

**TOWNSHIP OF CHATHAM**  
**TOWNSHIP COMMITTEE AGENDA**

**January 22, 2015**  
January 22, 2015 Draft

**Meeting Called to Order**

**Adequate Notice** of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on January 7, 2015; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 7, 2015; and notice was filed with the Township Clerk on January 7, 2015.

**Flag Salute**

**Roll call**

**Approval of Agenda**

**Oath of Office**

1. Police Officer Matthew Smedberg

**Reports:**

1. Preliminary Budget Report

**Hearing of Citizens/Petitions** Note: This is an opportunity for any member of the public to be heard about issues which are not topics scheduled for Public Hearings tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to three minutes.

**Introduction of Ordinances**

1. Ordinance 2015-01 Liquor License Fees Amendment
2. Ordinance 2015-02 Mandating Direct Deposit for Employees
3. Ordinance 2015-03 Salary Range Ordinance
4. Ordinance 2015-04 Partially Vacating a Portion of Right-of-Way on Loantaka Lane North
5. Ordinance 2015-05 Mailbox Regulations

**Consent Agenda** (routine items that may be passed by a single roll call vote; any Committee member may call for a separate discussion or vote on any item)

1. Resolution 2015-035 Payment of Bills
2. Resolution 2015-036 Receipt of Reports
3. Resolution 2015-037 Approving Meeting Minutes
4. Resolution 2015-038 Adopting Fund Balance Policy
5. Resolution 2015-039 Approving Social Affair Permit
6. Resolution 2015-040 Releasing Escrow Balances
7. Resolution 2015-041 Amending Bylaws
8. Resolution 2015-042 Amending Tax Duplicate
9. Resolution 2015-043 Refunding Overpayment of Taxes
10. Resolution 2015-044 Appointing Member to Environmental Commission
11. Resolution 2015-045 Regarding Recreation Club Programs

**Discussion: possible ordinance or resolution**

**Hearing of Citizens** (Time Permitting)

**Executive Session** – Resolution 2015-P-01

1. Personnel – Potential New Hire for Public Works

**Adjourn**

\*In accordance with the Open Public Meetings Act, items to be discussed in Executive Session will be made public as soon as known.

**ORDINANCE 2015-01**

**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,  
STATE OF NEW JERSEY, AMENDING CHAPTER VI OF THE TOWNSHIP CODE TO  
AMEND THE ANNUAL RENEWAL FEE FOR LIQUOR LICENSES**

**BE IT ORDAINED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Revised General Ordinances of the Township of Chatham, 1995, are hereby amended in pertinent part to modify subsection 6-3.7 of Chapter VI, Alcoholic Beverage Control, to increase the renewal fees for plenary retail consumption licenses and plenary retail distribution licenses as follows:

1. **6-3.7 License Fees, Maximum Number.**

The annual fees of licenses for the sale or distribution of alcoholic beverages in the Township shall be as follows:

<i>Class of License</i>	<i>Annual Fee</i>	<i>Number</i>
Plenary Retail Consumption License	\$2500.00	3
Plenary Retail Distribution License	\$1088.00	2

2. All other terms and provisions of subsection 6-3.7, Chapter VI, Alcoholic Beverage Control, of the Township Code shall remain unchanged.

3. This ordinance shall take effect as provided by law.

Introduced: January 22, 2015

Adopted:

Attest:

TOWNSHIP OF CHATHAM, COUNTY OF  
MORRIS, STATE OF NEW JERSEY

BY: \_\_\_\_\_  
Kevin M. Sullivan, Mayor

\_\_\_\_\_  
Gregory J. LaConte, Clerk

**ORDINANCE 2015-02**

**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,  
STATE OF NEW JERSEY, TO MANDATE DIRECT DEPOSIT FOR MUNICIPAL  
EMPLOYEES BY THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE  
OF NEW JERSEY, PURSUANT TO N.J.S.A. 52:14-15f**

**WHEREAS**, P.L. 2013 c. 28, authorizes local governments to mandate direct deposit for certain governmental employees effective after July 1, 2014; and

**WHEREAS**, P.L. 2013 c. 28 permits governing bodies to grant exemptions on such terms and conditions as they deem necessary.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township of Chatham, County of Morris, State of New Jersey, as follows:

**Section 1.** All full time employees and elected public officials who receive compensation from the Township of Chatham are mandated to have direct deposit of their compensation as of March 1, 2015 in accordance with Chapter 28 P.L. 2013, as defined under N.J.S.A. 52:14-15f(b).

**Section 2.** Seasonal and temporary employees who are employed by the Township of Chatham are exempt from the direct deposit mandate.

**Section 3.** Municipal employees may request, in writing, an exemption from the direct deposit mandate to the Township of Chatham Administrator. Such requests will be presented to the Township Committee at the next regularly scheduled meeting of the Township Committee after the request is received by the Administrator. The Township Committee may grant such an exemption by Resolution and for good cause.

**Section 4.** If any Section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the Section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

**Section 5.** All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 6.** This Ordinance shall take effect after final passage, adoption and publication according to law.

Introduced: January 22, 2015

Adopted:

Attest:

TOWNSHIP OF CHATHAM, COUNTY OF  
MORRIS, STATE OF NEW JERSEY

BY: \_\_\_\_\_  
Kevin M. Sullivan, Mayor

\_\_\_\_\_  
Gregory J. LaConte, Clerk

**ORDINANCE 2015-03**

**AN ORDINANCE TO PROVIDE MINIMUM AND MAXIMUM RANGES FOR  
COMPENSATION FOR CERTAIN POSITIONS OF EMPLOYMENT IN THE  
TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY,  
EFFECTIVE JANUARY 1, 2015**

**BE IT ORDAINED** by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, as follows:

Section 1. The following offices and positions of employment in the Township of Chatham in the County of Morris are hereby established and the persons occupying such offices and positions shall be compensated at the rates, or within the ranges, set forth below. Actual compensation, consistent with the salary ranges established herein, is established by Township Resolution.

<u>Office or Position of Employment</u>	<u>Minimum</u>	<u>Maximum</u>
Member of Township Committee	1,200	1,200
Township Administrator	85,000	178,000
Township Clerk/Registrar	40,000	75,000
Deputy Clerk	10,000	50,000
Secretary Bd. Of Health	4,500	10,000
Chief Financial Officer/Treasurer	3,000	25,000
Assistant Treasurer/HR Assistant	3,000	25,000
Administrative Assistant	26,000	87,000
Accounting Clerk	24,000	55,000
Receptionist or Clerk Typist	22,000	50,000
Secretary	24,000	45,000
Chief of Police	125,000	141,000
Emergency Management Coordinator	2,500	6,000
Public Works Manager	65,000	135,000
Director Water Pollution Control	50,000	100,000
Tax Collector/Utility Collector	30,000	75,000
Ass't. Tax & Utility Collector	20,000	50,000
Tax Assessor (Part-time)	15,000	30,000
Ass't. Assessor	22,000	53,000
Escrow Accounting Clerk	3,500	5,000

Director of Recreation and Colony Recreation Center	30,000	60,000
Board Manager Planning/Zoning	5,000	10,000
Planning Board Secretary	\$250 per	meeting
Zoning Board Secretary	\$250 per	meeting
Secretary Environmental Commission	500	1,500
Construction Office Control Person	25,000	64,000
Construction Official/Building Sub-code Official/Inspector	50,000	89,000
Zoning officer/Deputy Zoning Officer (PT)	2,500	15,000
Fire Sub-code Official/Inspector	10,000	19,000
Fire Prevention Official/Inspector	10,000	19,000
Dog Licensing Clerk	2,000	4,000
Governmental Access TV/Community Bulletin Board Manager	5,000	11,000

Seasonal and Hourly Positions

Pool Manager	10,000	23,000
Assistant Pool Manager	4,600	14,000
Snack Bar Manager	4,600	12,000
Playground Director	3,000	7,000
Swim Team Coach	1,400	3,000
Swim Team Ass't. Coach	500	1,000
Lifeguards	7.15 HR	18.00 HR
Gate Attendants	6.50 HR	15.00 HR
Recreation Aide	6.50 HR	15.00 HR
Laborer	7.15 HR	15.00 HR
Crossing Guards	7.50 HR	30.00 HR
Clerk Typist PT	7.50 HR	15.00 HR
Building Inspector	25.00 HR	42.00 HR
Plumbing Sub-code Official/Inspector	25.00 HR	42.00 HR
Electrical Sub-code Official	25.00 HR	42.00 HR

Section 2. Overtime for eligible employees shall be at the rate of straight time for hours exceeding 35 per week and one and one-half times employee's regular rate of pay for hours exceeding 40 per week.

Section 3. Employees covered by a collective bargaining agreement shall be entitled to compensation as provided in their respective agreements.

Section 4. Salaries provided herein shall be effective January 1, 2014, except where noted, for those employed with the Township as of the adoption date of the ordinance.

Section 5. When required by law, the Township shall pay at least the minimum wage established for the State of New Jersey.

Section 6. This ordinance shall take effect upon publication as provided by the law.

Introduced: January 22, 2015

TOWNSHIP OF CHATHAM, COUNTY OF  
MORRIS, STATE OF NEW JERSEY

Adopted:

Attest:

BY: \_\_\_\_\_  
Kevin M. Sullivan, Mayor

\_\_\_\_\_  
Gregory J. LaConte, Clerk

**ORDINANCE 2015-04**

**ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, PARTIALLY VACATING A PORTION OF THE RIGHT OF WAY FOR LOANTAKA LANE NORTH SOLELY FOR ROAD PURPOSES**

**WHEREAS**, a portion of the easterly end of the right of way for Loantaka Lane North adjacent to Block 141, Lot 3 in the Township of Chatham, County of Morris, State of New Jersey, has never been paved or used for road purposes and constitutes a paper street; and

**WHEREAS**, while this portion of Loantaka Lane North has not been used for road purposes; it has been used as a footpath and entrance to the Loantaka Brook Reservation, part of the Morris County Park Commission park system; and

**WHEREAS**, the Township has no need for this portion of Loantaka Lane North to be used for road purposes, but desires to retain the entire width and length of this portion of Loantaka Lane North for pedestrian, emergency and maintenance access to the Loantaka Brook Reservation and it appearing that the public interest will be better served by vacating this portion of Loantaka Lane North right of way solely for road purposes; and

**WHEREAS**, the property owner of Block 141, Lot 3 in the Township of Chatham requested this vacation for road purposes only and agreed that continuing to use Loantaka Lane North as a footpath and entrance to Loantaka Brook Reservation was necessary and appropriate;

**WHEREAS**, the purpose of this Ordinance is to vacate this portion of Loantaka Lane North for road purposes and as a paper street so that Block 141, Lot 3 in the Township of Chatham is no longer considered a corner lot while retaining this portion of Loantaka Lane North for pedestrian, emergency and maintenance access to the Loantaka Brook Reservation.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. A portion of the easterly side of Loantaka Lane North right of way adjacent to Block 141, Lot 3 for an approximate distance of two hundred and ninety-three (293±') feet is solely vacated for road purposes, with the entire width and length of the right of way designated for pedestrian, emergency and maintenance access to the Loantaka Brook Reservation.
2. All rights and privileges possessed by public utilities, as defined by N.J.S.A. 48:2-13, and by any cable television company, as defined in the Cable Television Act, P.L. 1972, c.186 (N.J.S.A. 48:5A-1 et seq.) to maintain, repair and replace facilities, in, adjacent to, over or under Loantaka Lane North are hereby expressly reserved from vacation.
3. At least seven (7) days prior to the time fixed for the consideration of this Ordinance for final passage, a copy of this Ordinance, together with a notice of its introduction and the time and place when and where the Ordinance will be further

considered for final passage, shall be mailed to every person whose land may be affected by this Ordinance so far as may be ascertained. Said notices shall be mailed by the Township Clerk in accordance with the provisions of N.J.S.A. 40:49-6.

4. The Township Clerk shall, within sixty (60) days of the effective date of this Ordinance, record a copy of this Ordinance certified by the Clerk under the seal of the Township, to be a true copy thereof, together with proof of publication thereof, in the office of the Clerk of the County of Morris, in accordance with the provisions of N.J.S.A. 40:67-21.
5. The Mayor and Township Clerk are authorized to execute such documents as may be necessary to effectuate such purpose.
6. If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.
7. This Ordinance shall take effect and be recorded in the Office of the Morris County Clerk in accordance with law.

Introduced: January 22, 2015

TOWNSHIP OF CHATHAM, COUNTY OF  
MORRIS, STATE OF NEW JERSEY

Adopted:

Attest:

BY: \_\_\_\_\_  
Kevin M. Sullivan, Mayor

\_\_\_\_\_  
Gregory J. LaConte, Clerk

**ORDINANCE 2015-04**

**ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, PARTIALLY VACATING A PORTION OF THE RIGHT OF WAY FOR LOANTAKA LANE NORTH SOLELY FOR ROAD PURPOSES**

**WHEREAS**, a portion of the easterly end of the right of way for Loantaka Lane North adjacent to Block 141, Lot 3 in the Township of Chatham, County of Morris, State of New Jersey, has never been paved or used for road purposes and constitutes a paper street; and

**WHEREAS**, while this portion of Loantaka Lane North has not been used for road purposes; it has been used as a footpath and entrance to the Loantaka Brook Reservation, part of the Morris County Park Commission park system; and

**WHEREAS**, the Township has no need for this portion of Loantaka Lane North to be used for road purposes, but desires to retain the entire width and length of this portion of Loantaka Lane North for pedestrian, emergency and maintenance access to the Loantaka Brook Reservation and it appearing that the public interest will be better served by vacating this portion of Loantaka Lane North right of way solely for road purposes; and

**WHEREAS**, the property owner of Block 141, Lot 3 in the Township of Chatham requested this vacation for road purposes only and agreed that continuing to use Loantaka Lane North as a footpath and entrance to Loantaka Brook Reservation was necessary and appropriate.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. A portion of the easterly side of Loantaka Lane North right of way adjacent to Block 141, Lot 3 for an approximate distance of two hundred and eighty-three (283±') feet is solely vacated for road purposes, with the entire width and length of the right of way designated for pedestrian, emergency and maintenance access to the Loantaka Brook Reservation.
2. All rights and privileges possessed by public utilities, as defined by N.J.S.A. 48:2-13, and by any cable television company, as defined in the Cable Television Act, P.L. 1972, c.186 (N.J.S.A. 48:5A-1 et seq.) to maintain, repair and replace facilities, in, adjacent to, over or under Loantaka Lane North are hereby expressly reserved from vacation.
3. At least seven (7) days prior to the time fixed for the consideration of this Ordinance for final passage, a copy of this Ordinance, together with a notice of its introduction and the time and place when and where the Ordinance will be further considered for final passage, shall be mailed to every person whose land may be affected by this Ordinance so far as may be ascertained. Said notices shall be mailed by the Township Clerk in accordance with the provisions of N.J.S.A. 40:49-6.
4. The Township Clerk shall, within sixty (60) days of the effective date of this Ordinance, record a copy of this Ordinance certified by the Clerk under the seal of the Township, to be a true copy thereof, together with proof of publication

thereof, in the office of the Clerk of the County of Morris, in accordance with the provisions of N.J.S.A. 40:67-21.

5. The Mayor and Township Clerk are authorized to execute such documents as may be necessary to effectuate such purpose.
6. If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.
7. This Ordinance shall take effect and be recorded in the Office of the Morris County Clerk in accordance with law.

Introduced: January 22, 2015

TOWNSHIP OF CHATHAM, COUNTY OF  
MORRIS, STATE OF NEW JERSEY

Adopted:

Attest:

BY: \_\_\_\_\_  
Kevin M. Sullivan, Mayor

\_\_\_\_\_  
Gregory J. LaConte, Clerk

**ORDINANCE 2015-05**

**ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AMENDING CHAPTER XIX, TITLED “STREETS AND SIDEWALKS” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF CHATHAM TO ADD A NEW SECTION 19-2, TITLED “RIGHTS OF WAY – MAILBOXES”**

**WHEREAS**, the maintenance of the public Rights of Way is required for the safety of the general public; and

**WHEREAS**, the existing ordinances of the Township of Chatham do not regulate the placement of mailboxes in the Rights of Way; and

**WHEREAS**, it is advantageous to establish standards in Chapter XIX, Streets and Sidewalks, relating to the public use of the Rights of Way and to damage caused to residential rural delivery mailboxes located in the Rights of Way.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that Chapter XIX, Streets and Sidewalks, of the Revised General Ordinances of the Township of Chatham is hereby amended to add the following Section 19-2 titled “Rights of Way – Mailboxes”:

**Section 1.** Mailboxes.

- A. Posts, stanchions or other support upon which mail-boxes are placed may be located in the Rights of Way in accordance with United States Post Office Regulations. Mailboxes which exceed United States Post Office Regulations are not a permitted structure and remain in the Rights of Way solely at the expense and liability of the abutting property owner.
- B. Should the Township, through its required maintenance activities, destroy a post and/or mailbox properly placed in the Rights of Way, the Township may reimburse the property owner the sum of Fifty (\$50.00) Dollars for parts and labor or replace and install the post and/or mailbox with one of the Township’s selection. The property owner shall notify the Township in writing whether the property owner seeks payment of Fifty (\$50.00) Dollars or replacement as provided herein.

**Section 2.** If any Section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the Section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

**Section 3.** All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 4.** This Ordinance shall take effect after final passage, adoption and publication according to law.

Introduced: January 22, 2015

Adopted:

Attest:

TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY

BY: \_\_\_\_\_  
Kevin M. Sullivan, Mayor

\_\_\_\_\_  
Gregory J. LaConte, Clerk



**ORDINANCE 2015-01**

**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,  
STATE OF NEW JERSEY, AMENDING CHAPTER VI OF THE TOWNSHIP CODE TO  
AMEND THE ANNUAL RENEWAL FEE FOR LIQUOR LICENSES**

**BE IT ORDAINED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Revised General Ordinances of the Township of Chatham, 1995, are hereby amended in pertinent part to modify subsection 6-3.7 of Chapter VI, Alcoholic Beverage Control, to increase the renewal fees for plenary retail consumption licenses and plenary retail distribution licenses as follows:

1. **6-3.7 License Fees, Maximum Number.**

The annual fees of licenses for the sale or distribution of alcoholic beverages in the Township shall be as follows:

<i>Class of License</i>	<i>Annual Fee</i>	<i>Number</i>
Plenary Retail Consumption License	\$2500.00	3
Plenary Retail Distribution License	\$1088.00	2

2. All other terms and provisions of subsection 6-3.7, Chapter VI, Alcoholic Beverage Control, of the Township Code shall remain unchanged.

3. This ordinance shall take effect as provided by law.

Introduced: January 22, 2015

Adopted:

Attest:

TOWNSHIP OF CHATHAM, COUNTY OF  
MORRIS, STATE OF NEW JERSEY

BY: \_\_\_\_\_  
Kevin M. Sullivan, Mayor

\_\_\_\_\_  
Gregory J. LaConte, Clerk

**ORDINANCE 2015-02**

**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,  
STATE OF NEW JERSEY, TO MANDATE DIRECT DEPOSIT FOR MUNICIPAL  
EMPLOYEES BY THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE  
OF NEW JERSEY, PURSUANT TO N.J.S.A. 52:14-15f**

**WHEREAS**, P.L. 2013 c. 28, authorizes local governments to mandate direct deposit for certain governmental employees effective after July 1, 2014; and

**WHEREAS**, P.L. 2013 c. 28 permits governing bodies to grant exemptions on such terms and conditions as they deem necessary.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township of Chatham, County of Morris, State of New Jersey, as follows:

**Section 1.** All full time employees and elected public officials who receive compensation from the Township of Chatham are mandated to have direct deposit of their compensation as of March 1, 2015 in accordance with Chapter 28 P.L. 2013, as defined under N.J.S.A. 52:14-15f(b).

**Section 2.** Seasonal and temporary employees who are employed by the Township of Chatham are exempt from the direct deposit mandate.

**Section 3.** Municipal employees may request, in writing, an exemption from the direct deposit mandate to the Township of Chatham Administrator. Such requests will be presented to the Township Committee at the next regularly scheduled meeting of the Township Committee after the request is received by the Administrator. The Township Committee may grant such an exemption by Resolution and for good cause.

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MORRIS, STATE OF NEW JERSEY

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Attest:

BY: \_\_\_\_\_  
Kevin M. Sullivan, Mayor

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Gregory J. LaConte, Clerk

**ORDINANCE 2015-03**

**AN ORDINANCE TO PROVIDE MINIMUM AND MAXIMUM RANGES FOR  
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Introduced: January 22, 2015

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MORRIS, STATE OF NEW JERSEY

Adopted:

Attest:

BY: \_\_\_\_\_  
Kevin M. Sullivan, Mayor

\_\_\_\_\_  
Gregory J. LaConte, Clerk

**ORDINANCE 2015-04**

**ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, PARTIALLY VACATING A PORTION OF THE RIGHT OF WAY FOR LOANTAKA LANE NORTH SOLELY FOR ROAD PURPOSES**

**WHEREAS**, a portion of the easterly end of the right of way for Loantaka Lane North adjacent to Block 141, Lot 3 in the Township of Chatham, County of Morris, State of New Jersey, has never been paved or used for road purposes and constitutes a paper street; and

**WHEREAS**, while this portion of Loantaka Lane North has not been used for road purposes; it has been used as a footpath and entrance to the Loantaka Brook Reservation, part of the Morris County Park Commission park system; and

**WHEREAS**, the Township has no need for this portion of Loantaka Lane North to be used for road purposes, but desires to retain the entire width and length of this portion of Loantaka Lane North for pedestrian, emergency and maintenance access to the Loantaka Brook Reservation and it appearing that the public interest will be better served by vacating this portion of Loantaka Lane North right of way solely for road purposes; and

**WHEREAS**, the property owner of Block 141, Lot 3 in the Township of Chatham requested this vacation for road purposes only and agreed that continuing to use Loantaka Lane North as a footpath and entrance to Loantaka Brook Reservation was necessary and appropriate;

**WHEREAS**, the purpose of this Ordinance is to vacate this portion of Loantaka Lane North for road purposes and as a paper street so that Block 141, Lot 3 in the Township of Chatham is no longer considered a corner lot while retaining this portion of Loantaka Lane North for pedestrian, emergency and maintenance access to the Loantaka Brook Reservation.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. A portion of the easterly side of Loantaka Lane North right of way adjacent to Block 141, Lot 3 for an approximate distance of two hundred and ninety-three (293±') feet is solely vacated for road purposes, with the entire width and length of the right of way designated for pedestrian, emergency and maintenance access to the Loantaka Brook Reservation.
2. All rights and privileges possessed by public utilities, as defined by N.J.S.A. 48:2-13, and by any cable television company, as defined in the Cable Television Act, P.L. 1972, c.186 (N.J.S.A. 48:5A-1 et seq.) to maintain, repair and replace facilities, in, adjacent to, over or under Loantaka Lane North are hereby expressly reserved from vacation.
3. At least seven (7) days prior to the time fixed for the consideration of this Ordinance for final passage, a copy of this Ordinance, together with a notice of its introduction and the time and place when and where the Ordinance will be further

considered for final passage, shall be mailed to every person whose land may be affected by this Ordinance so far as may be ascertained. Said notices shall be mailed by the Township Clerk in accordance with the provisions of N.J.S.A. 40:49-6.

4. The Township Clerk shall, within sixty (60) days of the effective date of this Ordinance, record a copy of this Ordinance certified by the Clerk under the seal of the Township, to be a true copy thereof, together with proof of publication thereof, in the office of the Clerk of the County of Morris, in accordance with the provisions of N.J.S.A. 40:67-21.
5. The Mayor and Township Clerk are authorized to execute such documents as may be necessary to effectuate such purpose.
6. If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.
7. This Ordinance shall take effect and be recorded in the Office of the Morris County Clerk in accordance with law.

Introduced: January 22, 2015

TOWNSHIP OF CHATHAM, COUNTY OF  
MORRIS, STATE OF NEW JERSEY

Adopted:

Attest:

BY: \_\_\_\_\_  
Kevin M. Sullivan, Mayor

\_\_\_\_\_  
Gregory J. LaConte, Clerk

**ORDINANCE 2015-05**

**ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AMENDING CHAPTER XIX, TITLED “STREETS AND SIDEWALKS” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF CHATHAM TO ADD A NEW SECTION 19-2, TITLED “RIGHTS OF WAY – MAILBOXES”**

**WHEREAS**, the maintenance of the public Rights of Way is required for the safety of the general public; and

**WHEREAS**, the existing ordinances of the Township of Chatham do not regulate the placement of mailboxes in the Rights of Way; and

**WHEREAS**, it is advantageous to establish standards in Chapter XIX, Streets and Sidewalks, relating to the public use of the Rights of Way and to damage caused to residential rural delivery mailboxes located in the Rights of Way.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that Chapter XIX, Streets and Sidewalks, of the Revised General Ordinances of the Township of Chatham is hereby amended to add the following Section 19-2 titled “Rights of Way – Mailboxes”:

**Section 1.** Mailboxes.

- A. Posts, stanchions or other support upon which mail-boxes are placed may be located in the Rights of Way in accordance with United States Post Office Regulations. Mailboxes which exceed United States Post Office Regulations are not a permitted structure and remain in the Rights of Way solely at the expense and liability of the abutting property owner.
- B. Should the Township, through its required maintenance activities, destroy a post and/or mailbox properly placed in the Rights of Way, the Township may reimburse the property owner the sum of Fifty (\$50.00) Dollars for parts and labor or replace and install the post and/or mailbox with one of the Township’s selection. The property owner shall notify the Township in writing whether the property owner seeks payment of Fifty (\$50.00) Dollars or replacement as provided herein.

**Section 2.** If any Section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the Section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

**Section 3.** All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

**Section 4.** This Ordinance shall take effect after final passage, adoption and publication according to law.

Introduced: January 22, 2015

Adopted:

Attest:

TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY

BY: \_\_\_\_\_  
Kevin M. Sullivan, Mayor

\_\_\_\_\_  
Gregory J. LaConte, Clerk



**RESOLUTION 2015-035**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF CHATHAM AUTHORIZING PAYMENT OF BILLS, PAYROLLS,  
SCHOOL TAXES AND COUNTY TAXES**

**BE IT RESOLVED** that bills in the total amount of \$1,728,572.68 and the prior month's payroll of \$393,134.41 Current Fund, \$61,224.89 Sewer No. 1, \$4,122.89 Sewer No. 2, and \$20,307.20 Police Private Employment be paid.

**BE IT FURTHER RESOLVED** that taxes due to the School District of the Chathams, for the month of January 2015, in the amount of \$2,828,281.01 be paid.

Adopted: January 22, 2015

TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS

Attest:

By \_\_\_\_\_  
Kevin M. Sullivan, Mayor

\_\_\_\_\_  
Gregory J. LaConte, Clerk

**RESOLUTION 2015-036**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
CHATHAM, ACKNOWLEDGING RECEIPT OF REPORTS**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following monthly reports of departments be acknowledged as received:

Construction Official – December  
Tax Collector – December  
CFO – December  
Fire Official – October, November, December, 2014 Annual  
Raffle Licenses – 4<sup>th</sup> Quarter  
Vital Statistics – 4<sup>th</sup> Quarter  
State Training Fees – 4<sup>th</sup> Quarter  
Police Department – December

Adopted: January 22, 2015

TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS

Attest:

By \_\_\_\_\_  
Kevin M. Sullivan, Mayor

\_\_\_\_\_  
Gregory J. LaConte, Clerk

**RESOLUTION 2015-037**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
CHATHAM APPROVING MINUTES OF MEETINGS**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on January 6, 2015.

Adopted: January 22, 2015

TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS

Attest:

\_\_\_\_\_  
Gregory J. LaConte, Clerk

By \_\_\_\_\_  
Kevin M. Sullivan, Mayor

DRAFT

**RESOLUTION 2015-038**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
CHATHAM ADOPTING FUND BALANCE POLICY**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham adopts  
the Fund Balance Policy annexed hereto.

Adopted: January 22, 2015

TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS

Attest:

\_\_\_\_\_  
Gregory J. LaConte, Clerk

By \_\_\_\_\_  
Kevin M. Sullivan, Mayor

DRAFT

**Township of Chatham  
Morris County, New Jersey  
Fund Balance Policy**

## **Purpose of Fund Balance**

The purpose of this policy is:

- to establish a Fund Balance policy to meet the needs of the Township to protect against unanticipated events that would adversely affect the financial condition of the Township and threaten the provision of necessary public services. This policy is intended to ensure that the Township maintains an adequate Fund Balance.
- to establish a Fund Balance policy that serves as the framework upon which consistent operations may be built and sustained.
- to establish a key element of the financial stability of the Township by setting guidelines for the use and maintenance of Fund Balance. Fund Balance provides cash flow liquidity for the Township's operations. Fund Balance is used as a tool to mitigate and stabilize the amount to be raised through taxation to fund the annual operating budget.

## **Definitions**

### **Fund Balance**

Net assets, or the difference between assets, liabilities and reserves in a governmental fund, is considered Fund Balance and is frequently referred to as Surplus.

### **Credit Rating**

Credit rating agencies consider the adequacy of Fund Balance using a complex series of financial evaluations. The amount of Fund Balance on hand is important but is not the only consideration in the Township's credit rating process, which includes other economic indicators like the stability of management, the rate of tax collections, the top tax payers, top employers and growth of the tax base.

### **Policy**

It is the goal of the Township is to achieve and maintain a Fund Balance equal to 10% to 15% of total expenditures. The Township considers a Fund Balance of less than 7.5% of expenditures to be inadequate. If, at any point, the Township's Fund Balance falls below the goals of this policy corrective action plan will be developed and the Township's Finance Committee will be tasked with Fund Balance restoration to restore the balance to acceptable levels as soon as is financially practical.

### **Other Provisions**

#### **Maintenance**

Fund Balance should be used primarily to maintain adequate balances for the purposes described above, to respond to unforeseen emergencies, to provide cash flow, to provide overall financial stability and to provide stability to the tax rate.

#### **Administrative Responsibilities**

The Township Administrator together with the Chief Financial Officer is directed to make recommendations to the Finance Committee of the Township Committee on the use of Fund Balance as an element of the annual operating budget.

**RESOLUTION 2015-039**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING  
ONE-DAY SPECIAL PERMIT FOR LIQUOR LICENSE**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following permit for a One-Day Liquor License is hereby approved:

<u>Name of Organization</u>	<u>Dates of Social Affair</u>	<u>Place where Affair will be held</u>
Chatham Education Foundation	February 27, 2015	Fairmount Country Club 400 Southern Boulevard Chatham, NJ 07928

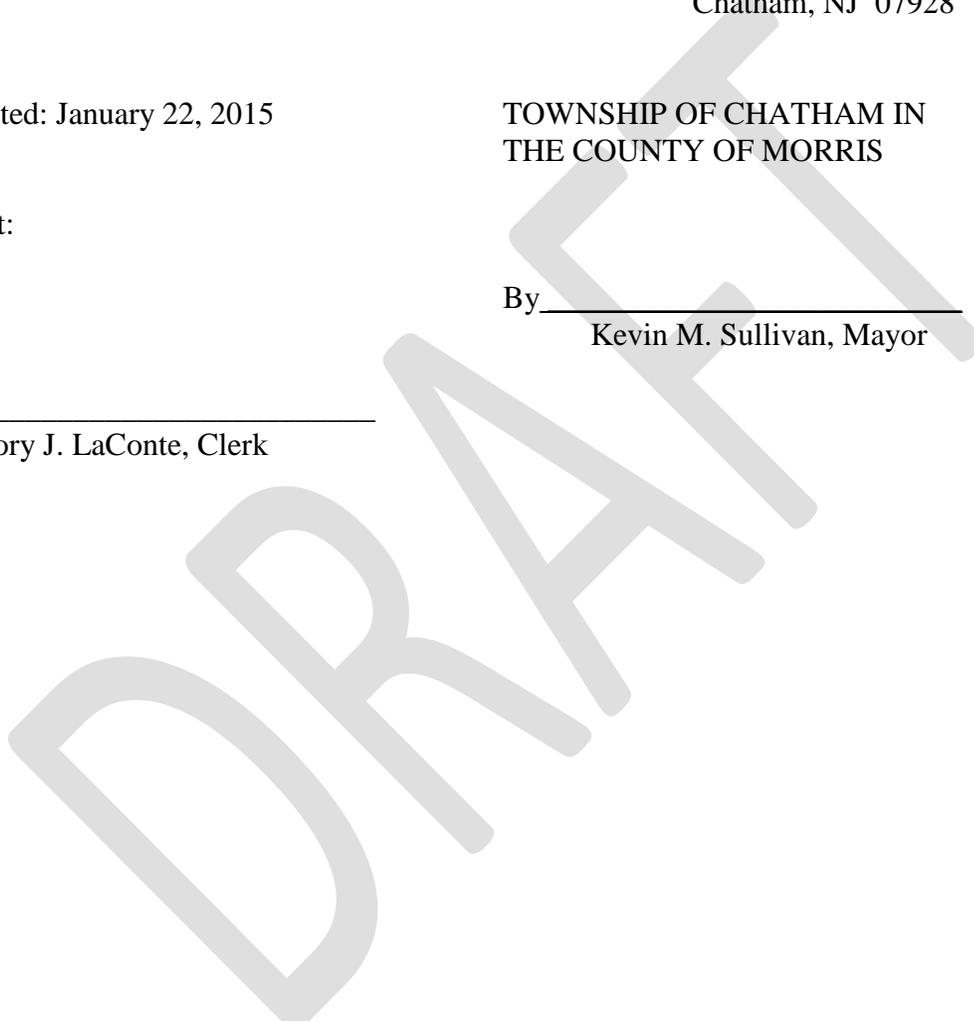
Adopted: January 22, 2015

TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS

Attest:

By \_\_\_\_\_  
Kevin M. Sullivan, Mayor

\_\_\_\_\_  
Gregory J. LaConte, Clerk



**RESOLUTION 2015-040**

**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, RELEASING DEVELOPER ESCROW ACCOUNT AND/OR PERFORMANCE BOND BALANCES**

**WHEREAS**, developers are required to deposit monies with the Township for the purposes of offsetting Township professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

**WHEREAS**, these deposited monies, following all necessary withdrawals to cover Township expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Township resolution authorizing such release.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following guarantee amount or account balances, with interest adjustments as prescribed by state and local laws, may be released to the depositor of record:

<u>NAME</u>	<u>Project</u>	<u>A/C NUMBER</u>	<u>AMOUNT</u>
Sanjiv Patel 2 Johnson Drive Chatham, NJ 07928	ROI 13-38-44.01	7761693485	\$488.88

Adopted: January 22, 2015

TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS

Attest:

\_\_\_\_\_  
Gregory J. LaConte, Clerk

By \_\_\_\_\_  
Kevin M. Sullivan, Mayor

**RESOLUTION 2015-041**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AMENDING RULES AND ORDER OF BUSINESS OF THE TOWNSHIP COMMITTEE**

**WHEREAS**, on January 6, 2015, the Township Committee of the Township of Chatham adopted Resolution 2015-003, titled “Resolution of the Township Committee of the Township of Chatham Adopting Rules and Order of Business of the Township Committee”, otherwise known as the By-Laws; and

**WHEREAS**, the Township Committee of the Township of Chatham desires to clarify Article VIII, Code of Conduct, Section 3 of the By-Laws by repealing existing Section 3 and replacing Section 3 as follows:

**Section 3.** A member of the Township Committee who has a conflict of interest as defined by the Local Ethics Law, N.J.S.A. 40A:9-22.1, or the common law, shall not participate in the matter, including voting on or in the discussion of same as either a member of the Township Committee or the public, and shall step down from the dais and leave the room during the discussion.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris and State of New Jersey as follows:

1. Article VIII, Code of Conduct, Section 3 of the By-Laws is repealed and replaced as described in this Resolution.
2. The Clerk is hereby directed to insert new Section 3 in Article VIII, Code of Conduct, in the By-Laws and distribute to the Township Committee.
3. This Resolution is intended to amend Resolution 2015-003 as described in this Resolution.
4. This Resolution shall take effect immediately.

Adopted: January 22, 2015

TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS

Attest:

\_\_\_\_\_  
Gregory J. LaConte, Clerk

By \_\_\_\_\_  
Kevin M. Sullivan, Mayor

**RESOLUTION 2015-042**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AMENDING TAX DUPLICATE**

**WHEREAS**, Cingular Wireless, now AT&T Mobility, maintained telecommunications equipment on a pad connected to antennas on an electric transmission line owned by Jersey Central Power & Light Co., in Block 62.09, Lot 2 Qualifier: Cell as shown on the Tax Map of the Township of Chatham, and commonly known as 661 Fairmount Avenue; and

**WHEREAS**, Cingular's property was shown on the tax duplicate for 2013 and 2014 in error because Cingular removed its property prior to 2013; and

**WHEREAS**, the Township of Chatham Tax Assessor recommended that this error be corrected; and

**WHEREAS**, the Township Committee of the Township of Chatham desires to correct this error, pursuant to N.J.S.A. 54:4-54, and order that the tax duplicate be corrected for 2013 and 2014; and

**WHEREAS**, N.J.S.A. 54:4-54 requires that in the event real estate taxes were paid because of the error, that the real estate taxes be refunded; and

**WHEREAS**, because no real estate taxes were paid by AT&T for its property as a result of the error and no real estate taxes are due, the Township of Chatham Tax Collector is hereby authorized to remove this property from the Tax Sale List.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris and State of New Jersey as follows:

1. That the tax duplicate for 2013 and 2014 be corrected by the Tax Assessor as described in this Resolution.
2. That no real estate taxes are due for AT&T's property for 2013 and 2014.
3. That the 2014 Tax Sale List be corrected by the Tax Collector as described in this Resolution.
4. That certified copies of this Resolution be forwarded to the Township Tax Assessor and Tax Collector.
5. This Resolution shall take effect immediately.

Adopted: January 22, 2015

TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS

Attest:

By \_\_\_\_\_  
Kevin M. Sullivan, Mayor

\_\_\_\_\_  
Gregory J. LaConte, Clerk

I, Gregory J. LaConte, Township Clerk of the Township of Chatham in the County of Morris, New Jersey, hereby certify the foregoing to be a true complete copy of a resolution adopted by the Township Committee of the Township of Chatham at a regular meeting held on January 22, 2015.

Date Issued: \_\_\_\_\_

\_\_\_\_\_  
Township Clerk

**RESOLUTION 2015-043**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, REFUNDING OVERPAYMENT OF TAXES AND SEWER UTILITY FEES**

**WHEREAS**, an overpayment of property taxes or sewer utility fees has been made for the following properties; and

**WHEREAS**, the Tax Collector has recommended the refund of such overpayment,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following refunds be made:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME &amp; ADDRESS</u>	<u>AMOUNT</u>
34	22.08	Michael J. & Maureen McNamara 1 Broadview Terrace Chatham, NJ 07928  Re: 12 Jodi Lane	\$7,242.00

Adopted: January 22, 2015

TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS

Attest:

\_\_\_\_\_  
Gregory J. LaConte, Clerk

By \_\_\_\_\_  
Kevin M. Sullivan, Mayor

**RESOLUTION 2015-044**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
CHATHAM APPOINTING MEMBER TO THE CHATHAM TOWNSHIP  
ENVIRONMENTAL COMMISSION**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following appointment be made effective immediately:

Chatham Township Environmental Commission:

1. Maureen Kelly – Alternate #1 (2016)

Adopted: January 22, 2015

TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS

Attest:

\_\_\_\_\_  
Gregory J. LaConte, Clerk

By \_\_\_\_\_  
Kevin M. Sullivan, Mayor

DRAFT

## **RESOLUTION 2015-045**

### **RESOLUTION OF AGREEMENT FOR THE JOINT CHATHAM RECREATION PROGRAM FOR CHATHAM BASEBALL, SOFTBALL, FOOTBALL, FIELD HOCKEY, SOCCER, LACROSSE AND BASKETBALL CLUBS**

**WHEREAS**, Chatham Borough (the "Borough") and Chatham Township (the "Township") have sponsored joint sports programs through the Joint Recreation Advisory Committee (the "Joint Chatham Recreation Program") for over twenty years; and

**WHEREAS**, the not-for profit clubs identified below (collectively, the "Clubs") manage various sports programs for the Joint Chatham Recreation Program; and

**WHEREAS**, the Borough and the Township recognize that they will from time to time provide support and assistance to the Clubs through the Borough and Township's respective designees; and

**WHEREAS**, the Borough and Township recognize that municipal and/or the School District of the Chathams facilities are needed to support participation; and

**WHEREAS**, the Clubs shall pay the facility maintenance trust fee that is recommended annually by the Joint Recreation Advisory Committee and established by the Chatham Township Committee and Chatham Borough Council that is considered ordinary and commensurate with the fee charged to other sports for same. The fee shall be paid within thirty (30) days from the activity registration closing date. All monies shall be deposited in a dedicated recreation trust account to be held and maintained by the Borough; and

**WHEREAS**, the Clubs agree to and shall obtain and pay for insurance policy premiums that cover players, coaches and staff to include general liability, basic accident medical, catastrophic accident, directors' and officers' liability and excess liability in amounts satisfactory to the Borough and Township Administrators (limits not less than \$1,000,000 (one million dollars) and naming the Borough of Chatham and the Township of Chatham as

additional insured parties); and

**WHEREAS**, the Clubs agree to indemnify, hold harmless and defend the Joint Recreation Advisory Committee, as well as the Borough, Township and School District of the Chathams, and their respective officials, employees, volunteers and agents, from any and all liabilities, claims, injuries (including death), losses or damages of whatever nature, arising out of or resulting from Club activities; and

**WHEREAS**, the Clubs shall be responsible for the collection of fees, purchase and issue of uniforms and equipment for all participants as well as the payment of officials and trainers; and

**WHEREAS**, the Clubs recognize that the Joint Recreation Advisory Committee, in consultation with the Borough, the Township and/or the School District of the Chatham, reserve the exclusive right to change the current facility use model in regards to access, time and/or location as needed; and

**WHEREAS**, the Clubs agree to maintain communication with the Joint Recreation Advisory Committee regarding program philosophy, annual fees and any changes/additions to the current program content; and

**WHEREAS**, the Clubs agree to adopt and follow the grievance procedure and Code of Conduct approved by the Joint Chatham Recreation Advisory Committee; and

**WHEREAS**, the Clubs agree to comply with the Joint Chatham Recreation Program's facility use policy, background check policy and procedures, and training certification (Rutgers S.A.F.E.T.Y. Clinic or evidence that of equivalent training); and

**WHEREAS**, the Clubs agree to provide the Borough and the Township, upon request, with the participants name and grade, parent names, addresses and e-mail addresses of all the seasonal participants to be used for Joint Chatham Recreation Program's purposes only; and

**WHEREAS**, non-resident participants will not be added to programs without first

obtaining the approval of the Joint Recreation Advisory Committee; and

**WHEREAS**, the Clubs agree that the Joint Recreation Advisory Committee's designee(s) and liaison(s) shall be invited to attend the Clubs' board meetings; and

**WHEREAS**, when requested by the Joint Recreation Advisory Committee, a representative of the Clubs' board shall attend and participate in meetings of the Joint Chatham Recreation Advisory Committee as a non-voting member.

**BE IT RESOLVED**, by the Township Committee of the Township of Chatham that the above recitals are incorporated herein as though fully set forth; and

**BE IT FURTHER RESOLVED**, that the president of each of the Clubs, being authorized to sign on behalf of his/her respective Club, signs this Resolution and thereby agrees to all the terms and conditions set forth herein; and

**BE IT FURTHER RESOLVED**, that failure to follow the terms and conditions set forth herein could necessitate that the use of the Borough, Township and School District of the Chathams facilities could give the club unequal footing within their typical in-season for play or events; and

**BE IT FURTHER RESOLVED**, that this resolution will be effective on the date that the Chatham Borough Council adopts a companion resolution.

Adopted: January 22, 2015

TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS

Attest:

\_\_\_\_\_  
Gregory J. LaConte, Clerk

By \_\_\_\_\_  
Kevin M. Sullivan, Mayor

**RESOLUTION 2014-P-01**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING CONFERENCE OF THE TOWNSHIP COMMITTEE WITH THE PUBLIC EXCLUDED**

**WHEREAS**, N.J.S.A. 10:4-12 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of the Township of Chatham is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - a. Personnel
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

Adopted: January 22, 2015

TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS

Attest:

\_\_\_\_\_  
Gregory J. LaConte, Clerk

By \_\_\_\_\_  
Kevin M. Sullivan, Mayor