

**MINUTES
BOARD OF HEALTH
TOWNSHIP OF CHATHAM
JANUARY 8, 2019**

Mr. LaConte called the reorganization meeting of the Board of Health to order at 7:36 P.M.

Adequate notice of this meeting of the Board of Health was given as required by the Open Public Meetings Act as follows: Notice was given to both the *Chatham Courier* and the *Morris County Daily Record* on January 10, 2018; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 10, 2018; and notice was filed with the Township Clerk on January 10, 2018.

Roll Call

Answering present to the roll call were Mrs. Chang, Mrs. Gardner and Mrs. Plantemoli. Mr. Samara and Mrs. Dolan were also present. Mr. Nachtigal and Mr. Ritter were absent. Ms. Taormina and Mr. Fitzpatrick were also absent.

Selection of Board President

Mrs. Plantemoli moved to select John Nachtigal as Board President for 2019. Mrs. Gardner seconded the motion.

Roll call: Mrs. Chang, Aye; Mr. Ritter, Absent; Mrs. Gardner, Aye; Mrs. Plantemoli, Aye; Mr. Nachtigal, Absent.

Selection of Board Vice-President

Mrs. Gardner moved to select Lucille Plantemoli as Board Vice-President for 2019. Mrs. Chang seconded the motion.

Roll call: Mrs. Chang, Aye; Mr. Ritter, Absent; Mrs. Gardner, Aye; Mrs. Plantemoli, Aye; Mr. Nachtigal, Absent.

Resolutions

RESOLUTION BH-2019-1

RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING REGULAR MEETING SCHEDULE FOR THE BOARD OF HEALTH DURING 2019

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-6 et seq. requires that public bodies provide adequate notice of meetings;

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Chatham in the County of Morris, New Jersey, as follows:

- 1) During the calendar year 2019 meetings will be held by the Board of Health to discuss or act upon public business at 7:30 p.m., prevailing time, at the Municipal Building on the following dates: February 12, March 12, April 9, May 14, June 11, July 9, August 13, September 10, October 8, November 12, December 10, and January 14, 2020.
- 2) Certified copies of this Resolution shall be (a) mailed to The Chatham Courier, (b) mailed to the Morris County Daily Record, (c) filed with the Municipal Clerk of the Township of Chatham, (d) posted on the bulletin board in the main hallway of the Municipal Building, and (e) mailed to any person requesting notices of the meetings of the Board of Health, pursuant to N.J.S.A. 10:4-19 who has paid the required fee theretofore. The foregoing shall be accomplished within (7) days of the adoption of this Resolution.

RESOLUTION BH-2019-2

RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS OF SAID BOARD OF HEALTH DURING 2019

WHEREAS, the "Open Public Meetings Act", N.J.S.A. 10:4-6 et seq., be given of meetings of public bodies as therein defined and in the manner therein set forth;

NOW, THEREFORE BE IT RESOLVED by the Board of Health of the Township of Chatham in the County of Morris, New Jersey, as follows:

1. The public place for posting of notices of meetings of the Board of Health for the calendar year of 2019 shall be on the bulletin board in the main hallway of the Municipal Building.
2. The sum of \$10.00 is hereby fixed as the fee to be paid by any person requesting that notices of the meetings of the Board of Health during the calendar year 2017 be mailed to such persons as specified in R.S.40:4-19, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
3. Certified copies of this Resolution shall be mailed by the Secretary of the Board of Health to **THE CHATHAM COURIER** and the **MORRIS COUNTY DAILY RECORD**, and a certified copy shall be filed with the Clerk of the Township of Chatham.

RESOLUTION BH-2019-3

RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, APPOINTING GREGORY J. LACONTE BOARD SECRETARY

WHEREAS, the Board of Health of the Township of Chatham, County of Morris, State of New Jersey, desires to appoint Gregory J. LaConte as Board Secretary for the period commencing January 1, 2018 and ending December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Chatham as follows:

1. Gregory J. LaConte is hereby appointed as Board Secretary for a term commencing January 1, 2019 and terminating December 31, 2019.
2. The compensation to be paid to Gregory J. LaConte for services rendered to the Board shall be an annual salary in accordance with the Salary Resolution of the Township of Chatham.

RESOLUTION BH-2019-4

RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, APPOINTING ATTORNEY FOR THE BOARD FOR THE YEAR 2019

WHEREAS, after consideration, the Board of Health of the Township of Chatham has determined to engage the services of Marisa A. Taormina, Esq. as attorney for the Board for the calendar year 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Health of the Township of Chatham, in the County of Morris, New Jersey, as follows:

1. Marisa A. Taormina, Esq. is hereby appointed as the attorney for the Board of Health for the calendar year 2019. The compensation for the services performed shall be within the amount provided in the 2019 Budget for the Board of Health legal services.
2. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5(a) (a) (i), and notice of the award shall be published as required by law.

RESOLUTION BH-2019-5

RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING A CONTRACT WITH MOTT MacDONALD FOR PROFESSIONAL CONSULTING ENGINEERING SERVICES

WHEREAS, the Board of Health of the Township of Chatham requires professional consulting engineering services in connection with the review of applications submitted to the Board for permits and other approvals;

WHEREAS, a proposed contract for professional consulting engineering services for the calendar year 2018 has been submitted to the Board by Mott MacDonald in the form marked "Appendix A" and attached to the Resolution, and such proposed contract is acceptable to the Board;

WHEREAS, funds will be available for payment for the services rendered by Mott MacDonald to the Board, such funds being available through technical review fees charges to applicants and/or through funds appropriated for Board operations in the 2019 Township of Chatham budget; and

WHEREAS, the Local Public Contracts Law requires that public notice be given of the award of any contract for professional services without competitive bidding.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Township of Chatham, in the County of Morris, New Jersey, as follows:

1. A contract for professional consulting services during the calendar year 2017 is hereby awarded to Mott MacDonald such contract to be as set forth in "Appendix A" attached to this Resolution.
2. The Mayor is hereby authorized and directed to execute on behalf of the Board the contract awarded by Paragraph 1 of this Resolution, and the Township Clerk is hereby authorized and directed to attest such contract.
3. The award of contract pursuant to this Resolution is made without competitive bidding in accordance with the professional service provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i).
4. Notice of this contract award shall be published by the Secretary of the Board as required by law.
5. A certified copy of this Resolution shall be forwarded by the Secretary of the Board to Mott MacDonald.

Mrs. Plantemoli asked about the use of the term “client” in the Board Engineer’s contract. Mr. LaConte said that while the Board is the client, bills for septic reviews are paid through applicant escrow accounts and the Township would pay for other services rendered to the Board. It was also noted that for the Board Attorney, the only change to the contract are the dates of the term of appointment. Mr. LaConte also provided some background on the selection of Mott MacDonald as the engineering firm for Board of Health services.

Mrs. Plantemoli moved to pass the resolutions. Mrs. Gardner seconded the motion.

Roll call: Mrs. Chang, Aye; Mr. Ritter, Absent; Mrs. Gardner, Aye; Mrs. Plantemoli, Aye; Mr. Nachtigal, Absent.

Approval of Minutes

Mrs. Plantemoli moved to approve the minutes of the December 11, 2018 meeting. Mrs. Gardner seconded the motion, and it carried unanimously.

Reports

Registered Environmental Health Specialist

Mr. Samara reported that in December there were five retail food establishment inspections.

Public Health Nurse

Mrs. Dolan reported that multiple reminders have been sent out to schools about flu vaccinations. She also reported on requests that have been received for flu vaccinations. Mrs. Dolan also said she heard on the news that there was a pediatric flu death in Central Jersey during December. She also said that there were three pediatric ICU admissions within the Madison Health District in recent weeks, but none were from Chatham Township. Another town had a case of pertussis. Measles outbreaks were also discussed, and Mrs. Dolan said that such situations typically involve both unvaccinated populations and travel. Mrs. Plantemoli asked about a new flu medication. Mrs. Dolan said that it is used like Tamiflu. Chicken pox vaccinations were discussed. Mrs. Chang asked about preschool vaccination audits. Mrs. Dolan said that this year the Health Department waited until after January 1st, which the State prefers.

Registrar of Vital Statistics

Mr. LaConte reported that fees were collected for the following items in December 2018:

11 Marriage Certificates		<u>\$70</u>
	Total	\$70

Mr. LaConte also cited the figures for the 4th Quarter of 2018 and the year end totals. He also noted the State’s share of marriage license fees. Mr. LaConte further noted that marriage license fees are set by the State, and certified copy fees are set locally.

Meeting Open to Public

Mrs. Plantemoli opened the meeting to the public.
Seeing no comment, the public hearing was closed.

Mrs. Plantemoli moved to adjourn at 7:59 PM. Mrs. Chang seconded the motion, and it carried unanimously.

Gregory J. LaConte
Board of Health Secretary