

**TOWNSHIP OF CHATHAM
TOWNSHIP COMMITTEE MEETING MINUTES
FEBRUARY 4, 2016**

Mayor Ritter called the special meeting of the Township Committee of the Township of Chatham to order at 7:30 PM.

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on January 8, 2016; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 8, 2016; and notice was filed with the Township Clerk on January 8, 2016.

Mayor Ritter led the Flag Salute.

Roll Call

Answering present to the roll call were Committeeman Kelly, Committeewoman Swartz and Mayor Ritter. Committeeman Gallop arrived late, and Deputy Mayor Sullivan was absent.

Approval of Agenda

Committeewoman Swartz moved to approve the Agenda. Committeeman Kelly seconded the motion, and it carried unanimously.

Reports

Committeeman Kelly reported that the Community Garden Committee will hold their Annual Meeting on February 22nd at 7:30 PM at the Library of the Chathams. Anyone interested in participating in the Community Garden is welcome to attend.

Committeewoman Swartz reported that on February 21st, the Chatham Township Historical Society will be holding a program at the Municipal Building titled 4 Historic Farms and Estates of Chatham Township. She also reported that the Library of the Chathams is collecting books, CDs and DVDs until March 1st for their annual Book Sale, which will be held on March 12th. Committeewoman Swartz also said that the Madison-Chatham Coalition is ready to submit a grant application to Drug Free Communities for \$125,000. The Health Department has also been working with the Senior Center to promote an age-friendly community. The Senior Center also recently had a donor party, and their Garden Tour will be held on June 3rd and 4th. On February 20th the Senior Center will have an open house. Committeewoman Swartz also commended the Public Works Department for their response to a recent blizzard. She particularly commended the work of DPW Secretary Christie Tragno for her efforts in assisting residents during the post-storm cleanup.

Mayor Ritter reported that the Communications Committee released the bi-monthly newsletter, and work is being done to redesign the Township website. The Colony Pool Advisory Committee has met, and discussions are underway for improvements to the facility for 2016. Mayor Ritter also thanked those residents who took the time to clear snow from fire hydrants following the recent blizzard. Regarding parking problems on Dellwood, Mayor Ritter reported that Officer Meade will arrange a meeting with Chatham Borough officials to work out solutions. Mayor Ritter also thanked the Public Works Department for their snow removal efforts. He also noted that the Pilgrim Pipeline Committee will be meeting on February 6th to discuss how to confront the issue. Mayor Ritter will also be meeting with Chatham Borough Mayor Harris to discuss a scholarship program.

Engineer Ruschke reported that the Wickham Woods Drainage Project is about 90% complete. The curbing portion of the project will occur in the spring. Engineer Ruschke also said that he has asked the contractor to let him know in advance when they will be on site so that the local residents can receive notification. Engineer Ruschke also noted that there are two resolutions on the Consent Agenda for road improvements in the Wickham Roads neighborhood. He also gave an update on the Safe Routes to School grant for sidewalks on Lafayette Ave and Spring Street,

and the design of the project can be paid for by the grant. Engineer Ruschke described the grant process, and said that construction will likely not begin until 2017.

Committeeman Kelly said that he spoke with a number of parents who drop off and pick up their children on Spring Street, and word has gotten out about the ordinances on this meeting's agenda. Several of the parents asked if improvements can be made to the parking area before the ordinance takes effect. Engineer Ruschke said that the parking area can be reviewed for any necessary repairs. Administrator Ciccarone said that there is good access to the parking lot from School Ave, but the other entrance needs some repairs. He also said that he and DPW Director Rich Young will take a look at the lot to see what repairs need to be made, and the Police Department will be asked not to strictly enforce the new regulations until such repairs are made.

Committeewoman Swartz noted that JCP&L was in regular communication with municipalities during the recent blizzard.

Mayor Ritter announced that he received a letter from a resident thanking Administrator Ciccarone for the Township helping get a neighboring property cleaned up.

Second Preliminary Budget Report

Administrator Ciccarone said that the financial documents referenced in his report, as well as the report itself, will be posted on the Township website. The 2016 Budget will also be posted online upon adoption.

Administrator Ciccarone provided data from the 2015 Annual Debt Statement. The total debt is \$27 million, but only \$11.9 million is direct municipal responsibility. Administrator Ciccarone also reported on the equalized real estate values for the Township over the past three years. He also addressed the amounts of surplus available from 2007 to the present. Excess revenues collected in 2015 were discussed, as well as revenues anticipated for 2016. Administrator Ciccarone noted that the State Aid for 2016 is anticipated to remain the same for 2016, but the exact amount will not be known until the Governor presents that State's budget. He also discussed the tax rate, and the projected tax rate for municipal purposes for 2016 is a slight reduction from last year. The levy cap calculation was also discussed.

Mayor Ritter thanked Administrator Ciccarone for the presentation. He also asked about ratables. Administrator Ciccarone said that there is a misconception that the added assessments are solely responsible for the Township's ability to maintain and/or lower the tax rate over the past eight years, and the added assessments are only a small part of that. Administrator Ciccarone highlighted several ways in which the Township has reduced costs over the past several years, particularly through reduction in staffing levels.

Committeeman Kelly noted that the Township is proposing raising less money in taxes than is legally allowed, which is indicative of the conservative approach taken toward financial management.

Hearing of Citizens

Mayor Ritter opened the Hearing of Citizens.

1. Amanda Feeman, 233 Shunpike Road, said that she has heard negative feedback regarding the proposed parking restrictions on Spring Street, and some parents have said that they will start parking on Jay Road again. She also said that she has seen negative feedback on Facebook. Mrs. Feeman also addressed the shoveling of snow on sidewalks. Mrs. Feeman also requested that recycling pickup be increased to once a week rather than once every other week.

Seeing no one else coming forward, Mayor Ritter closed the Hearing of Citizens.

Public Hearing/Final Adoption of Ordinances

Ordinance 2016-01

**ORDINANCE 2016-01
AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,
STATE OF NEW JERSEY, AMENDING CHAPTER VI OF THE TOWNSHIP CODE TO
AMEND THE ANNUAL RENEWAL FEE FOR LIQUOR LICENSES**

BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Revised General Ordinances of the Township of Chatham, 1995, are hereby amended in pertinent part to modify subsection 6-3.7 of Chapter VI, Alcoholic Beverage Control, to increase the renewal fees for plenary retail consumption licenses and plenary retail distribution licenses as follows:

1. **6-3.7 License Fees, Maximum Number.**

The annual fees of licenses for the sale or distribution of alcoholic beverages in the Township shall be as follows:

<i>Class of License</i>	<i>Annual Fee</i>	<i>Number</i>
Plenary Retail Consumption License	\$2500.00	3
Plenary Retail Distribution License	\$1305.00	2

2. All other terms and provisions of subsection 6-3.7, Chapter VI, Alcoholic Beverage Control, of the Township Code shall remain unchanged.
3. This ordinance shall take effect as provided by law.

Mayor Ritter opened the Public Hearing on Ordinance 2016-01.
There being no public comment, Mayor Ritter closed the Public Hearing.

Committeeman Kelly moved to adopt Ordinance 2016-01. Committeewoman Swartz seconded the motion.

Roll call: Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Absent; Mayor Ritter, Aye.

Ordinance 2016-02

**ORDINANCE 2016-02
ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE
OF NEW JERSEY, AUTHORIZING ACCEPTANCE OF A CONSERVATION
EASEMENT FROM SUSAN DR. INC FOR BLOCK 20, LOT 17, 35 SUSAN DRIVE**

WHEREAS, the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, wishes to accept a Conservation Easement conveyed to the Township by Susan Dr. Inc., for Lot 17, Block 20 as shown on the Tax Map of the Township of Chatham and commonly known as 35 Susan Drive; and

WHEREAS, Susan Dr. Inc., agreed to donate the Conservation Easement at no cost to the Township; and

WHEREAS, the Township Attorney for the Township of Chatham reviewed the Conservation Easement in the form attached and finds it acceptable in all respects.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that it hereby authorizes acceptance of the Conservation Easement attached hereto and directs its appropriate officials to execute and record such documents as may be necessary.

This Ordinance shall become effective according to law.

Mayor Ritter opened the Public Hearing on Ordinance 2016-02.
There being no public comment, Mayor Ritter closed the Public Hearing.

Committeeman Gallop moved to adopt Ordinance 2016-02. Committeeman Kelly seconded the motion.

Roll call: Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Absent; Mayor Ritter, Aye.

Ordinance 2016-03

ORDINANCE 2016-03
AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,
STATE OF NEW JERSEY, TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to the cost of living adjustment or 0% whichever is less, unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain expectations; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee of the Township of Chatham in the County of Morris finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$379,273.62 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law is advisable and necessary; and

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next to succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Chatham in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring that in the CY 2016 budget year, the final appropriations of the Township of Chatham shall, in accordance with the ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$379,273.62 and that the CY 2016 municipal budget for the Township of Chatham be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Mayor Ritter opened the Public Hearing on Ordinance 2016-03.
There being no public comment, Mayor Ritter closed the Public Hearing.

Committeewoman Swartz moved to adopt Ordinance 2016-03. Committeeman Gallop seconded the motion.

Roll call: Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Absent; Mayor Ritter, Aye.

ORDINANCE 2016-06
AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,
STATE OF NEW JERSEY, AMENDING SECTION 7-10 OF THE REVISED GENERAL
ORDINANCES OF THE TOWNSHIP, TITLED “STOPPING OR STANDING
PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS”, ON SPRING
STREET.

WHEREAS, the Township Committee of the Township of Chatham desires to amend the stopping or standing regulations on Spring Street from Lafayette Avenue to School Avenue to promote the health, safety and welfare of its residents.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

Section 1. Section 7-10 of the Revised General Ordinances of the Township of Chatham, titled “Stopping or Standing Prohibited During Certain Hours on Certain Streets”, is hereby amended to repeal stopping or standing limitations on Spring Street and replace with the following:

<u>Street</u>	<u>Side</u>	<u>Location</u>
Spring Street	East	From the intersection of Lafayette Avenue to School Avenue.

Section 2. All other provisions of Section 7-10 remain in effect.

Section 3. Severability.

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 4. Effective Date.

This Ordinance shall take effect after final passage, adoption and publication according to law.

Mayor Ritter opened the Public Hearing on Ordinance 2016-06.

1. Amanda Feeman, 233 Shunpike Road, asked Committeeman Kelly if the feedback he received was positive or negative. Committeeman Kelly said that the parents with whom he spoke understood the safety concerns and need for the restrictions, and offered suggestions on improving the parking lot at Colony. Mrs. Feeman said that she has seen feedback in emails that parking restrictions on one side of the street would be preferred. Mayor Ritter said that he has only heard positive feedback regarding the proposed ordinance. He also addressed the private websites on which Mrs. Feeman is seeing negative feedback, and said that anyone with commentary should attend Township Committee meetings to have their voice heard. Mayor Ritter also expressed his support for this ordinance. Committeewoman Swartz said that Facebook should not be the method for communication about dissatisfaction with municipal services. Administrator Ciccarone commented that if parents drive their children to school and wait in the line, then their children will be safer.

There being no further public comment, Mayor Ritter closed the Public Hearing.

Committeeman Kelly moved to adopt Ordinance 2016-06. Committeeman Gallop seconded the motion.

Roll call: Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Absent; Mayor Ritter, Aye.

Ordinance 2016-07

ORDINANCE 2016-07

AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING SECTION 7-14 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP, TITLED “PARKING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS”, ON SPRING STREET.

WHEREAS, the Township Committee of the Township of Chatham desires to amend the parking regulations on the east side of Spring Street from School Avenue to Dale Drive, and on the west side of Spring Street from Dale Drive to Lafayette Avenue during 8:00 A.M. and 4:00 P.M. on school days to promote the health, safety and welfare of its residents.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

Section 1. Section 7-14 of the Revised General Ordinances of the Township of Chatham, titled “Parking Prohibited During Certain Hours on Certain Streets”, is hereby amended to repeal parking limitations on Spring Street and replace with the following:

<u>Street</u>		<u>Side</u>	<u>Hours</u>	<u>Location</u>
Spring	Street	East	8:00 AM to 4:00 PM School days	From the intersection of School Avenue to Dale Drive.
Spring	Street	West	8:00 AM to 4:00 PM School days	From the intersection of Dale Drive to Lafayette Avenue.

Section 2. All other provisions of Section 7-14 remain in effect.

Section 3. Severability.

If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 4. Effective Date.

This Ordinance shall take effect after final passage, adoption and publication according to law.

Mayor Ritter opened the Public Hearing on Ordinance 2016-07.
There being no public comment, Mayor Ritter closed the Public Hearing.

Committeewoman Swartz moved to adopt Ordinance 2016-07. Committeeman Kelly seconded the motion.

Roll call: Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Absent; Mayor Ritter, Aye.

Introduction of Ordinances

Ordinance 2016-08

**ORDINANCE 2016-08
AN ORDINANCE TO PROVIDE MINIMUM AND MAXIMUM RANGES FOR
COMPENSATION FOR CERTAIN POSITIONS OF EMPLOYMENT IN THE
TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY,
EFFECTIVE JANUARY 1, 2016**

BE IT ORDAINED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, as follows:

Section 1. The following offices and positions of employment in the Township of Chatham in the County of Morris are hereby established and the persons occupying such offices and positions shall be compensated at the rates, or within the ranges, set forth below. Actual compensation, consistent with the salary ranges established herein, is established by Township Resolution.

<u>Office or Position of Employment</u>	<u>Minimum</u>	<u>Maximum</u>
Member of Township Committee	1,200	1,200
Township Administrator	100,000	185,000
Township Clerk/Registrar	40,000	75,000
Deputy Clerk	30,000	60,000
Secretary Bd. Of Health	4,500	10,000
Chief Financial Officer/Treasurer	45,000	100,000
Assistant Treasurer/HR Assistant	15,000	50,000
Administrative Assistant	40,000	60,000
Accounting Clerk	24,000	55,000
Receptionist or Clerk Typist	24,000	55,000
Secretary	24,000	45,000
Chief of Police	125,000	155,000
Emergency Management Coordinator	2,500	10,000
Public Works Manager	90,000	135,000
Director Water Pollution Control	50,000	100,000
Tax Collector/Utility Collector	40,000	75,000
Ass't. Tax & Utility Collector	30,000	50,000
Tax Assessor (Part-time)	15,000	30,000
Ass't. Assessor	22,000	54,000
Escrow Accounting Clerk	3,500	5,000
Director of Recreation and Colony Recreation Center	30,000	45,000
Board Manager Planning/Zoning	5,000	10,000

Planning Board Secretary	\$250 per	meeting
Zoning Board Secretary	\$250 per	meeting
Secretary Environmental Commission	\$150 per	meeting
Construction Office Control Person	40,000	64,000
Construction Official/Building Sub-code Official/Inspector	50,000	91,000
Zoning officer/Deputy Zoning Officer (PT)	2,500	15,000
Fire Sub-code Official/Inspector	10,000	18,500
Fire Prevention Official/Inspector	10,000	19,500
Dog Licensing Clerk	2,000	5,000
Governmental Access TV/Community Bulletin Board Manager	5,000	11,000
Seasonal and Hourly Positions		
Pool Manager	15,000	25,000
Assistant Pool Manager	6,000	17,000
Snack Bar Manager	4,600	12,000
Playground Director	4,000	7,000
Swim Team Coach	1,400	3,500
Swim Team Ass't. Coach	500	1,500
Tennis Clinic Manager	1,500	3,000
Lifeguards	7.15 HR	18.00 HR
Gate Attendants	6.50 HR	15.00 HR
Recreation Aides and instructors	6.50 HR	15.00 HR
Laborer	7.15 HR	15.00 HR
Crossing Guards	7.50 HR	30.00 HR
Clerk Typist PT	7.50 HR	17.500 HR
Building Inspector	25.00 HR	45.00 HR
Plumbing Sub-code Official/Inspector	25.00 HR	45.00 HR
Electrical Sub-code Official	25.00 HR	45.00 HR

Section 2. Overtime for eligible employees shall be at the rate of straight time for hours exceeding 35 per week and one and one-half times employee's regular rate of pay for hours exceeding 40 per week.

Section 3. Employees covered by a collective bargaining agreement shall be entitled to compensation as provided in their respective agreements.

Section 4. Salaries provided herein shall be effective January 1, 2016, for those employed with the Township as of the adoption date of the ordinance.

Section 5. When required by law, the Township shall pay at least the minimum wage established for the State of New Jersey.

Section 6. This ordinance shall take effect upon publication as provided by the law.

Committeewoman Swartz made a motion to introduce Ordinance 2016-08. Committeeman Gallop seconded the motion.

Roll call: Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Absent; Mayor Ritter, Aye.

Public Hearing on Ordinance 2016-08 will be scheduled for February 25, 2016.

Ordinance 2016-09

ORDINANCE 2016-09
AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,
STATE OF NEW JERSEY, ESTABLISHING POOL MEMBERSHIP FEES FOR
COLONY RECREATION CENTER COMMENCING 2016

BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Section 20-1 of the Township Code is hereby amended to read as follows:

1. **20-1 POOL MEMBERSHIP FEES AT THE COLONY RECREATION CENTER.**

a. **The following schedule of Colony Recreation Center Fees for Pool Membership is hereby established:**

Chatham Township Resident Rates	
Family – includes parent(s) and children under 23 years old	\$450
Couple or single parent and 1 child under 23 years old	\$340
Individual – 14 years and older	\$225
Senior Citizen – 62 or older	\$50
Senior Citizen couple – one must be 62 or older	\$75
Babysitter/nanny/parent helper (must accompany family member)	\$125
Adult twilight daily fee (4:30 P.M. until closing) (Township Residents only)	\$5
Non-Resident Rates	
Family – includes parent(s) and children under 23 years old	\$625
Couple or single parent and 1 child under 23 years old	\$510
Individual – 14 years and older	\$255
Senior Citizen – 62 or older	\$75
Senior Citizen couple – one must be 62 or older	\$100
Babysitter/nanny/parent helper (must accompany family member)	\$140
Daily Guest – accompanied by Member	\$8

No refunds will be made after opening day.

b. Reduced Fees for Emergency Response Organization Volunteers. Active members of the Chatham Emergency Squad, Green Village Volunteer Fire Department, and Chatham Township Volunteer Fire Department, who are eligible for the Length of Service Award Program (LOSAP), shall be entitled to a fifty (50%) percent reduction in the fee for the appropriate pool membership category listed above.

2. The Township Administrator, in consultation with the Colony Recreation Center liaison, may authorize special promotional events and offer special discounts to promote Colony Recreation Center membership.

3. This ordinance shall take effect as provided by law.

Committeeman Gallop asked how these fees are different from 2015. Administrator Ciccarone said there is a slight increase. Committeewoman Swartz asked about the appropriate minimum age for an individual member. The Township Committee reached consensus that it should be 14.

Committeewoman Swartz made a motion to introduce Ordinance 2016-09. Committeeman Gallop seconded the motion.

Roll call: Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Absent; Mayor Ritter, Aye.

Public Hearing on Ordinance 2016-09 will be scheduled for February 25, 2016.

Consent Agenda

**RESOLUTION 2016-047
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING THE SALE OF SURPLUS MUNICIPAL EQUIPMENT**

WHEREAS, the Township of Chatham is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Township Committee are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, Morris County, State of New Jersey, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows:

<u>YEAR</u>	<u>ITEM</u>	<u>VIN or MODEL No.</u>
	Sun VAT-40 Diagnostic Machine	
	Toro Snowblower Model 524	
	Toro CCR 2000 Snowblower	
	Walk-Behind Leaf Vacuum	
	Toro Groundsmaster 327 Riding Mower	
	Toro Proline Mower (Qty: 2)	
	Blower w/Briggs and Stratton 8 HP Engine	
	Little Wonder Power Blower	
	Salt Spreader	
2001	Ford Expedition Eddie Bauer 4WD	1FMPU18L91LB80226
2007	Ford Crown Victoria Police Interceptor	2FAFP71W77X162288
2007	Ford Crown Victoria Police Interceptor	2FAFP71W57X162287
2007	Ford Crown Victoria Police Interceptor	2FAFP71W87X103640
2007	Ford Crown Victoria Police Interceptor	2FAFP71W17X103639
2004	Ford Crown Victoria Police Interceptor	2FAFP71W04X175265
1999	GMC Sierra Classic 2500 Pickup 4WD	1GTGK24RXXF063398
1999	Chevrolet Blazer 2-Door 2WD	1GNCS18W6XK215832
2000	Ford F-250	1FTNF21L0YEE06786
2005	Ford Explorer	1FMZU72K65UB31707
1985	GMC C/K 2500 Utility Truck 2WD	1GDGC24M7FS530098
1999	GMC Sierra Classic 2500 Pickup 4WD	1GTGK24R0XF062373

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

- (6) The Township of Chatham reserves the right to accept or reject any bid submitted.

RESOLUTION 2016-054

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES**

BE IT RESOLVED that bills in the total amount of \$1,704,620.75 and the prior month's payroll of \$376,720.35 Current Fund, \$45,191.37 Sewer No. 1, \$9,217.26 Sewer No. 2, and \$7,315.55 Police Private Employment be paid.

BE IT FURTHER RESOLVED that taxes due to the School District of the Chathams, for the month of February 2016, in the amount of \$2,890,596.00 be paid.

BE IT FURTHER RESOLVED that taxes due to the County of Morris, for the First Quarter of 2016, in the amount of \$2,102,447.87 be paid.

**RESOLUTION 2016-055
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPROVING MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on January 21, 2016.

**RESOLUTION 2016-056
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM APPROVING EXECUTIVE SESSION MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on January 21, 2016.

**RESOLUTION 2016-057
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF
MORRIS, STATE OF NEW JERSEY, RELEASING DEVELOPER ESCROW ACCOUNT
AND/OR PERFORMANCE BOND BALANCES**

WHEREAS, developers are required to deposit monies with the Township for the purposes of offsetting Township professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

WHEREAS, these deposited monies, following all necessary withdrawals to cover Township expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Township resolution authorizing such release.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the following guarantee amount or account balances, with interest adjustments as prescribed by state and local laws, may be released to the depositor of record:

<u>NAME</u>	<u>Project</u>	<u>A/C NUMBER</u>	<u>AMOUNT</u>
Darryl & Joel Straka 9 Peppermill Road Chatham, NJ 07928	BOA 14-48.06-16	7761693527	\$120.00
Chatham Club 484 Southern Blvd. Chatham, NJ 07928	BOA 02-128-7,7.01	7200038952	\$705.48
Thomas & Susan Fuller 769 Shunpike Road Green Village, NJ 07935	BOA 14-144-20	7763179221	\$160.00
Thomas Anselmi 677 Shunpike Road Green Village, NJ 07935	BOA 13-144-27	7761693329	\$60.00
Normandy Fund Sub 53 Maple Ave Morristown, NJ 07960	PLNBD 15-142-1&2	7763179627	\$1,107.50

Morris County Park Commission Attn: Rich Vitale PO Box 1295 Morristown, NJ 07960	PLNBD 09-144-19	7760011282	\$200.00
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RESOLUTION 2016-058

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
RECOMMENDING AWARD OF MILLING AND PAVING CONTRACT FOR WICKHAM
WOODS ROAD RESURFACING PROJECT TO TILCON NEW YORK, INC**

BE IT RESOLVED that Township of Chatham hereby recommends to the Morris County Cooperative Pricing Council that the milling and paving contract for the Wickham Woods Road Resurfacing Project in the Township of Chatham, County of Morris be awarded to Tilcon New York Inc. via 2016 Morris County Cooperative Pricing Council whose bid amounted to \$331,016.52 subject to the approval of the Council.

RESOLUTION 2016-059

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
RECOMMENDING AWARD OF STEEL CASINGS CONTRACT FOR WICKHAM WOODS
ROAD RESURFACING PROJECT TO GENERAL FOUNDARIES, INC.**

BE IT RESOLVED that Township of Chatham hereby recommends to the Morris County Cooperative Pricing Council that the steel casings contract for the Wickham Woods Road Resurfacing Project in the Township of Chatham, County of Morris be awarded to General Foundaries, Inc. via 2016 Morris County Cooperative Pricing Council whose bid amounted to \$16,250.00 subject to the approval of the Council.

RESOLUTION 2016-060

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING THE SUBMISSION OF A STATE RECYCLING TONNAGE GRANT
APPLICATION FOR 2015**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987. c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing the municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Committee of the Township of Chatham to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the Township of Chatham hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates EILEEN HLADKY, Certified Recycling Coordinator, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

RESOLUTION 2016-061

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING MEMBERS TO THE OPEN SPACE ADVISORY COMMITTEE**

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following appointment be made effective immediately:

Open Space Committee:

1. Joseph Basrailian (Chairman) (2016)

2. Abigail Maddi (2016)
3. Nina Benton (2016)
4. Sharon Tether (2016)
5. Chrissie Dugan (2016)

Committeeman Kelly noted the upcoming auction of surplus equipment. Administrator Ciccarone said that he will also be offering some of the equipment for sale to the School District. Committeeman Gallop asked how it is determined which equipment is considered surplus. Administrator Ciccarone said that the Township should have done an auction sooner, as equipment becomes out-of-date.

Committeeman Kelly moved to approve the Consent Agenda. Committeewoman Swartz seconded the motion.

Roll call: Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Sullivan, Absent; Mayor Ritter, Aye.

Hearing of Citizens

Mayor Ritter opened the Hearing of Citizens.

There being no public comment, Mayor Ritter closed the Hearing of Citizens.

Committeewoman Swartz moved to adjourn at 8:59 PM. Committeeman Kelly seconded the motion, and it carried unanimously.

Gregory J. LaConte
Township Clerk