

**ORDINANCE 2018-15**

**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,  
STATE OF NEW JERSEY, AMENDING CHAPTER II, TITLED “ADMINISTRATION”,  
ARTICLE II, TITLED “MUNICIPAL OFFICIALS AND EMPLOYEES”, BY ADDING  
SECTION 2-5 TITLED “TAX ASSESSOR”**

**WHEREAS**, N.J.S.A. 40A:9-146 and following require that each municipality shall, by ordinance, establish the office of municipal Tax Assessor; and

**WHEREAS**, the Revised General Ordinances of the Township of Chatham do not establish the office of Township of Chatham Tax Assessor; and

**WHEREAS**, the Township Committee of the Township of Chatham desires to correct that oversight and establish the office of Tax Assessor.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

**Section 1.** Chapter II, titled “Administration”, Article II, titled “Municipal Officials and Employees” is hereby amended to add a new Section 2.5 titled “Tax Assessor” as follows:

**§2-5** Tax Assessor.

**§2-5.1** **Office Created, Continued and Confirmed.** The office of Township of Chatham Tax Assessor is hereby created, continued and confirmed by the Township Committee.

**§2-5.2** **Appointment, Term, Vacancy.** The Township Tax Assessor shall hold office for a term of four (4) years from the first day of January next following the appointment. Vacancies other than due to expiration of term shall be filled by appointment of the Township Committee for the unexpired term.

**§2-5.3** **Tenure.** The Township Tax Assessor may obtain tenure as provided by law.

**§2-5.4** **Qualifications.** The Township Tax Assessor shall meet those qualification requirements and hold those certifications required by law.

**§2-5.5** **Duties.** The Township Tax Assessor shall perform all duties and obligations imposed or granted to a Tax Assessor by law, including but not limited to the following:

- a. Having, performing and discharging all the functions, powers and duties prescribed by law for a Tax Assessor.
- b. Making assessments for benefits for local improvements and, for that purpose, having and exercising the powers and duties of an assessor for local improvements as provided by law.
- c. Maintaining adequate assessment records of each separate parcel of real property assessed or exempt.
- d. Maintaining a current tax duplicate of the municipality and causing to be recorded thereon all changes in ownership or character of the real property assessed.
- e. Reporting to the Township Committee as to equalization proceedings and other matters involving the County Tax Board and making recommendations.

f. Reporting to the Township Committee on all New Jersey Tax Court or County Tax Board litigation in which the Township is a party.

**§2-5.6 Deputy Tax Assessors.** There shall be as many Deputy Tax Assessors as shall be appointed by the Township Committee to hold office until removed by the Township Committee.

**§2-5.7 Compensation.** The Township Tax Assessor and Deputy Tax Assessors shall receive such salary or compensation as shall be fixed and determined by the Township Committee in accordance with law.

**Section 2. Severability**

If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

**Section 3. Effective Date**

This Ordinance shall take effect upon final adoption and publication according to law.

Introduced: May 31, 2018

TOWNSHIP OF CHATHAM, COUNTY OF  
MORRIS, STATE OF NEW JERSEY

Adopted: June 21, 2018

Attest:

BY: \_\_\_\_\_  
Karen M. Swartz, Deputy Mayor

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Gregory J. LaConte, Clerk