

TOWNSHIP OF CHATHAM
TOWNSHIP COMMITTEE AGENDA

February 14, 2019
February 8, 2019 Draft

Meeting Called to Order

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on January 4, 2019; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 4, 2019; and notice was filed with the Township Clerk on January 4, 2019.

Flag Salute

Roll call

Approval of Agenda

Presentation - JerseySTEM Chatham

Reports:

Hearing of Citizens/Petitions Note: This is an opportunity for any member of the public to be heard about issues which are not topics scheduled for Public Hearings tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to three minutes.

Public Hearing/Final Adoption of Ordinances

1. Ordinance 2019-01 Repealing Subsection 11-1.6 Construction Board of Appeals
2. Ordinance 2019-02 Liquor License Fees Amendment
3. Ordinance 2019-03 Cap Bank Ordinance

Consent Agenda (routine items that may be passed by a single roll call vote; any Committee member may call for a separate discussion or vote on any item)

1. Resolution 2019-055 Payment of Bills
2. Resolution 2019-056 Approving Meeting Minutes
3. Resolution 2019-057 Approving Executive Session Minutes
4. Resolution 2019-058 Appointing Board Manager/TACO
5. Resolution 2019-059 Designating Insurance Fund Commissioner
6. Resolution 2019-060 Appointing Deputy Zoning Officer
7. Resolution 2019-061 Releasing Escrow Balances
8. Resolution 2019-062 Refunding Hardship Fee
9. Resolution 2019-063 Refunding Overpayment of Taxes
10. Resolution 2019-064 Authorizing RFP/RFQ for Technology Services
11. Resolution 2019-065 Designating Qualified Purchasing Agents
12. Resolution 2019-066 Authorizing Solicitation of Quotes for Lawn Care/Athletic Fields
13. Resolution 2019-067 Authorizing Solicitation of Quotes for Colony Pool Concession

Discussion: possible ordinance or resolution

1. Building Limits and Possible Planning Board Review
2. Colony Summer Camp

Hearing of Citizens (Time Permitting)

Executive Session* – If Necessary

Adjourn

*In accordance with the Open Public Meetings Act, items to be discussed in Executive Session will be made public as soon as known.

ORDINANCE 2019-01

**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,
REPEALING SUBSECTION 11-1.6 TITLED “CONSTRUCTION BOARD OF
APPEALS” OF SECTION 11-1 TITLED “UNIFORM CONSTRUCTION CODE
ENFORCING AGENCY” OF CHAPTER XI TITLED “BUILDING AND HOUSING” OF
THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF CHATHAM**

BE IT ORDAINED, by the Township Committee of the Township of Chatham, County of Morris, as follows:

Section 1. Subsection 11-1.6 titled “Construction Board of Appeals” of Section 11-1 titled “Uniform Construction Code Enforcing Agency” of Chapter XI titled “Building and Housing” of the Revised General Ordinances of the Township of Chatham is hereby repealed.

Section 2. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 3. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 4. This Ordinance shall take effect immediately.

Introduced: January 24, 2019

TOWNSHIP OF CHATHAM, COUNTY OF
MORRIS, STATE OF NEW JERSEY

Adopted:

Attest:

BY: _____

Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

ORDINANCE 2019-02

**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,
STATE OF NEW JERSEY, AMENDING CHAPTER VI OF THE TOWNSHIP CODE TO
AMEND THE ANNUAL RENEWAL FEE FOR LIQUOR LICENSES**

BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Revised General Ordinances of the Township of Chatham, 1995, are hereby amended in pertinent part to modify subsection 6-3.7 of Chapter VI, Alcoholic Beverage Control, to increase the renewal fees for plenary retail consumption licenses and plenary retail distribution licenses as follows:

1. 6-3.7 License Fees, Maximum Number.

The annual fees of licenses for the sale or distribution of alcoholic beverages in the Township shall be as follows:

<i>Class of License</i>	<i>Annual Fee</i>	<i>Number</i>
Plenary Retail Consumption License	\$2,500.00	3
Plenary Retail Distribution License	\$2,255.00	2

2. All other terms and provisions of subsection 6-3.7, Chapter VI, Alcoholic Beverage Control, of the Township Code shall remain unchanged.

3. This ordinance shall take effect as provided by law.

Introduced: January 24, 2019

Adopted:

Attest:

TOWNSHIP OF CHATHAM, COUNTY OF
MORRIS, STATE OF NEW JERSEY

BY: _____
Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

ORDINANCE 2019-03

ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Chatham in the County of Morris finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$ 404,281 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Chatham, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Township of Chatham shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 404,281, and that the CY 2019 municipal budget for the Township of Chatham be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduced: January 24, 2019

TOWNSHIP OF CHATHAM, COUNTY OF
MORRIS, STATE OF NEW JERSEY

Adopted:

Attest:

BY: _____

Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

RESOLUTION 2019-055

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES

BE IT RESOLVED that bills in the total amount of \$1,134,928.55 and the prior month's payroll of \$428,244.12 Current Fund, \$53,664.39 Sewer No. 1, \$11,648.11 Sewer No. 2, and \$18,490.06 Police Private Employment be paid.

BE IT FURTHER RESOLVED that taxes due to the School District of the Chathams, for the month of February 2019, in the amount of \$3,141,151.00 be paid.

BE IT FURTHER RESOLVED that taxes due to the County of Morris, for the First Quarter of 2019, in the amount of \$2,327,035.37 be paid.

Adopted: February 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

RESOLUTION 2019-056

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM APPROVING MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on January 24, 2019.

Adopted: February 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Tayfun Selen, Mayor

DRAFT

RESOLUTION 2019-057

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM APPROVING EXECUTIVE SESSION MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on January 24, 2019.

Adopted: February 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

DRAFT

RESOLUTION 2019-059

RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY DESIGNATING INSURANCE FUND COMMISSIONER

WHEREAS, the Township of Chatham is a member of the Morris County Municipal Joint Insurance Fund, and

WHEREAS, it is necessary to designate a Township Official to serve as a Fund Commissioner to represent the Township at meetings of the Fund;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

Township Administrator, Robert S. Hoffmann, is hereby designated to serve as the Township's Fund Commissioner in the Morris County Municipal Joint Insurance Fund.

Administrative Assistant/Chief Financial Officer, Debra A. King, is hereby designated to serve as the Alternate Township's Fund Commissioner.

Adopted: February 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Tayfun Selen, Mayor

RESOLUTION 2019-060

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING ROBERT S. HOFFMANN AS DEPUTY ZONING OFFICER

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Chatham that Robert S. Hoffmann is hereby appointed to the position of Deputy Zoning Officer.

Adopted: February 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Tayfun Selen, Mayor

DRAFT

RESOLUTION 2019-061

TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, RELEASING DEVELOPER ESCROW ACCOUNT AND/OR PERFORMANCE BOND BALANCES

WHEREAS, developers are required to deposit monies with the Township for the purposes of offsetting Township professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

WHEREAS, these deposited monies, following all necessary withdrawals to cover Township expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Township resolution authorizing such release.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the following guarantee amount or account balances, with interest adjustments as prescribed by state and local laws, may be released to the depositor of record:

<u>NAME</u>	<u>Project</u>	<u>A/C NUMBER</u>	<u>AMOUNT</u>
Thomas M. Fuller 769 Shunpike Road Green Village, NJ 07935	EIF 14-144-20	7763179411	\$622.40
Thomas M. Fuller 769 Shunpike Road Green Village, NJ 07935	BOH 14-144-20	7763179263	\$1,071.10
Calusa Partners LLC 89 Sunset Drive Chatham, NJ 07928	Performance Bond for RO 2018-037	7764943394	\$490.00
Ronald Gunn 41 Fairview Avenue Madison, NJ 07940	BOH 15-144-50	7763179578	\$931.00
Ferraro & Stamos LLP Attorney Trust Account V2W 22 Paris Ave, Ste 105 Rockleigh, NJ 07647	BOA 15-83-3	7763179750	\$750.00
46 Dellwood Builders, LLC c/o Jason Caprarola 25 Hillcrest Blvd Warren, NJ 07059	BOA 16-78-19.01	7764128227	\$240.00

Adopted: February 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Tayfun Selen, Mayor

RESOLUTION 2019-062

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM REFUNDING HARDSHIP FEE

WHEREAS, the Township Committee has considered the request submitted by the Construction Official with regard to a Hardship Fee that was paid for a road opening permit application that was submitted to the Township; and

WHEREAS, the permit application was denied.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the following amount be refunded to the depositor of record:

<u>NAME</u>	<u>PERMIT #</u>	<u>AMOUNT</u>
Calusa Partners, Co. 89 Sunset Drive Chatham, NJ 07928	RO 18-37	\$1,000.00

Adopted: February 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Tayfun Selen, Mayor

RESOLUTION 2019-063

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, REFUNDING OVERPAYMENT OF TAXES

WHEREAS, an overpayment of property taxes has been made for the following properties; and

WHEREAS, the Chief Financial Officer has recommended the refund of such overpayment,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the following refunds be made:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME & ADDRESS</u>	<u>AMOUNT</u>
64.04	8.11	Isaac & Laura Taylor 217 Terrace Dr. Chatham, NJ 07928 Property Address: 217 Terrace Drive	\$2,245.43 1 st Quarter 2019

Adopted: February 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Tayfun Selen, Mayor

RESOLUTION 2019-064

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING A REQUEST FOR QUALIFICATIONS (RFQ) OR REQUEST FOR PROPOSAL (RFP) FOR INFORMATION TECHNOLOGY SERVICES FOR 2019 AND UP TO A FIVE (5) YEAR PERIOD

BE IT RESOLVED, by the Township Committee of the Township of Chatham that authorization is given to solicit quotes or prepare an RFP for Information Technology Services for up to a five (5) year period commencing in 2019.

Adopted: February 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____

Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

DRAFT

RESOLUTION 2019-065

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM TO INCREASE THE BID THRESHOLD AND APPOINTING A QUALIFIED PURCHASING AGENT, DEBRA KING AS QUALIFIED PURCHASING AGENT AND ROBERT S. HOFFMANN AS ALTERNATE QUALIFIED PURCHASING AGENT FOR CALENDAR YEAR 2019 PURSANT TO N.J.S.A 40A:11-3a and N.J.A.C. 5:34-5

BE IT RESOLVED, by the Township Committee of the Township of Chatham that Debra King is hereby appointed to the position of Qualified Purchasing Agent (QPA) with additional compensation in the amount of \$5,000 and that Robert S. Hoffmann Certificate # 1008 is appointed as Alternate QPA for calendar year 2019.

BE IT ALSO RESOLVED, that the Township Committee congratulates Debra King on passing the QPA certification exam and obtaining her QPA certification.

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Township Clerk is hereby authorized to forward a certified copy of this resolution and a copy of Debra King's and Robert S. Hoffmann's certifications to the Director of the Division of Local Government Services.

Adopted: February 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

I, Gregory J. LaConte, Township Clerk of the Township of Chatham in the County of Morris, New Jersey, hereby certify the foregoing to be a true complete copy of a resolution adopted by the Township Committee of the Township of Chatham at a regular meeting held on February 14, 2019.

Date Issued: _____

Township Clerk

RESOLUTION 2019-066

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING A REQUEST FOR QUALIFICATIONS (RFQ) OR REQUEST FOR PROPOSAL (RFP) FOR 2019 LAWN AND FIELD MAINTENCE SERVICES FOR TOWNSHIP PROPERTIES

BE IT RESOLVED, by the Township Committee of the Township of Chatham that authorization is given to solicit quotes or prepare an RFP for Lawn and Field Maintenance Services for Township properties for up to a three (3) year period commencing in 2019.

Adopted: February 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____

Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

DRAFT

RESOLUTION 2019-067

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING A REQUEST FOR QUALIFICATIONS (RFQ) OR REQUEST FOR PROPOSAL (RFP) FOR CONCESSION SERVICES AT THE COLONY POOL

BE IT RESOLVED, by the Township Committee of the Township of Chatham that authorization is given to solicit quotes or prepare an RFP for food and other related concessions at the Colony Pool for up to a three (3) year period commencing in 2019.

Adopted: February 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____

Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

DRAFT