

**MINUTES
TOWNSHIP COMMITTEE
REGULAR MEETING
FEBRUARY 14, 2019**

Mayor Selen called the Regular Meeting of the Township Committee of the Township of Chatham to order at 7:35 P.M.

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on January 4, 2019; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 4, 2019; and notice was filed with the Township Clerk on January 4, 2019.

Mayor Selen led the flag salute.

Roll Call

Answering present to the roll call were Committeewoman Ness, Committeewoman Swartz, Committeeman Ritter, Deputy Mayor Kelly and Mayor Selen.

Approval of Agenda

Committeewoman Ness asked that Resolution 2019-066 be removed from the Consent Agenda for a separate vote.

Committeewoman Swartz moved to approve the Agenda as amended. Deputy Mayor Kelly seconded the motion, which carried unanimously.

Reports

Mayor Selen welcomed Administrator Hoffmann to his first Township Committee meeting.

Committeewoman Swartz reported that the Senior Center's pickle ball program is off to a good start, and the Senior Center has a wide array of programs available. She also expressed the Township's gratitude for the first responders serving the community.

Committeewoman Ness reported that the Communications Committee met with the Township's webmaster regarding website updates, a redesign of the Police Department's website and merging the Colony Pool website into the Township's website. She further reported that the Environmental Commission has met regarding spring initiatives, and a recycling workshop will be held on February 19th. Committeewoman Ness said that she spoke with a Chatham Athletic Foundation trustee, and they will be accepting grant proposals for recreation facilities. She also said that the Township expects a \$100,000 grant for a current project, and suggested that the recreation facilities be reviewed.

Deputy Mayor Kelly reported that the Historical Society has a presentation on February 24th by Trip and Nicole von Hoffmann about a recent sailing trip. The presentation will be held at the Municipal Building. Deputy Mayor Kelly further reported that plots are available at the Community Garden.

Mayor Selen reported that he is reappointing Maureen Kelly to the Chatham Township Environmental Commission, and he thanked her for her prior service. He also recognized the 7th Grade Girls JerseySTEM Team for winning the Regional STEM Engineering Competition. Mayor Selen further noted that the 6th Grade Girls Basketball Team won the league title with an undefeated season. He also recognized the Chatham High School Boys Team and the Girls Team for winning the State Paddle Championships.

Administrator Hoffmann thanked the Township Committee for selecting him as the new Township Administrator, and said that he looks forward to working with the staff and volunteers to serve Township residents. Administrator Hoffmann also thanked Mr. Ciccarone for his

guidance during the transition. He further thanked those residents who have stopped by to say hello. Administrator Hoffmann also cited his goals as Township Administrator.

Attorney Cruz gave a status report on the potential litigation with East Park Builders. He said that the summons that were issued by Engineer Ruschke in his capacity as Deputy Zoning Officer have been resolved and will be dismissed. Attorney Cruz said that no action is necessary from the Township Committee as the matter is within the purview of the deputy zoning officers. He also cited the effects of the settlement agreement. Attorney Cruz said that exterior work at 11 Woodlawn was completed, and interior work can now continue. The summonses issued have not been tried, and Attorney Cruz said that settlement is favored by the law. Attorney Cruz also said that the NJ Supreme Court has issued a directive to municipal courts to use discretion when issuing fines so as not to give the appearance of being a municipal money-maker. Engineer Ruschke provided an update on the site work.

Mayor Selen said that PSE&G has come back with a plan regarding the recent tree removal project. A meeting will be held with PSE&G representatives to further discuss the matter. Committeewoman Swartz said that the meeting is to discuss the stormwater runoff that the project has created.

Hearing of Citizens

Mayor Selen opened the Hearing of Citizens.

1. Maureen Kelly, 67 Mountain Ave, addressed athletic field maintenance, and said that it is important to continue to use organic materials. Mrs. Kelly said that she attended a Borough Council meeting, and they have decided to use organic materials as well.

Seeing no further comment, Mayor Selen closed the Hearing of Citizens.

Public Hearing/Final Adoption of Ordinances

Ordinance 2019-1

ORDINANCE 2019-01

AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, REPEALING SUBSECTION 11-1.6 TITLED “CONSTRUCTION BOARD OF APPEALS” OF SECTION 11-1 TITLED “UNIFORM CONSTRUCTION CODE ENFORCING AGENCY” OF CHAPTER XI TITLED “BUILDING AND HOUSING” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF CHATHAM

BE IT ORDAINED, by the Township Committee of the Township of Chatham, County of Morris, as follows:

Section 1. Subsection 11-1.6 titled “Construction Board of Appeals” of Section 11-1 titled “Uniform Construction Code Enforcing Agency” of Chapter XI titled “Building and Housing” of the Revised General Ordinances of the Township of Chatham is hereby repealed.

Section 2. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 3. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 4. This Ordinance shall take effect immediately.

Attorney Cruz said that as there is a County Board of Appeals, having a municipal board is redundant. He also noted that the Township has not filled the Construction Board of Appeals, and he recommends appealing the extra layer of government.

Mayor Selen opened the Public Hearing on Ordinance 2019-01.
Seeing no public comment, Mayor Selen closed the Public Hearing.

Committeewoman Swartz said that she is pleased to see an unnecessary layer of government removed.

Committeewoman Swartz moved to adopt Ordinance 2019-01. Committeewoman Ness seconded the motion.

Roll call: Committeewoman Ness, Aye; Committeewoman Swartz, Aye; Committeeman Ritter, Aye; Deputy Mayor Kelly, Aye; Mayor Selen, Aye.

Ordinance 2019-02

ORDINANCE 2019-02
AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING CHAPTER VI OF THE TOWNSHIP CODE TO AMEND THE ANNUAL RENEWAL FEE FOR LIQUOR LICENSES

BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Revised General Ordinances of the Township of Chatham, 1995, are hereby amended in pertinent part to modify subsection 6-3.7 of Chapter VI, Alcoholic Beverage Control, to increase the renewal fees for plenary retail consumption licenses and plenary retail distribution licenses as follows:

1. **6-3.7 License Fees, Maximum Number.**

The annual fees of licenses for the sale or distribution of alcoholic beverages in the Township shall be as follows:

<i>Class of License</i>	<i>Annual Fee</i>	<i>Number</i>
Plenary Retail Consumption License	\$2,500.00	3
Plenary Retail Distribution License	\$2,255.00	2

2. All other terms and provisions of subsection 6-3.7, Chapter VI, Alcoholic Beverage Control, of the Township Code shall remain unchanged.

3. This ordinance shall take effect as provided by law.

Township Clerk LaConte said that this ordinance continues the process of raising the liquor license renewal fees toward the maximum.

Mayor Selen opened the Public Hearing on Ordinance 2019-02. Seeing no public comment, Mayor Selen closed the Public Hearing.

Deputy Mayor Kelly moved to adopt Ordinance 2019-02. Committeewoman Ness seconded the motion.

Roll call: Committeewoman Ness, Aye; Committeewoman Swartz, Aye; Committeeman Ritter, Aye; Deputy Mayor Kelly, Aye; Mayor Selen, Aye.

Ordinance 2019-03

ORDINANCE 2019-03
ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Chatham in the County of Morris finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$ 404,281 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Chatham, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Township of Chatham shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 404,281, and that the CY 2019 municipal budget for the Township of Chatham be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Administrator Hoffmann said that this is an annual ordinance which creates a reserve in case of emergency. He also noted that the adoption of the ordinance helps the Township to maintain its credit rating.

Mayor Selen opened the Public Hearing on Ordinance 2019-03.
Seeing no public comment, Mayor Selen closed the Public Hearing.

Committeewoman Swartz moved to adopt Ordinance 2019-03. Deputy Mayor Kelly seconded the motion.

Roll call: Committeewoman Ness, Aye; Committeewoman Swartz, Aye; Committeeman Ritter, Aye; Deputy Mayor Kelly, Aye; Mayor Selen, Aye.

Consent Agenda

RESOLUTION 2019-055

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES

BE IT RESOLVED that bills in the total amount of \$1,134,928.55 and the prior month's payroll of \$428,244.12 Current Fund, \$53,664.39 Sewer No. 1, \$11,648.11 Sewer No. 2, and \$18,490.06 Police Private Employment be paid.

BE IT FURTHER RESOLVED that taxes due to the School District of the Chathams, for the month of February 2019, in the amount of \$3,141,151.00 be paid.

BE IT FURTHER RESOLVED that taxes due to the County of Morris, for the First Quarter of 2019, in the amount of \$2,327,035.37 be paid.

RESOLUTION 2019-056

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPROVING MINUTES OF MEETINGS

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on January 24, 2019.

RESOLUTION 2019-057

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPROVING EXECUTIVE SESSION MINUTES OF MEETINGS

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on January 24, 2019.

RESOLUTION 2019-058

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING KATHLEEN NAGE-DEROSA TO THE POSITION OF CONSTRUCTION
OFFICE CONTROL PERSON & BOARD MANAGER**

BE IT RESOLVED, by the Township Committee of the Township of Chatham that Kathleen Nage-DeRosa is hereby appointed to the position of Construction Office Control Person & Board Manager at an annual salary of \$50,000 effective March 1, 2019.

RESOLUTION 2019-059

**RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW
JERSEY DESIGNATING INSURANCE FUND COMMISSIONER**

WHEREAS, the Township of Chatham is a member of the Morris County Municipal Joint Insurance Fund, and

WHEREAS, it is necessary to designate a Township Official to serve as a Fund Commissioner to represent the Township at meetings of the Fund;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

Township Administrator, Robert S. Hoffmann, is hereby designated to serve as the Township's Fund Commissioner in the Morris County Municipal Joint Insurance Fund.

Administrative Assistant/Chief Financial Officer, Debra A. King, is hereby designated to serve as the Alternate Township's Fund Commissioner.

RESOLUTION 2019-060

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING ROBERT S. HOFFMANN AS DEPUTY ZONING OFFICER**

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Chatham that Robert S. Hoffmann is hereby appointed to the position of Deputy Zoning Officer.

RESOLUTION 2019-061

**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF
MORRIS, STATE OF NEW JERSEY, RELEASING DEVELOPER ESCROW ACCOUNT
AND/OR PERFORMANCE BOND BALANCES**

WHEREAS, developers are required to deposit monies with the Township for the purposes of offsetting Township professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

WHEREAS, these deposited monies, following all necessary withdrawals to cover Township expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Township resolution authorizing such release.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the following guarantee amount or account balances, with interest adjustments as prescribed by state and local laws, may be released to the depositor of record:

NAME	<u>Project</u>	<u>A/C NUMBER</u>	<u>AMOUNT</u>
Thomas M. Fuller 769 Shunpike Road Green Village, NJ 07935	EIF 14-144-20	7763179411	\$622.40
Thomas M. Fuller 769 Shunpike Road Green Village, NJ 07935	BOH 14-144-20	7763179263	\$1,071.10
Calusa Partners LLC 89 Sunset Drive Chatham, NJ 07928	Performance Bond for RO 2018-037	7764943394	\$490.00
Ronald Gunn 41 Fairview Avenue Madison, NJ 07940	BOH 15-144-50	7763179578	\$931.00
Ferraro & Stamos LLP Attorney Trust Account V2W 22 Paris Ave, Ste 105	BOA 15-83-3	7763179750	\$750.00

Rockleigh, NJ 07647			
46 Dellwood Builders, LLC c/o Jason Caprarola 25 Hillcrest Blvd Warren, NJ 07059	BOA 16-78-19.01	7764128227	\$240.00

**RESOLUTION 2019-062
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
REFUNDING HARDSHIP FEE**

WHEREAS, the Township Committee has considered the request submitted by the Construction Official with regard to a Hardship Fee that was paid for a road opening permit application that was submitted to the Township; and

WHEREAS, the permit application was denied.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the following amount be refunded to the depositor of record:

<u>NAME</u>	<u>PERMIT #</u>	<u>AMOUNT</u>
Calusa Partners, Co. 89 Sunset Drive Chatham, NJ 07928	RO 18-37	\$1,000.00

**RESOLUTION 2019-063
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN
THE COUNTY OF MORRIS, STATE OF NEW JERSEY, REFUNDING OVERPAYMENT OF
TAXES**

WHEREAS, an overpayment of property taxes has been made for the following properties; and

WHEREAS, the Tax Collector has recommended the refund of such overpayment,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the following refunds be made:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME & ADDRESS</u>	<u>AMOUNT</u>
64.04	8.11	Isaac & Laura Taylor 217 Terrace Dr. Chatham, NJ 07928 Property Address: 217 Terrace Drive	\$2,245.43 1 st Quarter 2019

**RESOLUTION 2019-064
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING A REQUEST FOR QUALIFICATIONS (RFQ) OR REQUEST FOR
PROPOSAL (RFP) FOR INFORMATION TECHNOLOGY SERVICES FOR 2019 AND UP TO A
FIVE (5) YEAR PERIOD**

BE IT RESOLVED, by the Township Committee of the Township of Chatham that authorization is given to solicit quotes or prepare an RFP for Information Technology Services for up to a five (5) year period commencing in 2019.

**RESOLUTION 2019-065
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM TO
INCREASE THE BID THRESHOLD AND APPOINTING A QUALIFIED PURCHASING
AGENT, DEBRA KING AS QUALIFIED PURCHASING AGENT AND ROBERT S.
HOFFMANN AS ALTERNATE QUALIFIED PURCHASING AGENT FOR CALENDAR YEAR
2019 PURSANT TO N.J.S.A 40A:11-3a and N.J.A.C. 5:34-5**

BE IT RESOLVED, by the Township Committee of the Township of Chatham that Debra King is hereby appointed to the position of Qualified Purchasing Agent (QPA) with additional compensation in the amount of \$5,000 and that Robert S. Hoffmann Certificate # 1008 is appointed as Alternate QPA for calendar year 2019.

BE IT ALSO RESOLVED, that the Township Committee congratulates Debra King on passing the QPA certification exam and obtaining her QPA certification.

BE IT FURTHER RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Township Clerk is hereby authorized to forward a certified copy of this resolution and a copy of Debra King's and Robert S. Hoffmann's certifications to the Director of the Division of Local Government Services.

RESOLUTION 2019-067
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING A REQUEST FOR QUALIFICATIONS (RFQ) OR REQUEST FOR
PROPOSAL (RFP) FOR CONCESSION SERVICES AT THE COLONY POOL

BE IT RESOLVED, by the Township Committee of the Township of Chatham that authorization is given to solicit quotes or prepare an RFP for food and other related concessions at the Colony Pool for up to a three (3) year period commencing in 2019.

RESOLUTION 2019-068
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM APPOINTING ROBERT S. HOFFMANN AS THE MUNICIPAL HOUSING
LIAISON FOR THE TOWNSHIP

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., the Township of Chatham is required to appoint a Municipal Housing Liaison for the administration of the Township of Chatham's affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, the Township of Chatham has adopted Chapter XXIX entitled Affordable Housing Administration to provide for the appointment of a Municipal Housing Liaison to administer the Township of Chatham's affordable housing program.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Robert S. Hoffmann is hereby appointed as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with the provisions of Chapter XXIX of the Code of the Township of Chatham.

Committeewoman Swartz commented on Resolution 2019-064 and the importance of cyber-security. She also recognized the Township's CFO, Debra King, for having attained certification as a Qualified Purchasing Agent.

Committeewoman Swartz moved to approve the Consent Agenda. Deputy Mayor Kelly seconded the motion.

Roll call: Committeewoman Ness, Aye; Committeewoman Swartz, Aye; Committeeman Ritter, Aye; Deputy Mayor Kelly, Aye; Mayor Selen, Aye.

RESOLUTION 2019-066
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
AUTHORIZING A REQUEST FOR QUALIFICATIONS (RFQ) OR REQUEST FOR
PROPOSAL (RFP) FOR 2019 LAWN AND FIELD MAINTENCE SERVICES FOR TOWNSHIP
PROPERTIES

BE IT RESOLVED, by the Township Committee of the Township of Chatham that authorization is given to solicit quotes or prepare an RFP for Lawn and Field Maintenance Services for Township properties for up to a three (3) year period commencing in 2019.

Committeewoman Ness said that the Environmental Commission, and Cara Feeser in particular, had spearheaded an effort to not use pesticides on recreation fields. She asked that when the Township issues the RFQ that only pesticide-free lawn care be sought. Committeewoman Ness also said that the Township and Borough should remain consistent with each other field maintenance.

Deputy Mayor Kelly said that it was an important step to begin the pilot program in 2018, and he asked if the specifications can seek organic techniques. Administrator Hoffmann said that the specs can seek a comparison of organic and conventional techniques. He also said that last year's vendor is the same company that he uses at home, and he will seek an additional contractor for his home use.

Committeewoman Ness moved to adopt Resolution 2019-066. Deputy Mayor Kelly seconded the motion.

Roll call: Committeewoman Ness, Aye; Committeewoman Swartz, Aye; Committeeman Ritter, Aye; Deputy Mayor Kelly, Aye; Mayor Selen, Aye.

Discussion

Building Limits and Possible Planning Board Review

Deputy Mayor Kelly said that residents from several neighborhoods have raised questions about the size and impact of new homes being built. He said that the Zoning Board Chairman also raised this issue during his annual report last year, and it was suggested that the Planning Board review the matter to see if best practices are being followed. Deputy Mayor Kelly also said that it is a general concern rather than a finely tuned question, and he would like to see the Township Committee give the Planning Board clear direction.

Committeewoman Swartz said that the Township Committee already made such a request, Planning Board professionals and some former Planning Board members reviewed building policies. The recommendation was made that change for sake of change due to isolated matters was not a good idea. Committeewoman Swartz also said that an extensive study would need to be performed, and opined that special professionals would need to be retained. She also raised a concern that some of the new Planning Board members may be too inexperienced to study this matter. Committeewoman Swartz also said that she is concerned about telling property owners what they can do with their properties, and she would prefer to let market forces dictate what happens when builders buy properties.

Committeewoman Ness asked if the full Planning Board discussed the matter, and if a report was sent to the Township Committee. Committeewoman Swartz said that a subcommittee met with Engineer Ruschke to see what problems existed, and the subcommittee did not think that sweeping changes were necessary. Engineer Ruschke said that he was not part of the subcommittee, however he was consulted. He also said that the focus was on Woodlawn Drive, and he discussed the impact of lot width. Committeewoman Swartz warned against making sweeping changes to the Master Plan as a reaction to a problem in a particular neighborhood.

Committeewoman Ness asked if a change in the R-3 zone regarding house width based on lot frontage was effective. Engineer Ruschke said that the change was effective, and there have not been complaints about the regulation. He also said that the lot widths on Woodlawn Drive are not consistent. Committeewoman Ness asked if the change in the R-3 zone would be effective in the remainder of the R-4 zone.

Deputy Mayor Kelly said that there still some unanswered questions, and he has confidence in the Planning Board's ability to provide guidance. He noted that there are only three new members out of 11, and the Board's professionals have not changed. Deputy Mayor Kelly also noted that the Planning Board as a whole never had a chance to discuss the subcommittee recommendations. He also said that he is not comfortable telling the public that everything is fine without the Planning Board conducting a proper review.

Mayor Selen opined that it is fair to ask the Planning Board to provide feedback, and the Township Committee should be specific in their request.

Committeewoman Ness asked if the Planning Board's subcommittee could make a report to the whole Board. Committeewoman Swartz said that the subcommittee members are no longer serving on the Planning Board. Committeewoman Ness then asked how anyone learned the content of the subcommittee's findings.

Deputy Mayor Kelly said that he would like to draft a resolution to formally make a specific enough request of the Planning Board.

Committeewoman Swartz raised a concern about limiting people's ability to develop their property.

Committeeman Ritter said that the scope needs to be defined, as there are a lot of elderly residents who would like to monetize their properties when they move. Committeeman Ritter also said that residents may take issues with restrictions on their property rights.

Colony Summer Camp

Committeewoman Ness said that the Colony Pool Committee put together a proposal for a Colony Summer Camp, and they have reviewed it with Pool Manager Lauren Hauser.

Dorothy Lee of the Colony Pool Committee gave a presentation about the proposed Colony Summer Camp. She said that the camp could offer the Township a revenue stream, promote memberships at Colony Pool and create employment opportunities for Chatham teenagers.

The proposed camp would be open to 1st Grade through 6th Grade, and would run for six weeks. People who sign up will get to pick two of the six weeks to attend. Mrs. Lee said that the tennis instructor and swimming instructor will be those already employed by Colony Pool. The camp co-directors will be Chloe Blanchard and Frank Wulff, and Mrs. Lee gave their qualifications. Mrs. Lee also provided a price comparison between the proposed Colony Summer Camp and other local summer camps, and the projected costs were also presented.

Committeeman Ritter asked if additional summer camps were reviewed for cost comparison. Mrs. Lee said that Fairmount Country Club and Minisink Club did not have information available online.

Committeewoman Ness said that she views the proposal as a pilot program to bring back a service offered by other municipalities. Boosting the Colony Pool membership is an additional goal.

Mayor Selen asked about the risks assumed by the Township, and if the summer camp should be outsourced. Administrator Hoffmann said that a camp could be outsourced, and he would like to meet with the Colony Pool Committee to discuss their proposal.

Committeewoman Swartz asked what would happen if people sign up for the summer camp and later withdraw. Mrs. Lee said that there would be a registration deadline of April 30th, by which they will know if there is enough interest to run the camp.

Committeeman Ritter asked if camp employees would need to go through background checks. Administrator Hoffmann said that background checks would apply for those who are 18 or older.

Committeeman Swartz asked what happens if there is a week of inclement weather. Mrs. Lee said it would depend on how severe the weather is, but perhaps a refund could be issued.

Committeeman Ritter suggested having a slightly higher registration fee so that there is not a major jump the following year.

Committeewoman Ness thanked the Colony Pool Committee for putting together tonight's presentation.

Hearing of Citizens/Petitions

Mayor Selen opened the Hearing of Citizens.

1. Rez Estevez, 126 Southern Blvd, suggested that the Township Committee instruct the land use boards to stick to the existing Township Code, and not grant any exemptions, waivers or variances. She also said that a review of potential impacts should be made to avoid sending the message to developers that they are not welcome in Chatham Township. She also said that she wants ratables to be increased through redevelopment to help control property taxes.

Seeing no public comment, Mayor Selen closed the Hearing of Citizens.

Committeeman Swartz moved to adjourn at 9:19 PM. Committeewoman Ness seconded the motion, which carried unanimously.

Gregory J. LaConte
Municipal Clerk