

**MINUTES  
BOARD OF HEALTH  
TOWNSHIP OF CHATHAM  
JANUARY 9, 2018**

Mr. LaConte called the reorganization meeting of the Board of Health to order at 7:37 P.M.

**Adequate notice** of this meeting of the Board of Health was given as required by the Open Public Meetings Act as follows: Notice was given to both the *Chatham Courier* and the *Morris County Daily Record* on February 1, 2017; notice was posted on the bulletin board in the main hallway of the Municipal Building on February 1, 2017; and notice was filed with the Township Clerk on February 1, 2017.

**Oaths of Office**

The Oath of Office for Lucille Plantemoli, Lori Gardner and Tayfun Selen was administered by Board Secretary Gregory J. LaConte.

**Roll Call**

Answering present to the roll call were Mrs. Gardner, Mr. Selen, Mrs. Plantemoli and Mrs. Chang. Mr. Samara and Mrs. Dolan were also present. Mr. Nachtigal was absent.

**Selection of Board President**

Mrs. Plantemoli moved to select John Nachtigal as Board President for 2018. Mrs. Gardner seconded the motion.

**Roll call:** Mrs. Chang, Aye; Mr. Selen, Aye; Mrs. Gardner, Aye; Mrs. Plantemoli, Aye; Mr. Nachtigal, Absent.

**Selection of Board Vice-President**

Mrs. Gardner moved to select Lucille Plantemoli as Board Vice-President for 2017. Mrs. Chang seconded the motion.

**Roll call:** Mrs. Chang, Aye; Mr. Selen, Aye; Mrs. Gardner, Aye; Mrs. Plantemoli, Aye; Mr. Nachtigal, Absent.

**Resolutions**

**RESOLUTION BH-2018-1  
RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM IN THE  
COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING REGULAR MEETING SCHEDULE  
FOR THE BOARD OF HEALTH DURING 2018**

**WHEREAS**, the "Open Public Meetings Act", N.J.S.A. 10:4-6 et seq. requires that public bodies provide adequate notice of meetings;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Health of the Township of Chatham in the County of Morris, New Jersey, as follows:

- 1) During the calendar year 2018 meetings will be held by the Board of Health to discuss or act upon public business at 7:30 p.m., prevailing time, at the Municipal Building on the following dates: February 13, March 13, April 10, May 8, June 12, July 10, August 14, September 11, October 9, November 13, December 11, and January 8, 2019.
- 2) Certified copies of this Resolution shall be (a) mailed to The Chatham Courier, (b) mailed to the Morris County Daily Record, (c) filed with the Municipal Clerk of the Township of Chatham, (d) posted on the bulletin board in the main hallway of the Municipal Building, and (e) mailed to any person requesting notices of the meetings of the Board of Health, pursuant to N.J.S.A. 10:4-19 who has paid the required fee theretofore. The foregoing shall be accomplished within (7) days of the adoption of this Resolution.

**RESOLUTION BH-2018-2**  
**RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, DESIGNATING NEWSPAPERS AND FIXING CHARGES FOR NOTICES OF PUBLIC MEETINGS OF SAID BOARD OF HEALTH DURING 2018**

**WHEREAS**, the "Open Public Meetings Act", N.J.S.A. 10:4-6 et seq., be given of meetings of public bodies as therein defined and in the manner therein set forth;

**NOW, THEREFORE BE IT RESOLVED** by the Board of Health of the Township of Chatham in the County of Morris, New Jersey, as follows:

1. The public place for posting of notices of meetings of the Board of Health for the calendar year of 2018 shall be on the bulletin board in the main hallway of the Municipal Building.
2. The sum of \$10.00 is hereby fixed as the fee to be paid by any person requesting that notices of the meetings of the Board of Health during the calendar year 2017 be mailed to such persons as specified in R.S.40:4-19, provided, however, that no charge shall be made to any newspaper requesting the mailing of notices to its business office.
3. Certified copies of this Resolution shall be mailed by the Secretary of the Board of Health to **THE CHATHAM COURIER** and the **MORRIS COUNTY DAILY RECORD**, and a certified copy shall be filed with the Clerk of the Township of Chatham.

**RESOLUTION BH-2018-3**  
**RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, APPOINTING GREGORY J. LACONTE BOARD SECRETARY**

**WHEREAS**, the Board of Health of the Township of Chatham, County of Morris, State of New Jersey, desires to appoint Gregory J. LaConte as Board Secretary for the period commencing January 1, 2018 and ending December 31, 2018.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Health of the Township of Chatham as follows:

1. Gregory J. LaConte is hereby appointed as Board Secretary for a term commencing January 1, 2018 and terminating December 31, 2018.
2. The compensation to be paid to Gregory J. LaConte for services rendered to the Board shall be an annual salary in accordance with the Salary Resolution of the Township of Chatham.

**RESOLUTION BH-2018-4**  
**RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, APPOINTING ATTORNEY FOR THE BOARD FOR THE YEAR 2018**

**WHEREAS**, after consideration, the Board of Health of the Township of Chatham has determined to engage the services of Marisa A. Taormina, Esq. as attorney for the Board for the calendar year 2017.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Health of the Township of Chatham, in the County of Morris, New Jersey, as follows:

1. Marisa A. Taormina, Esq. is hereby appointed as the attorney for the Board of Health for the calendar year 2018. The compensation for the services performed shall be within the amount provided in the 2018 Budget for the Board of Health legal services.
2. This contract is awarded without competitive bidding as a professional service under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5(a) (a) (i), and notice of the award shall be published as required by law.

**RESOLUTION BH-2018-5**  
**RESOLUTION OF THE BOARD OF HEALTH OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING A CONTRACT WITH MOTT MacDONALD FOR PROFESSIONAL CONSULTING ENGINEERING SERVICES**

**WHEREAS**, the Board of Health of the Township of Chatham requires professional consulting engineering services in connection with the review of applications submitted to the Board for permits and other approvals;

**WHEREAS**, a proposed contract for professional consulting engineering services for the calendar year 2018 has been submitted to the Board by Mott MacDonald in the form marked "Appendix A" and attached to the Resolution, and such proposed contract is acceptable to the Board;

**WHEREAS**, funds will be available for payment for the services rendered by Mott MacDonald to the Board, such funds being available through technical review fees charges to applicants and/or through funds appropriated for Board operations in the 2018 Township of Chatham budget; and

**WHEREAS**, the Local Public Contracts Law requires that public notice be given of the award of any contract for professional services without competitive bidding.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Health of the Township of Chatham, in the County of Morris, New Jersey, as follows:

1. A contract for professional consulting services during the calendar year 2017 is hereby awarded to Mott MacDonald such contract to be as set forth in "Appendix A" attached to this Resolution.
2. The Mayor is hereby authorized and directed to execute on behalf of the Board the contract awarded by Paragraph 1 of this Resolution, and the Township Clerk is hereby authorized and directed to attest such contract.
3. The award of contract pursuant to this Resolution is made without competitive bidding in accordance with the professional service provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i).
4. Notice of this contract award shall be published by the Secretary of the Board as required by law.
5. A certified copy of this Resolution shall be forwarded by the Secretary of the Board to Mott MacDonald.

Mr. LaConte said that he reached out to the Township Attorney regarding the indemnification clause in the contract with Mott MacDonald, and he was instructed to strike out that section.

Mrs. Gardner moved to pass the resolutions. Mr. Selen seconded the motion.

**Roll call:** Mrs. Chang, Aye; Mr. Selen, Aye; Mrs. Gardner, Aye; Mrs. Plantemoli, Aye; Mr. Nachtigal, Absent.

### **Approval of Minutes**

Mrs. Plantemoli moved to approve the minutes of the December 12, 2017 meeting. Mrs. Gardner seconded the motion, and it carried unanimously with an abstention from Mr. Selen.

### **Reports**

#### **Registered Environmental Health Specialist**

Mr. Samara noted that Mr. Fitzpatrick is absent this evening due to illness. He reported that Hickory Pizza had a conditional inspection, and upon re-inspection were found satisfactory. The conditional approval was due to the restaurant being messy. A septic repair on River Road was inspected and found satisfactory.

#### **Public Health Nurse**

Mrs. Dolan reported that flu vaccinations are continuing as people make requests. School and preschool audits have begun. One of the blood screening participants said that he is on one of the condo boards in Chatham Glen, and he offered to distribute information to residents. The Board discussed ways to get information out to residents. Mrs. Plantemoli suggested asking the School District to send out information through their distribution lists. Mr. LaConte noted that information is posted on the Township website, however many people do not visit the website regularly. He also noted that the Mayor posts information on the Township's Facebook page. Digital signs were also discussed, as well as banners.

Mrs. Dolan reported on cases of the flu, and there were many cases of the flu in the South West. She said that tamiflu remains an effective treatment. Mrs. Dolan also addressed vaping, and she would like to organize an educational panel to discuss the topic with the community. She also noted that STIs are a topic that should be addressed. Mrs. Dolan further commented on reports of Lyme disease over the past year.

Registrar of Vital Statistics

Mr. LaConte reported that fees were collected for the following items in December 2017:

2 Marriage License	\$56
15 Death Certificates	<u>\$80</u>
Total	\$136

Mr. LaConte also cited the figures for the 4<sup>th</sup> Quarter of 2017 and the year end totals. He also noted the State’s share of marriage license fees. Mr. LaConte further noted that marriage license fees are set by the State, and certified copy fees are set locally.

Discussion

Mrs. Chang asked about a brochure that the Environmental Commission was working on regarding pesticides and fertilizers. Mr. LaConte said he would follow up with the Environmental Commission.

Leaf blowers were briefly discussed. Mrs. Plantemoli noted that the noise ordinance governs the hours during which leaf blowers can be used.

It was also discussed that the Township is conducting organic lawncare on recreation fields.

Meeting Open to Public

Mr. Nachtigal opened the meeting to the public. Seeing no comment, the public hearing was closed.

Mr. Selen moved to adjourn at 8:12 PM. Mrs. Gardner seconded the motion, and it carried unanimously.

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Gregory J. LaConte  
Board of Health Secretary