

**MINUTES
TOWNSHIP COMMITTEE
REORGANIZATION MEETING
JANUARY 3, 2019**

Committeeman Curt Ritter called the Reorganization Meeting of the Township Committee of the Township of Chatham to order at 7:32 P.M.

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both *The Chatham Courier* and the *Morris County Daily Record* on January 5, 2018; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 5, 2018; and notice was filed with the Township Clerk on January 5, 2018.

Committeeman Ritter led the flag salute.

Invocation

Monsignor Mahoney from Corpus Christi Church gave the invocation.

Oath of Office

Tracy Ness was sworn in as a Township Committee Member for a three-year term. The Township Clerk administered the oath of office.

Roll Call

Answering present to the roll call were Committeewoman Ness, Committeeman Selen, Committeeman Kelly, Committeewoman Swartz and Committeeman Ritter.

Proclamation

Committeeman Ritter gave the attached proclamation recognizing Monsignor Mahoney upon his upcoming retirement.

Selection of Mayor

Committeeman Ritter nominated Committeeman Kelly to serve as Mayor for 2019, and commented on the reasons why he made the nomination. Committeewoman Swartz seconded the nomination, and also offered comments in support of Committeeman Kelly. Committeeman Kelly declined the nomination.

Committeeman Kelly nominated Committee Selen to serve as Mayor for 2019, and commented on Committeeman Selen's service to the community and contacts with State and County elected officials. Committeeman Kelly also said that the term "immigrant" has taken on a negative connotation, and Committeeman Selen is an immigrant who has given back to the community. Committeewoman Ness seconded the nomination. Committeeman Selen accepted the nomination.

**RESOLUTION 2019-001
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM SELECTING MAYOR FOR 2019**

BE IT RESOLVED by the Township Committee of the Township of Chatham that Tayfun Selen is hereby selected as Mayor of the Township of Chatham for the year 2019.

Committeeman Kelly moved to adopt Resolution 2019-001. Committeewoman Ness seconded the motion.

Committeeman Ritter asked Committeeman Selen if he would be resigning as chairman of the local Republican Committee. Committeeman Selen declined to answer if he will resign as the chairman of the Republican Committee.

Roll call: Committeeman Selen, Aye; Committeeman Kelly, Aye; Committeewoman Ness, Aye; Committeewoman Swartz, Nay; Committeeman Ritter, Nay

The oath of office was administered by former Lt. Governor Kim Guadagno.

Selection of Deputy Mayor

Mayor Selen nominated Committeeman Kelly to serve as Deputy Mayor for the year 2019. Committeewoman Ness seconded the nomination. Committeeman Kelly accepted the nomination.

**RESOLUTION 2019-002
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM SELECTING DEPUTY MAYOR FOR 2019**

BE IT RESOLVED by the Township Committee of the Township of Chatham that Michael Kelly is hereby selected as Deputy Mayor of the Township of Chatham for the year 2019.

Mayor Selen moved to adopt Resolution 2019-002. Committeewoman Ness seconded the motion.

Roll call: Committeeman Kelly, Aye; Committeewoman Ness, Aye; Committeewoman Swartz, Nay; Committeeman Ritter, Nay; Mayor Selen, Aye

The oath of office was administered by the Township Clerk.

Mayor's Statement

Mayor Selen gave his Mayor's Statement. He thanked the members of the public who were in attendance, and thanked the Township Committee for selecting him as Mayor. Mayor Selen also congratulated Committeewoman Ness on her election to the Township Committee, and made a commitment to working with her during their time in office. He also recognized the dignitaries who attended the meeting, and thanked them for their attendance. Mayor Selen also described what it was like for him to immigrate to the United States. He also recognized the people who make the United States great. Mayor Selen further said that in 2019 he would like to form two ad hoc committees, one for technology and cyber-security and one for community affairs. He further said that he will work with the Township Committee to find a new location for the Skate Park, with the aim of there not being a tax burden from the relocation. Mayor Selen further thanked his family, the Township Committee, the municipal employees and the emergency service providers for making Chatham Township a great place.

Approval of Agenda

Committeeman Ritter asked that Resolution 2019-004 and Resolution 2019-005 be removed from the Consent Agenda for discussion and a separate vote. Mayor Selen said that the resolutions will be discussed in Executive Session. Attorney Cruz said that the items will be discussed in Executive Session as they are considered personnel matters, and formal action on the resolutions would need to be upon return to public session.

The Agenda was approved as amended.

Consent Agenda

**RESOLUTION 2019-003
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
ADOPTING RULES AND ORDER OF BUSINESS OF THE TOWNSHIP COMMITTEE**

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, that the following Rules and Order of Business of the Township Committee are hereby adopted:

**RULES AND ORDER OF BUSINESS
OF THE TOWNSHIP COMMITTEE**

ARTICLE I.

Robert's Rules of Order Newly Revised.

The deliberations of the Township Committee shall be governed by Robert's Rules of Order Newly Revised.

ARTICLE II.

Meetings.

Section 1. The Mayor shall preside at all meetings of the Township Committee. In the absence of the Mayor, the Deputy Mayor shall perform all the duties of the Mayor. The Mayor shall on all occasions preserve order and shall cause the arrest or removal of all persons who interrupt the proceedings of the Township Committee.

Section 2. The Mayor shall decide all questions of order subject to appeal to the Township Committee.

Section 3. Each member of the Township Committee, including the Mayor, shall have the right to make and second motions and nominations and to vote thereon.

Section 4. Regular meetings shall be held as scheduled at the annual organization meeting each year or as rescheduled by resolution adopted at a regular meeting.

Section 5. Special meetings shall be held as provided by Code of the Township of Chatham and applicable State law. Upon the filing of a proper call for a Special meeting, the Township Clerk shall give at least two (2) business days' notice thereof with a copy of the call to all members of the Township Committee by delivery to each member personally or to each member's residence. Copies of the notice shall be promptly released to the news media and posted in a prominent place in the Township Hall.

Section 6. Regular and Special meetings of the Township Committee shall be open to the public. A portion of all meetings shall be set aside for citizens to address the Township Committee on any matter of interest.

Section 7. All items of business on a consent agenda will be delivered to each member of the Township Committee at least 2 days prior to the meeting at which it is to be considered, unless circumstances do not permit advance delivery.

Section 8. No new business will be considered after 11 PM. This rule may be waived by an affirmative vote of a majority of the Township Committee Members then present. In all instances Township Committee meetings will adjourn no later than 12 AM (midnight).

Section 9. All Township Committee meetings will be conducted in accordance with the requirements of the Open Public Meetings Act. (N.J.S.A. 10:4-6 et seq.)

ARTICLE III.

Order of Business.

Section 1. The following shall be the normal order of business of all Regular meetings of the Township Committee:

1. Meeting called to order.
2. Open Public Meetings Act announcement.
3. Salute to flag.
4. Roll Call.
5. Review and acceptance of agenda.
6. Special Recognition/Awards.
7. Reports.
8. Hearing of citizens.
9. Public Hearing and final adoption of ordinances.
10. Introduction of ordinances.
11. Adoption of resolutions.
12. Miscellaneous business.
13. Hearing of Citizens (Time Permitting)
14. Closed session resolution; if applicable.
15. Adjournment.

Section 2. The final agenda shall be adopted as amended, if need be, by vote of the Township Committee at the start of each meeting.

Section 3. Hearing of the citizens will be limited to 30 minutes. Citizens will be restricted to discuss only those topics not subject of a public hearing. Each speaker will be limited to three minutes. These time limits may be extended at the discretion of the Mayor.

Section 4. Sub-Committee chairpersons and liaisons will provide short update reports to the Township Committee during the report section of meetings.

Section 5. The Chief of Police, Public Works Manager, Recreation Director and Township Administrator shall report on a quarterly basis to the Township Committee, during the report section of meetings.

ARTICLE IV.

Committees and Boards.

Section 1. The Township Committee hereby creates four Standing Committees, each consisting of two (2) members of the Township Committee as follows:

1. Public Safety/Emergency Management
2. Administration/Finance
3. Public Works/Sewer Utilities
4. Communications

Note: The Township Administrator shall supervise all departments, attend all meetings of the Standing Committees and implement the policies adopted by the Township Committee. The Standing Committees are not authorized to exert any administrative control over the departments assigned.

Section 2. Except as otherwise required by State statute and the Code of the Township of Chatham, the Mayor shall appoint members to the various Township boards with the approval of the Township Committee.

Section 3. The Township Committee may appoint advisory committees for special purposes composed of no more than 2 Members of Township Committee and such other Administrative staff members and members of the general public as it deems necessary and appropriate.

Section 4. At the time of creation of an advisory committee, the Township Committee shall establish the duration of the advisory committee. No advisory committee shall take a position on behalf of the Township Committee without the Township Committee's approval.

Section 5 . A member of the Township Committee, appointed by the Committee, shall serve as liaison to the following Boards, Commissions and Community Groups and other Entities:

Mayor's Wellness Campaign
Board of Education
Environmental Commission
Senior Citizens Center/Senior Club of the Chathams
Municipal Alliance Committee
Chamber of Commerce
Fire and Rescue
Historical Society
Public Utilities

Section 6. A member(s) of the Township Committee, appointed by the Committee, shall serve as a member of the following Boards and Committees:

Joint Recreation Advisory Committee
Joint Municipal Court Committee (2 members)
The Board of Health
The Board of Trustees of the Joint Library of the Chathams (Mayor or Mayor's designee)
Open Space Committee
Joint Community Garden

ARTICLE V.

Ordinances.

Section 1. All proposed ordinances, supplements to and amendments of ordinances shall be presented in writing at a regular meeting, except in those instances when the Township Committee decides to act on an ordinance at a special meeting.

Section 2. Every ordinance duly passed by the Township Committee shall be recorded by the Township Clerk in the Township Ordinance Book, with a proper index. Each ordinance entered in the Ordinance Book shall be compared with the original and shall not be entered unless it is identical in content with such original. The Township Clerk shall enter at the foot of the ordinance the date it was passed and the number and page of the Minute Book containing the minutes of the meeting at which it

was passed. Each ordinance entered in the Ordinance Book shall be signed by the Mayor or Deputy Mayor and the Township Clerk.

Section 3. The Township Ordinance Book is hereby established as the original permanent record of the Ordinances of the Township.

Section 4. All ordinances shall be introduced, considered, read, heard, adopted and published in accordance with applicable law and inserted in the correct place in the Code of the Township of Chatham.

ARTICLE VI.

Filings.

Section 1. The Township Committee shall file with the Township Clerk all ordinances, resolutions, reports, petitions, correspondence and other papers considered by or presented to the Township Committee.

ARTICLE VII.

Minutes.

Section 1. The Township Clerk shall keep minutes of all Township Committee meetings as provided by law.

Section 2. Draft minutes for all meetings shall be delivered to the Township Committee Members no later than the Friday preceding the next regular meeting. Such minutes shall be clearly marked as a draft minutes.

Section 3. Minutes will be filed into the minute book and released to the public only by the Township Clerk and only after approval by the Township Committee.

Section 4. All open sessions of the regular and special meetings may be recorded.

Section 5. The recordings, if made, will be kept by the Township Clerk as required by law.

Section 6. The recordings will be made available to the public at the Township Clerk's office only after the related minutes have been approved by the Township Committee.

Section 7. The approved minutes shall become the official record of the meeting.

Article VIII.

Code of Conduct.

Section 1. No member of the Township Committee, including the Mayor, can conduct business for, or on behalf of, the Township without express, specific approval of the Township Committee. This includes all correspondence, written or otherwise, negotiations, and the like.

Section 2. It is the responsibility of each Committee member to disclose to the Township Attorney any personal or private interest, directly or otherwise, in any question or measure proposed or pending before the Township Committee. The Township Attorney will determine whether a conflict of interest exists.

Section 3. A member of the Township Committee who has a conflict of interest on a particular matter shall neither vote on nor take part in discussion of same.

Section 4. A member of the Township Committee shall not use or disseminate confidential information acquired by or available to them for personal gain or for personal, non-Township business related reasons. Any member who is aware of a breach of confidentiality, is expected to bring forth that information to the appropriate officials in a timely manner.

ARTICLE IX.

Township Administrator.

Section 1. The Township Administrator shall be the Chief Administrative Officer of the Township, shall supervise all Departments, perform the duties of Township Administrator as specified in the Code of the Township and shall be responsible to the Township Committee for the proper and efficient administration of Township affairs. The Township Administrator shall prepare the annual budget

Section 2. The Township Administrator shall make reports to the Township Committee as requested. The municipal budget shall be prepared by the Township Administrator and presented to the Township Committee at a public meeting in January or such time as fixed by the State Division of Local Government Services.

Section 3. It is intended that the Township Committee shall act in all matters as a body. Members of the Township Committee shall not seek individually to influence the official acts of the Township Administrator or any other officer or to interfere in any way with the performance by such officers of their duties.

RESOLUTION 2019-006
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING REGULAR MEETING
SCHEDULE FOR THE TOWNSHIP COMMITTEE DURING 2019

WHEREAS, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq. requires that public bodies provide adequate notice of meetings.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

1. During the calendar year 2019, meetings will be held by the Township Committee to discuss or act upon public business at 7:30 p.m. (unless otherwise noted), prevailing time, at the Municipal Building, 58 Meyersville Road, Chatham Township on the following dates:

2.

January 24
February 14
February 28
March 14
March 28
April 11
April 25
May 9
May 23
June 13
June 27
July 18
August 15
September 12
September 26
October 10
October 24
November 14
December 12
January 2, 2020

2. Certified copies of this Resolution shall be:
 - a) Mailed to the Chatham Courier;
 - b) Mailed to the Morris County Daily Record;
 - c) Filed with the Clerk of the Township of Chatham;
 - d) Posted on the bulletin board in the main hallway of the Municipal Building; and
 - e) Mailed to any person requesting notice of meetings to N.J.S.A. 10:4-19 who has paid the required fee thereof.
3. All of the foregoing shall be accomplished within seven (7) days of adoption of this Resolution pursuant to N.J.S.A. 10:4-18.

RESOLUTION 2019-007
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN
THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON
DELINQUENT TAXES

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that

1. The rate of interest to be charged by the Tax Collector on delinquent taxes on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2020.

2. The rate of interest to be charged by the Tax Collector on delinquent taxes in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2020.
3. Notwithstanding the provisions of this resolution, no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable.
4. All delinquencies in excess of Ten Thousand (\$10,000.00) Dollars and which are not paid prior to the end of the fiscal year, the Tax Collector shall also collect a penalty of six (6%) percent of the amount of the delinquency in excess of Ten Thousand (\$10,000.00) Dollars.
5. A certified copy of this resolution shall be forwarded to the Tax Collector for his information and guidance.

RESOLUTION 2019-008

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO RATE OF INTEREST ON DELINQUENT SEWER SERVICE CHARGES

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that:

1. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges on the first \$1,500.00 is hereby fixed at the rate of eight (8) percent per annum, to remain in force until January 1, 2020.
2. The rate of interest to be charged by the Tax Collector on delinquent sewer service charges in excess of \$1,500.00 is hereby fixed at the rate of eighteen percent (18%) per annum, to remain in force until January 1, 2020.
3. A certified copy of this resolution shall be forwarded to the Sewer Accounts Clerk and the Township Auditor.

RESOLUTION 2019-009

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE TAX AND SEWER COLLECTOR TO CANCEL OVERPAYMENT OR DELINQUENT BALANCES LESS THAN \$10.00

WHEREAS, the governing body of a municipality may authorize a municipal employee to cancel property tax and sewer overpayment or delinquent amounts less than \$10.00 without further action of the governing body.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, in the County of Morris, and State of New Jersey, that the Township Tax and Sewer Collector is hereby authorized to cancel overpayments and delinquencies less than \$10.00, as permitted by applicable law.

This Resolution shall take effect immediately.

RESOLUTION 2019-010

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO TAX SEARCHES AND ASSESSMENT SEARCHES

BE IT RESOLVED by the Township Committee of the Township of Chatham, Morris County, New Jersey, that

1. The Tax Collector of the Township of Chatham is hereby designated as the official to make examination of the Township record as to unpaid tax liens and to certify the results thereof pursuant to N.J.S.A. 54:5-11.
2. The Township Clerk is hereby designated as the official to make and issue certificates as to liability for assessment for municipal improvements pursuant to N.J.S.A. 54:5-18.1 et seq.
3. The Township Clerk is hereby designated as the official to make and issue certificates as to approval of subdivision of land pursuant to N.J.S.A. 40:55D-56.

RESOLUTION 2019-011

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY GRANTING TAXPAYERS THE OPTION

TO APPLY EXCESS TAX PAYMENTS TOWARD SUBSEQUENT QUARTERS (BILLED OR UNBILLED) IN LIEU OF A REFUND

WHEREAS, the governing body of a municipality may grant taxpayers the option to apply excess tax payments toward subsequent quarters (billed or unbilled) in lieu of a refund upon written request to the tax collector consistent with Local Finance Notice LFN 2018-17, issued on June 4, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, in the County of Morris, and State of New Jersey, that Township of Chatham taxpayers have the option to apply excess tax payments toward subsequent quarters (billed or unbilled) in lieu of a refund upon written request to the Township Tax Collector consistent with LFN 2018-17.

This Resolution shall take effect immediately.

RESOLUTION 2019-012

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, WITH RESPECT TO DEPOSITORIES FOR TOWNSHIP FUNDS

BE IT RESOLVED by the Township Committee of the Township of Chatham, Morris County, New Jersey, that

1. TD Bank N.A., Chatham, New Jersey and State of New Jersey Cash Management Fund, Jersey City, are hereby designated as depositories for Township Funds; and

2. Warrants for the withdrawal of funds from the above-mentioned depository be signed by the two members of the Township Committee serving on the standing Finance Committee and the Chief Financial Officer.

3. A certified copy of this resolution shall be forwarded to TD Bank N.A. and State of New Jersey Cash Management Fund.

RESOLUTION 2019-013

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING OFFICIAL NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS OF SAID TOWNSHIP COMMITTEE DURING 2019

WHEREAS, the "Open Public Meetings Act," N.J.S.A. 10:4-6 et seq., requires that notification be given of meetings of public bodies as herein defined and in the manner therein set forth.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, New Jersey, as follows:

1. The Chatham Courier and the Morris County Daily Record are hereby designated for the calendar year 2019 as the newspapers to receive notice of meetings of the Township Committee required by any and all sections of the Open Public Meeting Act, it appearing that these newspapers are most likely to inform the local public of such meetings.
2. The public place for the posting of notices of the meetings of the Township Committee for the calendar year 2019 shall be the bulletin board in the main hallway of the Township Hall.
3. The fee to be paid by any person requesting that notices of meetings of the Township Committee during that calendar year 2019 be mailed to such persons as specified in N.J.S.A. 10:4-19 shall be equivalent to the actual costs of mailing said notices, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
4. A certified copy of this Resolution shall be mailed by the Township Clerk to the Chatham Courier and the Morris County Daily Record, and a certified copy shall be filed with the Clerk of the Township of Chatham.

RESOLUTION 2019-014

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE PUBLICATION OF LEGAL NOTICES OF THE TOWNSHIP

BE IT RESOLVED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, that pursuant to N.J.S. 40:53-1, the Chatham Courier and the Morris County Daily Record are hereby designated as the official newspapers for the publications of all notices required by law to be published by the Township on and after January 1, 2019.

BE IT FURTHER RESOLVED that a copy of this resolution shall be published in the Chatham Courier and in the Morris County Daily Record on January 10 and January 17, 2019, and a certified copy

of this resolution shall be forwarded to the Township Planning Board, Board of Adjustment, Board of Health, and any other Board or Body which shall have the occasion to publish a legal notice.

RESOLUTION 2019-015
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR PROFESSIONAL LEGAL SERVICES WITH ALBERT E. CRUZ OF DiFRANCESCO, BATEMAN, KUNZMAN, DAVIS, LEHRER & FLAUM, P.C. FOR 2019

WHEREAS, the Township of Chatham has a need to acquire professional legal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$150,000; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2019; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with Albert E. Cruz of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C. as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with N.J. S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2019-016
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR MUNICIPAL ENGINEERING SERVICES WITH JOHN K. RUSCHKE OF MOTT MacDONALD FOR 2019

WHEREAS, the Township of Chatham has a need to acquire the services of a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$150,000; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Mott MacDonald has completed and submitted a Business Entity Disclosure Certification which certifies that Hatch Mott MacDonald has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the Mott MacDonald from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2019; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham hereby appoints John K. Ruschke as Township Engineer and authorizes the Mayor and Clerk to enter into a contract with Mott MacDonald as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with N.J. S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2019-017
A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDED A PROFESSIONAL SERVICES CONTRACT FOR LABOR COUNSEL.

WHEREAS, the Township of Chatham is in need of the services of a professional labor attorney to assist with legal advice relating to general employment law related issues which may include reviewing and revising existing documents and providing training on employment related issues as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Township Administrator has recommended the appointment of the firm Nukk-Freeman & Cerra, P.C. to provide the services listed above.

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$40,000; and,

WHEREAS, Nukk-Freeman & Cerra, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that Nukk-Freeman & Cerra, P.C. has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the Nukk-Freeman & Cerra, P.C. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that a professional service contract is hereby awarded to Nukk-Freeman & Cerra, P.C. in accordance with a proposal submitted and on file in the Office of the Township Clerk.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with N.J. S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2019-018

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR SPECIALIZED LEGAL SERVICES FROM BOND COUNSEL

WHEREAS, the Township of Chatham has a need to acquire specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$20,000; and,

WHEREAS, Rogut McCarthy LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Rogut McCarthy LLC has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit Rogut McCarthy LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2019; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract for specialized legal services in connection with the authorization and the issuance of bonds or notes of the Township with Rogut McCarthy LLC as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that this contract is awarded without formal competitive bidding as a "Professional Service" in accordance with N.J. S.A. 40A: 11-5 (1) (a) of the Local Public Contracts Law because the services required are those of a recognized profession for which bid specifications are not appropriate or required; and

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2019-019

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, APPOINTING A MUNICIPAL PROSECUTOR AND ALTERNATE MUNICIPAL PROSECUTOR

WHEREAS, the Township Committee is required to appoint a municipal prosecutor; and

WHEREAS, the Township Committee is required, pursuant to N.J.S.A. 2B:25-4a, to appoint an alternate municipal prosecutors to serve in the absence of the municipal prosecutor;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Matthew Dorsi, Esq., is hereby appointed as municipal prosecutor, and Nicholas Pompelio, Esq., is hereby appointed as alternate municipal prosecutor to serve in the absence of the municipal prosecutor.

RESOLUTION 2019-020
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING ARTHUR A. LINFANTE OF VALUE RESEARCH GROUP, LLC AS A REAL
ESTATE APPRAISER FOR THE TOWNSHIP OF CHATHAM FOR 2019

WHEREAS, the Township of Chatham occasionally has a need to acquire real estate appraisal and consulting services in connection with tax appeals; and,

WHEREAS, the term of this contract is 1 year; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2019; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham appoints Arthur A. Linfante of Value Research Group, LLC as a Real Estate Appraiser and Consultant for the Township of Chatham for 2019.

RESOLUTION 2019-021
RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR
PROFESSIONAL AUDITING SERVICES WITH NISIVOCIA LLP FOR 2018

WHEREAS, the Township of Chatham has a need to acquire the professional auditing services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the contract will exceed \$17,500, not to exceed \$100,000; and,

WHEREAS, the anticipated term of this contract is 1 year; and

WHEREAS, Nisivoccia LLP has completed and submitted a Business Entity Disclosure Certification which certifies that Nisivoccia LLP has not made any reportable contributions to a political or candidate committee in the Township of Chatham in the previous one year, and that the contract will prohibit the Nisivoccia LLP from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has determined that sufficient funds are or will be available upon adoption of the budget for year 2019; and

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham authorizes the Mayor and Clerk to enter into a contract with Nisivoccia LLP, Inc. as described herein; and,

BE IT FURTHER RESOLVED that a copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Township of Chatham.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that a notice of this resolution shall be printed as provided by law in the Chatham Courier.

RESOLUTION 2019-022
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING DEPUTY RECORDS
CUSTODIANS

WHEREAS, because the Open Public Records Act, N.J.S.A. 47:1A-1, et seq., has designated the Township Clerk as the custodian of all municipal records and has imposed additional obligations for responding to requests for such records, it has become necessary to appoint deputy records custodians to assist in complying with responses to records requests;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The Police Department Secretary is hereby appointed as the deputy records custodian for Police Department records.

2. The Tax Collector is hereby appointed deputy records custodian for tax collection records.

3. The Assistant Tax Assessor is hereby appointed deputy records custodian for tax assessment records.

4. The Technical Assistant to the Construction Official is hereby appointed deputy records custodian for construction and land use records.

5. The designated deputy records custodians shall report to the Township Clerk all requests for records and shall follow any instructions given by the Clerk regarding the handling of such records.

RESOLUTION 2019-023
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING ANNUAL EMPLOYEE APPOINTMENTS FOR 2018

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following appointments be made effective January 1, 2019:

Tax Assessor
Assistant Tax Assessor
Recycling Coordinator

Glen Sherman
Brett Trout
Christie Tragno

| | |
|---|---------------------|
| Accounting Clerk | Erin Ihnken |
| Planning/Zoning Board Manager (temp) | Kali Tsimboukis |
| Assistant Tax and Utility Collector | Ann Libretti |
| Administrative Secretary, Police Department | Susan Marotta |
| Administrative Assistant, Police Department | Scott Baumann |
| Assistant Treasurer/HR Assistant/Escrow Clerk | Kathy Buckley |
| Fire Official/Prevention Inspector | M. Christopher Shay |
| Electrical Subcode Official | Eric Delizio |
| Fire Subcode Official | Dennis Bettler |
| Plumbing Subcode Official | Chris Gibbons |
| Construction Official/ Building Subcode Official | Gregory Impink |
| Construction Office Control Person (temp) | Kali Tsimboukis |
| Construction Office Assistant | Jeanne O'Gara |
| Administrative Assistant Public Works | Christie Tragno |
| Government Access TV/Community Bulletin Board Manager | Tom Salvas |
| Collector of Dog & Cat License Fees | Gregory LaConte |
| Deputy Zoning Officers | Gregory Impink |
| | John Ruschke |
| Crossing Guards | Robert Krickus |
| | Carmela D'Amelio |
| | Peter Iossa Jr. |
| | Robert Hathaway |
| | Rich Crater |

RESOLUTION 2019-024
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY
APPOINTING A RISK MANAGEMENT CONSULTANT

WHEREAS, the Township of Chatham has resolved to join the Morris County Municipal Joint Insurance Fund, following a detailed analysis; and

WHEREAS, the bylaws of said funds require that each Governing Body appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

WHEREAS, the Board of Fund Commissioners established a fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE, be it resolved that the Township of Chatham does hereby appoint David J. Sgalia of Anthony S. Cupo Insurance Agency as its Risk Management Consultant in accordance with the Fund's bylaws; and

BE IT FURTHER resolved that the governing Body is hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A:11-5(1)(a)(i).

RESOLUTION 2019-025
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING MEMBERS OF LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the following individuals be appointed to the Local Emergency Planning Committee for a term ending December 31, 2019:

| | |
|---------------------|---|
| Kevin Sullivan | Coordinator |
| Chief Tom Miller | Deputy Coordinator |
| Jon Weston | Deputy Coordinator |
| Albert E. Cruz | Attorney |
| Thomas E. Ciccarone | Township Administrator |
| Chief | Green Village Volunteer Fire Department |
| Chief | Chatham Township Volunteer Fire Department |
| Richard Young | Manager Department of Public Works |
| Captain | Chatham Emergency Squad |
| Michael Fitzpatrick | Health Officer |
| Christy Hodde | Red Cross Administrator |
| Superintendent | School District of the Chathams |
| | RACES-radio Official |
| Tom Salvas | Video Producer Governmental Access Channels |

RESOLUTION 2019-026
RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW
JERSEY DESIGNATING INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Chatham is a member of the Morris County Municipal Joint Insurance Fund, and

WHEREAS, it is necessary to designate a Township Official to serve as a Fund Commissioner to represent the Township at meetings of the Fund;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

Township Administrator, Thomas E. Ciccarone, is hereby designated to serve as the Township's Fund Commissioner in the Morris County Municipal Joint Insurance Fund.

Administrative Assistant/Chief Financial Officer, Debra A. King, is hereby designated to serve as the Alternate Township's Fund Commissioner.

RESOLUTION 2019-027

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING TEMPORARY BUDGET APPROPRIATION FOR 2019

WHEREAS, N.J.S.A. 40A:5-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2019 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided;

WHEREAS, the date of this resolution is within the first thirty days of 2019, and

WHEREAS, the total appropriations in the 2019 Budget, less appropriations made for capital improvement fund, debt service, and relief of the poor (public assistance) are as follows:

| | |
|-------------|------------------|
| General | \$ 14,812,465.00 |
| Sewer No. 1 | \$ 1,524,552.00 |
| Sewer No. 2 | \$ 539,000.00 |

WHEREAS, 26.25% of the total appropriations in the 2018 Budget less appropriations for capital improvement fund debt service and relief of the poor (public assistance) in the said 2017 Budget is as follows:

| | |
|-------------|-----------------|
| General | \$ 3,888,272.00 |
| Sewer No. 1 | \$ 400,194.90 |
| Sewer No. 2 | \$ 141,487.50 |

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

| | |
|------------------------------|--------------|
| General Administration | |
| Salaries and Wages | \$ 80,500.00 |
| Other Expenses | 15,000.00 |
| Mayor and Twp. Committee | |
| Salaries and Wages | |
| Other Expenses | \$250.00 |
| Municipal Clerk | |
| Salaries and Wages | \$25,200.00 |
| Other Expenses | \$4,500.00 |
| Financial Administration | |
| Salaries and Wages | \$ 25,200.00 |
| Other Expenses | 250.00 |
| Computerized Data Processing | |
| Salaries and Wages | \$9,300.00 |
| Other Expenses | 500.00 |
| Assessment of Taxes | |
| Salaries and Wages | \$15,000.00 |
| Other Expenses | \$1,500.00 |
| Collection of Taxes | |
| Salaries and Wages | \$18,600.00 |
| Other Expenses | 2,500.00 |
| Legal Services and Costs | |
| Other Expenses | 46,000.00 |

| | |
|---------------------------------------|--------------|
| Engineering Services and Costs | |
| Other Expenses | \$ 50,000.00 |
| Public Building and Grounds | |
| Salaries and Wages | \$180,000.00 |
| Other Expenses | 20,000.00 |
| Planning Board | |
| Salaries and Wages | \$1,600.00 |
| Other Expenses | 9,000.00 |
| Board of Adjustment | |
| Salaries and Wages | \$1,600.00 |
| Other Expenses | 5,000.00 |
| Insurance | |
| Liability | 120,000.00 |
| Worker's Compensation | 85,000.00 |
| Group Insurance Plan | 525,000.00 |
| Public Safety | |
| Fire | |
| Other Expenses | \$ 60,000.00 |
| Aid to Volunteer Fire Co. | 26,250.00 |
| Police | |
| Salaries and Wages | \$683,000.00 |
| Other Expenses | 42,000.00 |
| Police Dispatch / 911 | |
| Other Expenses | 60,000.00 |
| First Aid Organization – Contribution | 2,500.00 |
| Emergency Management Services | |
| Salaries and Wages | \$ 1,325.00 |
| Other Expenses | 150.00 |
| Road Repairs and Maintenance | |
| Salaries and Wages | \$176,000.00 |
| Other Expenses | 80,000.00 |
| Tree Protection | \$100.00 |
| Environmental Commission | \$500.00 |
| Solid Waste Collection | |
| Salaries and Wages | \$52,000.00 |
| Other Expenses | 56,000.00 |
| Vehicle Maintenance | |
| Other Expenses | \$ 31,000.00 |
| Board of Health | |
| Salaries and Wages | \$1,360.00 |
| Other Expenses | 35,500.00 |
| Animal Control Service | |
| Other Expenses | \$500.00 |
| Recreation Services and Programs | |
| Salaries and Wages | \$ 4,000.00 |
| Other Expenses | 25,000.00 |
| Colony Pool | |
| Salaries and Wages | |
| Other Expenses | 25,000.00 |
| Maintenance of Parks | |
| Other Expenses | \$100.00 |

| | |
|--|-----------------------|
| Celebration of Public Event, Anniversary or Holiday | \$750.00 |
| Code Enforcement and Administration | |
| Salaries and Wages | \$90,000.00 |
| Other Expenses | 5,000.00 |
| Utilities: | |
| Electricity | \$30,000.00 |
| Street Lighting | 13,000.00 |
| Telephone | 16,000.00 |
| Water | 7,600.00 |
| Natural Gas | 11,000.00 |
| Gasoline | 25,000.00 |
| DCRP | 1,200.00 |
| Social Security System (O.A.S.I.) | \$58,000.00 |
| Municipal Court Other Expenses | 22,000.00 |
| Maintenance of Joint Free Public Library | \$280,000.00 |
| Affordable Housing Other Expenses | 10,000.000 |
| LOSAP | \$ 22,000.00 |
| Sub-total | \$2,893,122.50 |
| Debt Service | |
| Payment of Bond Principal | 515,000.00 |
| Payment of Bond Interest | 40,968.75 |

Water Pollution Control - Sewer Utility No. 1

| | |
|---|----------------------|
| Salaries and Wages | \$128,000.00 |
| Other Expenses | 260,000.00 |
| Social Security | <u>10,000.00</u> |
| Sub-Total | \$ 397,312.50 |
| Capital Outlay | \$ 8,000.00 |
| Debt Service | |
| Payment of Bond Principal (Wastewater Loan) | 77,853.21 |
| Payment of Bond Interest (Wastewater Loan) | 28,950.01 |

Water Pollution Control - Sewer Utility No. 2

| | |
|--|---------------------|
| Salaries and Wages | \$36,750.00 |
| Other Expenses | 81,375.00 |
| Social Security | <u>2,000.00</u> |
| Sub-total | \$120,125.00 |
| Capital Outlay | \$ 5,000.00 |
| Payment of Bond Principal | |
| Payment of Bond Interest | |
| Payment of Bond Principal (Wastewater Loan) | |
| Payment of Bond Interest (Wastewater Loan) | |

**RESOLUTION 2019-028
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICIAL**

BE IT RESOLVED by the Township Committee of the Township of Chatham in accordance with N.J.A.C. 17: 27-3.5, "Designation of Public Agency Compliance Official", Gregory J. LaConte is hereby appointed the Public Agency Compliance Official.

RESOLUTION 2019-029
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING MEMBERS TO THE MUNICIPAL ALLIANCE COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following be appointed to the Municipal Alliance Committee of the Chathams for the year 2018.

| | |
|------------------------|---|
| Kelly Loofbourrow | MACC Coordinator |
| Vince Fiorito | MACC Co-Chair |
| Detective David Gallo | Chatham Township Juvenile Detective |
| Maxine Silverman | ECLC Representative |
| Lisa Lattarulo | CHS SAC Representative |
| Alex Madala | CMS SAC Representative |
| Cindy Weiner | LAF Representative |
| Daniella Jernick, LCSW | Project Community Pride Representative |
| Melissa Thomas | CMS PTO Representative |
| Laura Riso | CMS/CHS Parent |
| Selena Mahr | LAF PTO Parent Representative |
| Catherine Marino | Past Coordinator |
| Allison Bardon | Madison Chatham Coalition Coordinator |
| Carol Nauta | Recreation Coordinator |
| Julie Reich | Senior Center Director |
| Stacey Ewald | Special Programs Coordinator/Community Member |
| Michael Kelly | Township of Chatham Committee Representative |
| Allison Bardon | MCA Coordinator/Liaison |
| Nancy Kislin Flaum | Business Owner/MSW, LCSW |
| Marianne Hauck | CHS Representative |
| Craig Denecke | Faith Community Liaison |
| Deborah Fitzgerald | Library of the Chathams |
| K. Chatterji | Chatham Day School |

RESOLUTION 2019-030
A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING A CASH MANAGEMENT
PLAN

WHEREAS, N.J.S.A. 40A:5-14 mandates that the Governing Body shall, by Resolution passed by a majority of the membership thereof, approve a Cash Management Plan.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham as follows:

1. The attached Cash Management Plan will guide the investment of idle funds of the Township of Chatham.
2. The attached Cash Management Plan includes a policy Statement to guide its implementation.
3. The Chief Financial Officer will administer the plan.
4. The Plan is subject to annual audit; and

BE IT FURTHER RESOLVED that a certified copy of this resolution with Cash Management Plan attached shall be forwarded to the following:

- A. The Chief Financial Officer of the Township.
- B. The Township Auditor.
- C. All appropriate depositories

This Resolution shall take effect immediately.

RESOLUTION 2019-031
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING SERVICE CHARGES FOR RETURNED CHECKS

WHEREAS, P.L. 1990, Chapter 105, supplementing Title 40 of the New Jersey State Revised Statutes has been enacted to allow a municipality the authority to impose a service charge to be added on an account which was by check or other written instrument returned for insufficient funds; and

WHEREAS, whenever an account is owing a municipality for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Tax Collector be authorized to charge the aforementioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds during 2019; and

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in cash or by certified or cashier's check; and,

BE IT FINALLY RESOLVED that a certified copy of this Resolution be forwarded to the Township Treasurer, Tax Collector and Township Auditor.

RESOLUTION 2019-032

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY DESIGNATING PHOENIX ADVISORS AS CONTINUING DISCLOSURE AGENT AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR

WHEREAS, the Township of Chatham has received Continuing Disclosure Agent and Independent Registered Municipal Advisor services from Phoenix Advisors LLC; and

WHEREAS, the terms of appointment are renewable each year; and

WHEREAS, Phoenix Advisors, LLC has submitted the proposal annexed hereto for the continuation of said services;

NOW THEREFORE, BE IT RESOLVED that the Township of Chatham does hereby Phoenix Advisors, LLC as Continuing Disclosure Agent and Independent Registered Municipal Advisor.

RESOLUTION 2019-033

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY REGARDING SIGNATURES ON TOWNSHIP CHECKS

BE IT RESOLVED that TD Bank, N.A., is designated as a depository of Township funds, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees, or agents of the Township of Chatham:

| Title | Name |
|------------------------------------|---------------|
| Treasurer, Chief Financial Officer | Debra A. King |
| Finance Committee Member | Tayfun Selen |
| Finance Committee Member | Tracy Ness |

BE IT FURTHER RESOLVED, the agents whose names appear above, are hereby authorized to open and maintain a deposit account or accounts of the Township of Chatham with TD Bank, N.A., subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

BE IT FURTHER RESOLVED, that TD Bank, N.A. is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Township of Chatham's accounts with TD Bank, N.A. bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing - or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and TD Bank, N.A. shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein or the application or disposition of such item or payment order or the proceeds of the item or payment order.

BE IT FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by the Township of Chatham for deposit with TD Bank, N.A. or for collection or discount by TD Bank, N.A., and to accept drafts and other items payable at TD Bank, N.A..

BE IT FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

BE IT FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by TD Bank, N.A. at the location where an account of the Township of Chatham is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

BE IT FURTHER RESOLVED, TD Bank, N.A. shall be authorized to honor and charge the Township of Chatham for such checks, drafts, or other orders, regardless of by whom or by what means

the actual or purported facsimile signature thereon may have been affixed thereto, if such signature resembles the facsimile signature duly certified to or filed with TD Bank, N.A. by the Township Clerk. Further, TD Bank, N.A. shall be indemnified and saved harmless from any claims, demands, expenses, loss or damage resulting from or growing out of honoring the facsimile signature duly certified to or on file with TD Bank, N.A.

RESOLUTION 2019-034

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
CERTIFYING COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT
OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and
Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the Township Committee have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Chatham, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Township Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

RESOLUTION 2019-035

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES**

BE IT RESOLVED that bills in the total amount of \$93,841.40 be paid.

RESOLUTION 2019-036

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPROVING MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on December 13, 2018, December 17, 2018, December 18, 2018 and December 20, 2018.

RESOLUTION 2019-037

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM APPROVING EXECUTIVE SESSION MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meetings held on December 13, 2018, December 17, 2018 and December 18, 2018.

RESOLUTION 2019-038

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPROVING SEWER CONNECTION FOR 115 LONGVIEW AVE**

WHEREAS, the Township Engineer has certified that all applications requirements for 115 Longview Ave, Block 33, Lot 20 including the payment of the administrative review fee have been met and that sewer capacity is available; and

WHEREAS, in a memo dated December 17, 2018 the Township Engineer outlined various conditions for the approval of a sewer connection for 115 Longview Ave, Block 33, Lot 20;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that it hereby, approves the issuance of a sanitary sewer permit for 115 Longview Ave, Block 33, Lot 20 subject to the conditions set forth by the Township Engineer.

RESOLUTION 2019-039

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING BRIAN E. KELLY AS PATROLMAN IN THE CHATHAM TOWNSHIP POLICE
DEPARTMENT**

BE IT RESOLVED, by the Township Committee of the Township of Chatham that Brian E. Kelly is hereby appointed to the position of Patrolman in the Chatham Township Police Department, said

appointment to be effective January 14, 2019. The terms and conditions of employment shall be as found in the Collective Bargaining Agreement in effect between the Township of Chatham and PBA Local 170.

RESOLUTION 2019-040
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING COLM E. DOUGHERTY AS PATROLMAN IN THE CHATHAM TOWNSHIP
POLICE DEPARTMENT

BE IT RESOLVED, by the Township Committee of the Township of Chatham that Colm E. Dougherty is hereby appointed to the position of Patrolman in the Chatham Township Police Department, said appointment to be effective January 14, 2019. The terms and conditions of employment shall be as found in the Collective Bargaining Agreement in effect between the Township of Chatham and PBA Local 170.

Committeewoman Swartz asked if there are parameters for the designation of official newspapers. Administrator Ciccarone said that official newspapers must be paid, published and circulated in the municipality. If no such paper exists, then a paper that is published in the County and circulated in the Township needs to be selected.

Committeeman Ritter moved to approve the Consent Agenda. Committeewoman Ness seconded the motion.

Roll call: Committeewoman Ness, Aye (Abstain on 2019-036 and 2019-037); Committeewoman Swartz, Aye; Committeeman Ritter, Aye; Deputy Mayor Kelly, Aye; Mayor Selen, Aye (Abstain on 2019-021).

Hearing of Citizens/Petitions

Mayor Selen opened the Hearing of Citizens.

1. Bailey Brower, 16 Driftway, said that his family supported Mayor Selen during his run for Assembly. Mr. Brower asked that he be reappointed to the Planning Board. He also said that his family's history parallels the history of the Township, which includes four mayors. Mr. Brower also noted the number of years that he has served the Township in a volunteer capacity. He also said that the political scene is not well.

Mayor Selen thanked Mr. Brower for his years of service to the Township.

2. Dan Miller, 465 Green Village Road, said that his ancestor fought for the British during the American Revolution, and received property in Chatham Township as a reward for service. He thanked Committeeman Ritter and Committeewoman Swartz for their service as Mayor and Deputy Mayor respectively. Mr. Miller also wished the new administration well, and he said that he hopes that the Township Committee will continue to be friendly to Green Village.
3. Jane Devlin, 420 River Road, said that she extends good wishes and congratulations to Committeewoman Ness. Mrs. Devlin said that a new year brings a new slate, and it should be remembered that Township volunteers enter office with the best of intentions.
4. John Strelkoff, Long Hill Township, thanked Committeeman Ritter for his service as Mayor, and said that he had been very open with residents and accomplished a lot.

Seeing no further comment, Mayor Selen closed the Hearing of Citizens.

Executive Session

RESOLUTION 2019-P-01

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING
CONFERENCE OF THE TOWNSHIP COMMITTEE WITH THE PUBLIC EXCLUDED**

WHEREAS, N.J.S.A. 10:4-12 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of the Township of Chatham is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a. Personnel: Board Appointments
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

Committeeman Ritter moved to adopt Resolution 2019-P-01 to enter Executive Session at 8:34 PM. Mayor Selen seconded the motion.

Roll call: Committeewoman Ness, Aye; Committeewoman Swartz, Aye; Committeeman Ritter, Aye; Deputy Mayor Kelly, Aye; Mayor Selen, Aye

The Executive Session was held in the Mayor’s Conference Room.

The Township Committee returned from Executive Session at 9:17 PM.

**RESOLUTION 2019-004
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
DESIGNATING COMMITTEE ASSIGNMENTS AND LIAISONS**

BE IT RESOLVED by the Township Committee of the Township of Chatham that Township

Committee assignments be made as follows:

Name of Standing Committee

Public Safety/Emergency Management
Administration/ Finance
Public Works/Sewer Utilities
Communication (Television/Website)

Committee members

Tayfun Selen & Mike Kelly
Tayfun Selen & Tracy Ness
Karen Swartz & Curt Ritter
Mike Kelly & Tracy Ness

Name of Advisory Committee/Board

Joint Recreation Advisory Committee
Joint Library Board of Trustees
Board of Health
Open Space Committee
Joint Municipal Court
Community Garden
The Colony Pool Club

Committee members

Tracy Ness
Tayfun Selen
Curt Ritter
Michael Kelly
Karen Swartz & Curt Ritter
Michael Kelly
Tracy Ness

Planning Board

Class I Member
Class III Member

Mike Kelly
Karen Swartz

Liaisons

Wellness Committee
Environmental Commission
Senior Services

Curt Ritter
Tracy Ness
Karen Swartz

Board of Education
Municipal Alliance
Chamber of Commerce
Fire and Rescue
Historical Society
Public Utilities Liaison
OEM/CERT Liaison

Tracy Ness
Michael Kelly
Karen Swartz
Tayfun Selen and Karen Swartz
Mike Kelly
Karen Swartz
Curt Ritter

Special Project Liaisons

Rolling Knolls Landfill
Pilgrim Pipeline
Affordable Housing

Tracy Ness
Tayfun Selen
Mike Kelly

Mayor Selen said that Committeewoman Swartz has been added as a liaison to Fire and Rescue.

Committeewoman Ness moved to adopt Resolution 2019-004. Mayor Selen seconded the motion.

Roll call: Committeewoman Ness, Aye; Committeewoman Swartz, Aye; Committeeman Ritter, Aye; Deputy Mayor Kelly, Aye; Mayor Selen, Aye

**RESOLUTION 2019-005
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AND
MAYOR’S APPOINTMENTS FILLING VARIOUS BOARD AND COMMITTEE VACANCIES
FOR SPECIFIC TERMS**

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following board and committee appointments be made:

Planning Board: Mayor’s Appointments

- | | | | |
|----|-----------|------------------------|---------------------------|
| 1. | Class I | Michael Kelly | (2019) – Mayor’s Designee |
| 2. | Class II | Township Administrator | (2019) |
| 3. | Class III | Karen Swartz | (2019) |
| 4. | Class IV | Don Travisano | (2021) – CTEC Liaison |
| 5. | Class IV | Deniz Ozdemir | (2022) |
| 6. | Class IV | Salil Sheth | (2022) |
| 7. | Alt. 1 | Peter Coviello | (2020) |

Zoning Board of Adjustment

- | | | |
|----|--------------------------------|--------|
| 1. | Paige Labadie (unexpired term) | (2019) |
| 2. | David Fitt (Unexpired Term) | (2021) |
| 3. | Ed Turco (Alt 1) | (2020) |

Environmental Commission

- | | | |
|----|---------------------------------|--------|
| 1. | Matt Palmer | (2021) |
| 2. | Don Travisano | (2021) |
| 3. | Christina Mott (Unexpired term) | (2019) |
| 4. | Amy Mason (Alt 1) | (2020) |
| 5. | Dan Miller (Alt 2) | (2019) |

Community Garden

- | | | |
|----|---------------------|--------|
| 1. | Elin Krhoun | (2019) |
| 2. | Mary Beth Valentino | (2019) |
| 3. | Sabino Losco | (2019) |

Open Space Committee

- | | | |
|----|-----------------------------|--------|
| 1. | Joseph Basralian (Chairman) | (2019) |
| 2. | Abigail Maddi | (2019) |
| 3. | Ted Smith | (2019) |
| 4. | Sharon Tether | (2019) |
| 5. | Chrissie Dugan | (2019) |
| 6. | Michael Goldfarb | (2019) |

Recreation Committee

- 1. Peter McNally (2021)

Colony Pool Advisory Committee

- 1. John Simonetti (2019)
- 2. John C. Tunny (2019)
- 3. Shannon McCarty (2019)
- 4. Dorothy Lee (2019)
- 5. Jacqueline Jacoban (2019)

Mayor Selen moved to adopt Resolution 2019-005. Deputy Mayor Kelly seconded the motion.

Committeeman Ritter said that he will be voting against the resolution, as he believes that the mayoral appointments to the Planning Board were made in an irregular way. Committeewoman Swartz said that new appointees to the Planning Board are leapfrogging other members of the Board, and neophytes are being appointed rather than reappointing an experienced member. She also said that she will not vote against the people being appointed, but she is dismayed that some former members have not been reappointed.

The Township Clerk read the names of the appointees to the various boards and committees.

Roll call: Committeewoman Ness, Aye; Committeewoman Swartz, Aye; Committeeman Ritter, Nay; Deputy Mayor Kelly, Aye; Mayor Selen, Aye

Closing Prayer

Monsignor Mahoney from Corpus Christi Church gave the closing prayer.

Deputy Mayor Kelly moved to adjourn at 9:25 PM. Committeewoman Ness seconded the motion, which carried unanimously.

Gregory J. LaConte
Municipal Clerk

Monsignor James T. Mahoney Day

Whereas...

Chatham Township is home to Corpus Christi Parish, which exists to be the Roman Catholic community of believers in Jesus Christ here in Chatham Township and surrounding communities,

Whereas...

Corpus Christi has been served by Monsignor James (Jim) T. Mahoney for the past 45 years, the last 28 as its second pastor,

Whereas...

When Monsignor Mahoney was appointed pastor in 1990 Corpus Christi was a parish of 600 families and has since grown to more than 2,230 families and more than 8,300 individuals from 48 different towns,

Whereas...

Over the years, Monsignor Mahoney has become a spiritual leader, confidant, and counselor to his parishioners, as well as to many individuals outside the Corpus Christi Parish; he has shown himself to be a leader not only in the Catholic Church, but the entire Chatham Township community,

Whereas...

It is with sadness that Bishop Arthur Serratelli accepted his request for retirement effective January 13, 2019,

Whereas...

Monsignor Mahoney will now be able to devote more time to watching his beloved Chicago Cubs, studying Scripture, culture, becoming conversational in Spanish, and mastering vegan cooking,

Whereas...

Monsignor Mahoney's hope for Corpus Christi has been to create a parish community rooted in the joy of Christ, both received and shared. The Chatham Township community is blessed that he has achieved this and much, much, more,

Whereas...

In recognition of Monsignor Mahoney's dedication, commitment, and service to the residents of Chatham Township we wish him the very best in his retirement and all the blessings that come with it,

NOW THEREFORE, I, Curt Ritter, Former Mayor of the Township of Chatham do hereby proclaim and declare that, January 13, 2019 as,

"Monsignor James T. Mahoney Day"

in the Township of Chatham in the state of New Jersey and impart the Irish blessing, *"May the road rise up to meet you. May the wind always be at your back. May the sun shine warm upon your face, and rains fall soft upon your fields. And until we meet again, may God hold you in the palm of His hand."* This isn't goodbye, it's we'll see you soon.