designate a Township Official to serve as a Fund Commissioner to represent the Township at meetings of the Fund;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

Township Administrator, Thomas E. Ciccarone, is hereby designated to serve as the Township’s Fund Commissioner in the Morris County Municipal Joint Insurance Fund.

Administrative Assistant/Chief Financial Officer, Debra A. King, is hereby designated to serve as the Alternate Township’s Fund Commissioner.

**RESOLUTION 2014-021**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING TEMPORARY BUDGET APPROPRIATION FOR 2014**

**WHEREAS**, 40A:5-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2014 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided;

**WHEREAS**, the date of this resolution is within the first thirty days of 2014, and

**WHEREAS**, the total appropriations in the 2013 Budget, less appropriations made for capital improvement fund, debt service, and relief of the poor (public assistance) are as follows:

General	\$ 13,280,640.00
Sewer No. 1	\$ 1,726,001.00
Sewer No. 2	\$ 455,108.00

**WHEREAS**, 26.25% of the total appropriations in the 2013 Budget less appropriations for capital improvement fund debt service and relief of the poor (public assistance) in the said 2013 Budget is as follows:

General	\$ 3,486,168.00
Sewer No. 1	\$ 453,075.00
Sewer No. 2	119,465.00

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

General Administration	
Salaries and Wages	\$ 70,000.00
Other Expenses	16,000.00
Mayor and Twp. Committee	
Salaries and Wages	
Other Expenses	\$250.00
Municipal Clerk	
Salaries and Wages	\$22,000.00
Other Expenses	\$5,000.00
Financial Administration	
Salaries and Wages	\$ 2,000.00

Other Expenses	500.00
Audit Services	
Other Expenses	\$ 11,000.00
Computerized Data Processing	
Salaries and Wages	\$8,500.00
Other Expenses	600.00
Assessment of Taxes	
Salaries and Wages	\$22,100.00
Other Expenses	\$1,500.00
Collection of Taxes	
Salaries and Wages	\$16,500.00
Other Expenses	2,000.00
Legal Services and Costs	
Other Expenses	40,000.00
Engineering Services and Costs	
Other Expenses	\$ 30,000.00
Public Building and Grounds	
Salaries and Wages	\$146,000.00
Other Expenses	20,000.00
Planning Board	
Salaries and Wages	\$1,600.00
Other Expenses	7,000.00
Board of Adjustment	
Salaries and Wages	\$1,600.00
Other Expenses	4,000.00
Insurance	
Liability	\$70,000.00
Worker's Compensation	56,600.00
Group Insurance Plan	470,000.00
Public Safety	
Fire	
Other Expenses	\$ 50,000.00
Aid to Volunteer Fire Co.	20,000.00
Police	
Salaries and Wages	\$680,000.00
Other Expenses	40,000.00
Police Dispatch / 911	
Other Expenses	58,000.00
First Aid Organization – Contribution	2,000.00
Emergency Management Services	
Salaries and Wages	\$ 2,625.00
Other Expenses	200.00
Road Repairs and Maintenance	
Salaries and Wages	\$171,000.00
Other Expenses	40,000.00

Tree Protection	\$,100.00
Environmental Commission	\$1,000.00
Solid Waste Collection	
Salaries and Wages	\$50,000.00
Other Expenses	45,000.00
Vehicle Maintenance	
Other Expenses	\$ 20,000.00
Board of Health	
Salaries and Wages	\$1,275.00
Other Expenses	32,000.00
Animal Control Service	
Other Expenses	\$1,500.00
Recreation Services and Programs	
Salaries and Wages	\$ 22,000.00
Other Expenses	15,000.00
Colony Pool	
Salaries and Wages	
Other Expenses	25,000.00
Maintenance of Parks	
Other Expenses	\$ 00
Celebration of Public Event, Anniversary or Holiday	\$1,000.00
Code Enforcement and Administration	
Salaries and Wages	\$80,000.00
Other Expenses	8,000.00
Utilities:	
Electricity	\$30,000.00
Street Lighting	15,000.00
Telephone	20,000.00
Water	6,500.00
Natural Gas	12,000.00
Gasoline	32,000.00
DCRP	2,000.00
Social Security System (O.A.S.I.)	\$65,000.00
Municipal Court	
Other Expenses	20,000.00
Maintenance of Joint Free Public Library	\$260,000.00
Affordable Housing	
Other Expenses	1,600.000
LOSAP	\$ 20,000.00
Municipal Alliance Grant	\$ 9,721.00
Matching Funds for Grant	2,430.25

Debt Service	
Payment of Bond Principal	415,000.00
Payment of Bond Interest	83,625.00

**Water Pollution Control - Sewer Utility No. 1**

Salaries and Wages	\$150,000.00
Other Expenses	290,000.00
Social Security	<u>13,000.00</u>
Total	<b>\$ 453,000.00</b>

Capital Outlay	\$ 17,500.00
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Debt Service	
Payment of Bond Principal (Wastewater Loan)	\$ 8,312.54
Payment of Bond Interest (Wastewater Loan)	\$ 13,212.51

**Water Pollution Control - Sewer Utility No. 2**

Salaries and Wages	\$32,000.00
Other Expenses	85,000.00
Social Security	<u>2,200.00</u>
Sub-total	<b>\$119,200.00</b>

Capital Outlay	\$ 10,000.00
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Payment of Bond Principal	\$100,000.00
Payment of Bond Interest	\$5,906.25

**RESOLUTION 2014-022**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIALIZED LEGAL SERVICES FROM BOND COUNSEL**

**WHEREAS**, the Township of Chatham has a need to acquire specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the anticipated term of this contract is 1 year; and

**WHEREAS**, Rogut McCarthy LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Rogut McCarthy LLC has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit Rogut McCarthy LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2014; and

**NOW THEREFORE, BE IT RESOLVED** that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract for specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township with Rogut McCarthy LLC as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

**BE IT FURTHER RESOLVED** that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

**BE IT FURTHER RESOLVED** that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

**RESOLUTION 2014-023**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICIAL**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham in accordance with N.J.A.C. 17: 27-3.5, "Designation of Public Agency Compliance Official", Gregory J. LaConte is hereby appointed the Public Agency Compliance Official.

**RESOLUTION 2014-024**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING MEMBERS TO THE MUNICIPAL ALLIANCE COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following be appointed to the Municipal Alliance Committee of the Chathams for the year 2014.

Jean Earle  
Detective Michael Sawyer  
Patrolman Muta Blanford  
Jill Perrin  
Psomi Psomas-Jackloski  
Susan Serrao  
Catherine Marino  
Jane Devlin  
Michelle Higgins  
Laura Nonnenmacher  
Anna Riker  
Kathy Abbott  
Alan Routh  
Daniel Marino  
Stacey Ewald  
Roselle Chin

**RESOLUTION 2014-025**  
**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A CASH MANAGEMENT PLAN**

**WHEREAS**, N.J.S.A. 40A:5-14 mandates that the Governing Body shall, by Resolution passed by a majority of the membership thereof, approve a Cash Management Plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham as follows:

1. The attached Cash Management Plan will guide the investment of idle funds of the Township of Chatham.
2. The attached Cash Management Plan includes a policy Statement to guide its implementation.
3. The Chief Financial Officer will administer the plan.
4. The Plan is subject to annual audit; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution with Cash Management Plan attached shall be forwarded to the following:

- A. The Chief Financial Officer of the Township.
- B. The Township Auditor.
- C. All appropriate depositories

This Resolution shall take effect immediately.

**RESOLUTION 2014-026**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING SERVICE CHARGES FOR RETURNED CHECKS**

**WHEREAS**, P.L. 1990, Chapter 105, supplementing Title 40 of the New Jersey State Revised Statutes has been enacted to allow a municipality the authority to impose a service charge to be added on an account which was by check or other written instrument returned for insufficient funds; and

**WHEREAS**, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Tax Collector be authorized to charge the aforementioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds during 2014; and

**BE IT FURTHER RESOLVED**, that the Tax Collector may require future payments to be tendered in cash or by certified or cashier's check; and,

**BE IT FINALLY RESOLVED** that a certified copy of this Resolution be forwarded to the Township Treasurer, Tax Collector and Township Auditor.

**RESOLUTION 2014-027**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDED A PROFESSIONAL SERVICES CONTRACT FOR LABOR COUNSEL**

**WHEREAS**, the Township of Chatham is in need of the services of a professional labor attorney to assist with legal advice relating to general employment law related issues which may include reviewing and revising existing documents and providing training on employment related issues, and

**WHEREAS**, the Township Administrator has recommended the appointment of the firm Nukk-Freeman & Cerra, P.C. to provide the services listed above.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that a professional service contract is hereby awarded to Nukk-Freeman & Cerra, P.C. in accordance with a proposal submitted and on file in the Office of the Township Clerk.

**RESOLUTION 2014-028**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES**

**BE IT RESOLVED** that bills in the total amount of \$34,598.02 be paid.

**RESOLUTION 2014-029**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPROVING MINUTES OF MEETINGS**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on December 12, 2013.

**RESOLUTION 2014-030**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPROVING EXECUTIVE SESSION MINUTES OF MEETINGS**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on December 12, 2013.

**RESOLUTION 2014-031**

**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, RELEASING DEVELOPER ESCROW ACCOUNT AND/OR PERFORMANCE BOND BALANCES**

**WHEREAS**, developers are required to deposit monies with the Township for the purposes of offsetting Township professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

**WHEREAS**, these deposited monies, following all necessary withdrawals to cover Township expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Township resolution authorizing such release.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following guarantee amount or account balances, with interest adjustments as prescribed by state and local laws, may be released to the depositor of record:

<b>NAME</b>	<b>Project</b>	<b>A/C NUMBER</b>	<b>AMOUNT</b>
James Zukaukas 50 Rolling Hill Drive Chatham, NJ 07928	ROI 12-102.04-2	7761693188	\$488.89
Braemar Homes Attn: JoAnn Tracy 50 Route 46, Suite 100 Parsippany, NJ 07054	EIF 02-48.17-129 323 Green Village Road	7200038971	\$2650.81

Committeeman Brower asked about the fee for returned checks per Resolution 2014-026. Attorney Cruz said that he would check to see if there are any statutes that govern what the fee should be.

Deputy Mayor Ritter moved to approve the Consent Agenda. Committeeman Brower seconded the motion.

**Roll call:** Committeewoman Abbott, Aye; Committeeman Gallop, Aye; Committeeman Brower, Aye; Deputy Mayor Ritter, Aye; Mayor Sullivan, Aye.

**Resolutions**

**RESOLUTION 2014-003  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
ADOPTING RULES AND ORDER OF BUSINESS OF THE TOWNSHIP COMMITTEE**

**BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY**, that the following Rules and Order of Business of the Township Committee are hereby adopted:

**RULES AND ORDER OF BUSINESS  
OF THE TOWNSHIP COMMITTEE**

**ARTICLE I.**

**Robert's Rules of Order Newly Revised.**

The deliberations of the Township Committee shall be governed by Robert's Rules of Order Newly Revised.

**ARTICLE II.**

**Meetings.**

Section 1. The Mayor shall preside at all meetings of the Township Committee. In the absence of the Mayor, the Deputy Mayor shall perform all the duties of the Mayor. The Mayor shall on all occasions preserve order and shall cause the arrest or removal of all persons who interrupt the proceedings of the Township Committee.

Section 2. The Mayor shall decide all questions of order subject to appeal to the Township Committee.

Section 3. Each member of the Township Committee, including the Mayor, shall have the right to make and second motions and nominations and to vote thereon.

Section 4. Regular and Conference (“Workshop”) meetings shall be held as scheduled at the annual organization meeting each year or as rescheduled by resolution adopted at a regular meeting.

Section 5. Special meetings shall be held as provided by Code of the Township of Chatham and applicable State law. Upon the filing of a proper call for a special meeting, the Township Clerk shall give at least two (2) business days’ notice thereof with a copy of the call to all members of the Township Committee by delivery to each member personally or to each member’s residence. Copies of the notice shall be promptly released to the news media and posted in a prominent place in the Township Hall.

Section 6. Regular and Conference (“Workshop”) meetings of the Township Committee shall be open to the public. A portion of all Regular and Conference meetings shall be set aside for citizens to address the Township Committee on any matter of interest.

Section 7. All items of business on a consent agenda will be delivered to each member of the Township Committee at least 2 days prior to the meeting at which it is to be considered, unless circumstances do not permit advance delivery.

Section 8. No new business will be considered after 11 PM. This rule may be waived by an affirmative vote of a majority of the Township Committee Members then present. In all instances Township Committee meetings will adjourn no later than 12 AM (midnight).

Section 9. All Township Committee meetings will be conducted in accordance with the requirements of the Open Public Meetings Act. (N.J.S.A. 10:4-6 et seq.)

### **ARTICLE III.**

#### **Order of Business.**

Section 1. The following shall be the normal order of business of all Regular meetings of the Township Committee:

1. Meeting called to order.
2. Open Public Meetings Act announcement.
3. Salute to flag.
4. Roll Call.
5. Review and acceptance of agenda.
6. Special Recognition/Awards.
7. Reports.
8. Hearing of citizens.
9. Public Hearing and final adoption of ordinances.
10. Introduction of ordinances.
11. Adoption of resolutions.
12. Miscellaneous business.
13. Hearing of Citizens (Time Permitting)
14. Closed session resolution; if applicable.
15. Adjournment.

Section 2. The final agenda shall be adopted as amended, if need be, by vote of the Township Committee at the start of each meeting.

Section 3. The agendas for the conference meetings of the Township Committee shall be as the Township Committee may agree upon at a prior meeting or at the conference meeting.

Section 4. Hearing of the citizens will be limited to 30 minutes. Citizens will be restricted to discuss only those topics not subject of a public hearing. Each speaker will be limited to three minutes. These time limits may be extended at the discretion of the Mayor.

Section 5. Sub-Committee chairpersons and liaisons will provide short update reports to the Township Committee during the report section of meetings.

Section 6. The Chief of Police, Public Works Manager, Recreation Director and Township Administrator shall report on a quarterly basis to the Township Committee, during the report section of meetings.

### **ARTICLE IV**

#### **Committees and Boards**

Section 1. The Township Committee hereby creates six Standing Committees, each consisting of two (2) members of the Township Committee as follows:

1. Public Safety/Emergency Management
2. General Administration/Personnel
3. Budget/Finance
4. Public Works
5. Land Use/Planning Board

6. Communications

Note: The Township Administrator shall supervise all departments, attend all meetings of the Standing Committees and implement the policies adopted by the Township Committee. The Standing Committees are not authorized to exert any administrative control over the departments assigned.

Section 2. Except as otherwise required by State statute and the Code of the Township of Chatham, the Mayor shall appoint members to the various Township boards with the approval of the Township Committee.

Section 3. The Township Committee may appoint advisory committees for special purposes composed of no more than 2 Members of Township Committee and such other Administrative staff members and members of the general public as it deems necessary and appropriate.

Section 4. At the time of creation of an advisory committee, the Township Committee shall establish the duration of the advisory committee. No advisory committee shall take a position on behalf of the Township Committee without the Township Committee's approval.

Section 5. A member of the Township Committee, appointed by the Committee, shall serve as liaison to the following Boards, Commissions and Community Groups:

- Board of Education
- Colony Pool Advisory Committee
- Emergency Management Council (Mayor)
- Environmental Commission
- Senior Citizens Center
- League of Municipalities (State and County)
- Community Development Revenue Sharing Committee

Section 6. A member(s) of the Township Committee, appointed by the Committee, shall serve as a member of the following Boards and Committees:

- Joint Recreation Advisory Committee of the Chathams
- Joint Municipal Court Committee (2 members)
- The Board of Health
- The Board of Trustees of the Joint Library of the Chathams (Mayor or Mayor's designee)
- Open Space
- Joint Community Garden

**ARTICLE V.**

**Ordinances.**

Section 1. All proposed ordinances, supplements to and amendments of ordinances shall be presented in writing at a regular meeting, except in those instances when the Township Committee decides to act on an ordinance at a conference or special meeting.

Section 2. Every ordinance duly passed by the Township Committee shall be recorded by the Township Clerk in the Township Ordinance Book, with a proper index. Each ordinance entered in the Ordinance Book shall be compared with the original and shall not be entered unless it is identical in content with such original. The Township Clerk shall enter at the foot of the ordinance the date it was passed and the number and page of the Minute Book containing the minutes of the meeting at which it was passed. Each ordinance entered in the Ordinance Book shall be signed by the Mayor or Deputy Mayor and the Township Clerk.

Section 3. The Township Ordinance Book is hereby established as the original permanent record of the Ordinances of the Township.

Section 4. All ordinances shall be introduced, considered, read, heard, adopted and published in accordance with applicable law and inserted in the correct place in the Code of the Township of Chatham.

**ARTICLE VI.**

**Filings.**

Section 1. The Township Committee shall file with the Township Clerk all ordinances, resolutions, reports, petitions, correspondence and other papers considered by or presented to the Township Committee.

**ARTICLE VII.**

**Minutes.**

Section 1. The Township Clerk shall keep minutes of all Township Committee meetings as provided by law.

Section 2. Draft minutes for all meetings shall be delivered to the Township Committee Members no later than the Friday preceding the next regular meeting. Such minutes shall be clearly marked as a draft minutes.

Section 3. Minutes will be filed into the minute book and released to the public only by the Township Clerk and only after approval by the Township Committee.

Section 4. All open sessions of the regular and conference meetings will be recorded.

Section 5. The recordings will be kept by the Township Clerk as required by law.

Section 6. The recordings will be made available to the public at the Township Clerk's office only after the related minutes have been approved by the Township Committee.

Section 7. The approved minutes shall become the official record of the meeting.

### **Article VIII.**

#### **Code of Conduct.**

Section 1. No member of the Township Committee, including the Mayor, can conduct business for, or on behalf of, the Township without express, specific approval of the Township Committee. This includes all correspondence, written or otherwise, negotiations, and the like.

Section 2. It is the responsibility of each Committee member to disclose to the Township Attorney any personal or private interest, directly or otherwise, in any question or measure proposed or pending before the Township Committee. The Township Attorney will determine whether a conflict of interest exists.

Section 3. A member of the Township Committee who has a conflict of interest on a particular matter shall neither vote on nor take part in discussion of same.

Section 4. A member of the Township Committee shall not use or disseminate confidential information acquired by or available to them for personal gain or for personal, non-Township business related reasons. Any Member who is aware of a breach of confidentiality, is expected to bring forth that information to the appropriate officials in a timely manner.

### **ARTICLE IX.**

#### **Township Administrator.**

Section 1. The Township Administrator shall be the Chief Administrative Officer of the Township, shall supervise all Departments, perform the duties of Township Administrator as specified in the Code of the Township and shall be responsible to the Township Committee for the proper and efficient administration of Township affairs. The Township Administrator shall prepare the annual budget

Section 2. The Township Administrator shall make reports to the Township Committee as requested and shall make an annual report of his work. The municipal budget shall be prepared by the Township Administrator and presented to the Township Committee at a public meeting in January.

Section 3. It is intended that the Township Committee shall act in all matters as a body. Members of the Township Committee shall not seek individually to influence the official acts of the Township Administrator or any other officer or to interfere in any way with the performance by such officers of their duties.

Committeewoman Abbott noted a typographical error pertaining to the number of standing committees, and the Township Clerk said that he would make the appropriate change. Committeewoman Abbott also addressed the budget calendar, and suggested that the bylaws should require budget presentations at an earlier time. Administrator Ciccarone addressed the statutory requirements for the budget calendar, as well as modifications to said calendar often made by the State. He also said that full budget presentations in the Fall months would be premature as certain pertinent data would not yet be available, however updates can be given at any time. Administrator Ciccarone also explained that the salary ordinance and salary resolution for 2014 were dealt with in December for bookkeeping reasons. Committeewoman Abbott asked that the Township Committee receive a budget timeline so they know what steps are coming up.

Committeeman Brower commented on a clause in the Code of Conduct in the bylaws regarding use of information obtained in Executive Session for personal gain. Deputy Mayor Ritter added the clause should refer to "non-Township" rather than "non-City" business. Attorney Cruz said that he could consider ways in which that section could be made stronger.

Committeeman Gallop suggested that the bylaws should require that conflicts of interest should be submitted in writing to the whole Township Committee. Attorney Cruz said that in some cases a Committee member might not become aware that they have a conflict of interest until the meeting in question, which would make requiring advance written notice of conflicts problematic. He also said that the topic of disclosing conflicts of interest could be further considered and discussed, and he does not think that it should be modified without careful consideration. Administrator Ciccarone added that there are other ethical standards for government officials set forth by the State.

Deputy Mayor Ritter moved to pass Resolution 2014-003. Committeeman Brower seconded the motion.

**Roll call:** Committeewoman Abbott, Aye; Committeeman Gallop, Aye; Committeeman Brower, Aye; Deputy Mayor Ritter, Aye; Mayor Sullivan, Aye.

**RESOLUTION 2014-017**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM**  
**AUTHORIZING ANNUAL EMPLOYEE APPOINTMENTS FOR 2014**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following appointments be made effective January 1, 2014:

Administrative Assistant	Debra King
Tax Assessor	Glen Sherman
Assistant Assessor/Recycling Coordinator	Eileen Hladky
Collector of Dog & Cat License Fees	Kali Tsimboukis
Accounting Clerk	Erin Shaw
Recreation Director	Jack Conway
Planning/Zoning Board Manager	Kali Tsimboukis
Assistant Tax and Utility Collector	Ann Libretti
Administrative Secretary, Police Department	Scott Baumann
Administrative Assistant, Police Department	Barry Howard
Fire Official/Prevention Inspector	Eric Delizio
Electrical Subcode Official	Dennis Bettler
Fire Subcode Official	Chris Gibbons
Plumbing Subcode Official	Gregory Impink
Construction Official/ Building Subcode Official	Kevin Kelly
Building Inspector	Kali Tsimboukis
Senior Technical Assistant to Construction Official	Chrisanthy LaBua
Construction Office Secretary	Marc Christensen
Chief Operator, Water Pollution Control	Christie Tragno
Secretary, Public Works	Eileen Hladky
Developer's Escrow Administrator	Tom Salvas
Government Access TV/Community Bulletin Board Manager	John Pacelli
Public Works Manager	Gregory Impink
Deputy Zoning Officers	Thomas Ciccarone
	John Ruschke
Crossing Guards	Timothy Sugrue
	Jacqueline McCabe
	Robert Hathaway
	Carmela D'Amelio
Special Police Officer	Scott Baumann

Deputy Mayor Ritter asked if Resolution 2014-017 should reflect that the individual who is the Administrative Assistant is also the CFO. Administrator Ciccarone explained that the CFO appointment was already handled by a separate resolution on the Consent Agenda, and because it is a statutory position it needs to be handled separately.

Committeewoman Abbott moved to pass Resolution 2014-017. Deputy Mayor Ritter seconded the motion.

**Roll call:** Committeewoman Abbott, Aye; Committeeman Gallop, Aye; Committeeman Brower, Abstain; Deputy Mayor Ritter, Aye; Mayor Sullivan, Aye.

**Hearing of Citizens/Petitions**

Mayor Sullivan opened the Hearing of Citizens.

1. Beverly LaPuma, 44 Wynwood Road, said that she thinks experience is important. She also said that bylaws dates are important, and she addressed conflicts of interest. Mrs. LaPuma also said that there should be more public involvement before decisions are made.

Seeing no further comment, Mayor Sullivan closed the Hearing of Citizens.

Mayor Sullivan recognized the presence of former Governor Donald DiFrancesco, and thanked him for attending.

**Executive Session**

**RESOLUTION 2014-P-01  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING  
CONFERENCE OF THE TOWNSHIP COMMITTEE WITH THE PUBLIC EXCLUDED**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that it adjourn to an executive session to discuss the following subject matters without the presence of the public in accordance with the provisions of N.J.S.A. 10:4-2b

**Personnel Matters – Board Appointments**

The matters discussed will be made known to the public at such time as appropriate action is taken on said matters, and when disclosure will not result in unwarranted invasion of individual privacy or prejudice to the best interests of the Township of Chatham; provided such disclosure will not violate Federal, State or Local Statutes and does not fall within the attorney/client privilege.

Committeewoman Abbott specified she wanted to discuss appointments to various boards and committees in Executive Session.

Committeeman Brower made a motion to pass Resolution 2014-P-01 to enter Executive Session at 5:30 PM. Committeewoman Abbott seconded the motion.

**Roll call:** Committeewoman Abbott, Aye; Committeeman Gallop, Aye; Committeeman Brower, Aye; Deputy Mayor Ritter, Aye; Mayor Sullivan, Aye.

Mayor Sullivan announced that the Township Committee would be taking formal action upon returning from Executive Session.

The Township Committee returned from Executive Session at 7:10 PM.

**RESOLUTION 2014-004  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
CHATHAM DESIGNATING COMMITTEE ASSIGNMENTS AND LIAISONS**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that Township Committee assignments be made as follows:

<u>Name of Committee</u>	<u>Committee members</u>
Joint Recreation Advisory Committee	Kevin Sullivan and Kathy Abbott
Joint Library Trustees	Curt Ritter
Board of Health	Bailey Brower
Open Space Committee	Robert Gallop
Land Use/Planning Board (2 members)	Bailey Brower and Kathy Abbott
Joint Municipal Court (2 members)	Kevin Sullivan and Robert Gallop
Community Garden	Kathy Abbott

<u>Name of Standing Committee</u>	<u>Committee members</u>
Public Safety/Emergency Management	Curt Ritter and Robert Gallop

General Administration/ Personnel	Kevin Sullivan and Curt Ritter
Public Works	Bailey Brower and Kevin Sullivan
Communication (Television/Website)	Curt Ritter and Kathy Abbott
Budget/Finance	Kevin Sullivan and Kathy Abbott

**Liaisons**

Mayor’s Wellness Campaign	Kevin Sullivan
Environmental Commission	Curt Ritter
Colony Pool Advisory	Kathy Abbott
Senior Citizen Center	Bailey Brower
Board of Education	Robert Gallop
Municipal Alliance Liaison	Kathy Abbott
Emergency Management Council (OEM)	Curt Ritter
Fire Department Liaison	Curt Ritter
Rescue Squad Liaison	Kevin Sullivan
CERT Liaison	Kevin Sullivan
Historical Society	Bailey Brower
County League of Municipalities	Kathy Abbott
State League of Municipalities	Robert Gallop
CDRS Committee	Kathy Abbott
Shared Services	Kevin Sullivan
Cross Acceptance Committee	Curt Ritter
COAH Compliance/Implementation	Bailey Brower
Transportation/Alternate Transportation	Bailey Brower
County Freeholder Liaison	Kathy Abbott
SEAMLESS Liaison	Kathy Abbott
Business/Chamber of Commerce	Robert Gallop
Wildlife Management	Curt Ritter

**Special Project Liaisons**

Rolling Knolls Landfill	Robert Gallop & Kathy Abbott
Wastewater Treatment	Kevin Sullivan

The Township Clerk read aloud Resolution 2014-004 for the record.

Committeeman Brower moved to pass Resolution 2014-004. Committeewoman Abbott seconded the motion.

**Roll call:** Committeewoman Abbott, Aye; Committeeman Gallop, Aye; Committeeman Brower, Aye; Deputy Mayor Ritter, Aye; Mayor Sullivan, Aye.

**RESOLUTION 2014-005**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AND MAYOR’S APPOINTMENTS FILLING VARIOUS BOARD AND COMMITTEE VACANCIES FOR SPECIFIC TERMS**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following board and committee appointments be made:

**Planning Board: Mayor’s Appointments**

- |    |           |                   |                                 |
|----|-----------|-------------------|---------------------------------|
| 1. | Class I   | Kathy Abbott      | (2014)                          |
| 2. | Class II  | Thomas Ciccarone  | (2014)                          |
| 3. | Class III | Bailey Brower Jr. | (2014)                          |
| 4. | Class IV  | Joseph Saluzzi    | (2017)                          |
| 5. | Class IV  | Nicole Hagner     | (2016) – Filling Unexpired Term |
| 5. | Alt. 1    | Lydia Chambers    | (2015)                          |

**Zoning Board of Adjustment**

- |    |                |        |
|----|----------------|--------|
| 1. | Anthony Vivona | (2017) |
| 2. | Glen Nelson    | (2017) |
| 3. | Tina Romano    | (2017) |

**Board of Health: Mayor’s Appointments**

- |    |                |        |
|----|----------------|--------|
| 1. | John Nachtigal | (2016) |
|----|----------------|--------|

2. Laura Downey (2016)
3. Bailey Brower – Liaison (2014)

**Environmental Commission: Mayor’s appointments**

1. Frank Esposito (2016)
2. Marilyn Murray (2016)
3. Michael Kelly – Alternate #2 (2015)

**Colony Pool Advisory Committee: Committee appointments**

1. Carole Bhalla (2016)

**Open Space Advisory Committee: (one year terms)**

1. Greg Borsinger (2014)
2. Sarah Fechtner (2014)
3. Joe Basralian (2014)
4. Susan Hoag (2014)
5. Abigail Maddi (2014)

**Joint Recreation Advisory Committee: Committee appointments**

1. Paul Anello (2016)

**Joint Community Garden Committee**

1. Kathy Abbott (Liaison) (2014)
2. Elin Krhoun (2014)
3. Caroline Yourcheck (2014)
4. Jessica Romeo (2014)
5. Diane DuBrule (2014)

The Township Clerk read aloud Resolution 2014-005 for the record.

Deputy Mayor Ritter moved to pass Resolution 2014-005. Committeeman Brower seconded the motion.

**Roll call:** Committeewoman Abbott, Aye; Committeeman Gallop, Aye; Committeeman Brower, Aye; Deputy Mayor Ritter, Aye; Mayor Sullivan, Aye.

Committeeman Brower moved to adjourn at 7:15 PM. Deputy Mayor Gallop seconded the motion, and it carried unanimously.

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Gregory J. LaConte  
Municipal Clerk

## Mayor Kevin Sullivan's Statement January 3, 2014

Good Afternoon and welcome to our 2014 Reorganization Meeting. I want to thank Committeeman and former Mayor Brower for nominating me for the position of Mayor. I am honored and look forward to working with all the members of the Township Committee. The township is the oldest form of government in New Jersey and as such, we are a committee of equals. I believe as a town we are fortunate to have such a talented group of individuals serving on this committee. Kathy Abbott, amongst other things, has an abundance of knowledge and experience working on environmental issues. Bob Gallop affords the committee a legal perspective to decisions and brings a passion for public safety. Bailey Brower, senior statesman and the most experienced member of the committee, has a wealth of knowledge on a wide variety of issues. Additionally, he brings a first person 'town historical perspective' to the committee. Curt Ritter, our newest member to the committee, is a communications specialist. Curt will bring much needed skills to the committee to enhance our capabilities to reach the residents of Chatham in a rapidly changing technological world. I would also like to thank former Mayor Nicole Hagner for her support over the past year in addition to her 9 years of service to the committee, the previous four years as Mayor. She made numerous accomplishments and contributions to the town.

I would like to welcome Mr. Albert Cruz, our new town attorney. The committee looks forward to working with Mr. Cruz who has extensive experience working with a variety of municipal governments.

While perusing John Cunningham's book, *Chatham at the Crossing of the Fishawack*, it was clear that even though the township has changed in the last 208 years, we as a governing body and a town are still dealing with similar issues. At one of the first township meetings in 1806 the issue on the agenda was stray dogs. While the dog issue seems to have been resolved, today we are dealing with bears and just last week a beaver in Roxbury chewed a tree down, falling on wires that knocked out power for several hours. The old maxim, the more things change, the more they stay the same was never more true. Maintaining that bucolic setting of 1806, in the face of urban sprawl and technological advancements will be a major challenge to this committee and those in future years.

As for 2014, issues may be a bit more complicated in nature but the challenges to the committee will remain the same. Delivering and improving on essential services where we can, while maintaining a strong financial position.

In the coming year we will be working again to update communications, make capital expenditures that will enhance the town's abilities to respond to emergencies, continued improvements to our roads and always keeping a focus on public safety. Our township engineer, John Ruschke, has been working on a major 6.9 million dollar upgrade to our sewer system. Our former Mayor Nicole Hagner and town administrator Tom Ciccarone, helped secure funding for this project at close to 0%. While we know there are no free lunches, taking advantage of the low interest rate environment and state sponsored programs is effective policy and helps keep us, as a town, in that strong financial position.

Last night's snow storm prompting a State of Emergency, and the everlasting reminder of Sandy, should remind us however, that government can not be all things to all people, nor should it be. As individuals we need to prepare ourselves for emergencies and for the safety of our families. Chatham Township has a finite amount of resources. As a committee we are ever mindful that those resources, your tax dollars, have been entrusted to us to be used prudently and efficiently. This committee has a fiscal record that we are, and should be, very proud of and is the envy of most towns in New Jersey. We as a committee will continue to strive for efficiency and excellence in all that we do. We will take the best of what others have to offer, but our goal is to make others look at us and say, Chatham Township should be our model. As Mayor, the guiding principle will be, "what is the need, at what cost and what are the alternatives." As a committee and a municipal government, we look to be resident friendly, supportive and open in all our discussions and activities, implementing the best policies with mindful consideration of how it effects the least amongst us.

Finally, one can not talk about Chatham Township without recognizing the dedication and professionalism of our town employees and volunteers. Our municipal workers, department of public works and police department, through the leadership of our Town Administrator, Tom Ciccarone help guide and shape our town every day and we thank them for sharing and implementing the values we want to see in our town.

As a town, we also depend a great deal on volunteers and on New Years day while driving down Southern Boulevard, I was reminded of such. I was following two volunteer firemen responding to a call as they quickly pulled into Southern Boulevard Fire Station. As I went about my business, in my rearview mirror I could see another member pulling in. It was New Years Day, and while most of us were home spending time with our families, for first responders, duty called. A duty that is 365 days a year, 24 hours a day. For our community, their commitment to us is a life saved, a house preserved, a mind put at ease. It was a great reminder of how fortunate we are to live in a town with so many dedicated and committed volunteers. On behalf of all the committee, who I know share these sentiments, I salute all our first responders, our Green Village and River Road firefighters and our Emergency Rescue Squad members.

Other volunteers too numerous to mention individually here today, serve on foundations to improve the quality of life of all Chatham residents. They sit on township boards and committees, coach our kids, help in our schools, lead our scouts, work in our library, provide counseling, teach religious education and assist our seniors. This selfless spirit, neighborly concern and on going desire to improve our quality of life makes Chatham Township a very special place to live.

Carl Woodward, our former town attorney, was fond of saying that the Township was the purest form of government, because we have direct contact with the people everyday. Our only authority as a committee is derived from you, the governed. I encourage citizens of the township to actively engage the committee. Sign up for Everbridge to be kept abreast of emergency situations and activities, visit our web site for contact information and updates and if so inclined, volunteer for an activity in town.

We are fortunate and blessed to live in Chatham Township. With your help and God's grace may we continue to build a better Chatham, today and for our posterity.

I wish everyone a happy, healthy and prosperous New Year.  
God Bless and Thank you.

## Deputy Mayor's Statement

I was born in New Jersey and raised in New Vernon just across town. For the past ten years I have lived in Chatham Township with my wife Jennifer raising our three children Will, Mollie and Grace, who attend Southern Boulevard and Lafayette Schools.

My interest in running for Chatham Township Committee was rooted in the fact that I have always taken an active role in volunteering and being involved in my community and because I wanted to make a difference.

In the early days of the campaign, I was approached by both of my opponents with the offer to run as one ticket. I declined both offers indicating that I wanted to remain independent and run on my own merits.

Over the course of my campaign, which involved knocking on hundreds of doors, the residents I met with and spoke to indicated that they wanted change, as well as increased communication and transparency on the Committee.

And while I did not receive the endorsements of any sitting or former government officials, or that of the *Chatham Courier* who said I was 'too involved' in the community, I overwhelmingly won the primary by a margin of 150 votes over my nearest opponent, the former Deputy Mayor.

You see, over the years I have had the privilege of serving on several Boards, including the Chatham Township Zoning Board of Adjustment; the Delbarton Alumni Association, where I also served as President; the Chatham Education Foundation, where I served as Communications Chair, and The Chatham Turkey Trot, a non-profit organization that I founded and currently serve as President that raises funds for the Chatham Township Volunteer Fire Department and the Diabetes Research Institute. In addition, I've also volunteered my time as a Catechist at Corpus Christi, as a youth soccer coach and am a member of the Summit Elks.

I have served as First Deputy Press Secretary to New York City Mayor Rudy Giuliani, worked as Chief Spokesperson and Director of Corporate Communications for W. P. Carey (NYSE: WPC) and now serve as Chief Spokesperson and Director of Corporate Communications for CIT Group Inc. (NYSE: CIT). I received my MBA from Columbia Business School and my BA in Broadcasting from the Walter Cronkite School of Journalism and Mass Communication at Arizona State University.

I believe these professional experiences, as well as those of running and serving on various Boards, which have required leadership and the ability to work collaboratively and inclusively with differing opinions and personalities, have prepared me well for my role on the Township Committee.