

TOWNSHIP OF CHATHAM
TOWNSHIP COMMITTEE MEETING MINUTES
February 26, 2015

Mayor Sullivan called the Regular meeting of the Township Committee of the Township of Chatham to order at 7:37 PM.

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on January 7, 2015; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 7, 2015; and notice was filed with the Township Clerk on January 7, 2015.

Tiger Club Den 15 Pack 24 led the Flag Salute. The Scouts also recited the Scout Oath, and describer their favorite parts of scouting.

Roll Call

Answering present to the roll call were Committeeman Gallop, Committeeman Kelly, Committeewoman Swartz and Mayor Sullivan. Deputy Mayor Ritter was absent.

Approval of Agenda

The agenda was approved.

Proclamation

Mayor Sullivan read aloud the attached proclamation for National Nutrition Month.

Monica Hansen, the Shop*Rite nutritionist, was present to accept the proclamation.

Green Village Fire Department Presentation

Chief Matt Behre presented the Annual Report for the Green Village Fire Department. Chief Behre thanked former Chief Doherty, who stepped down after 8 years as chief. He also thanked his officers and the members of the department. In 2014, the GV Fire Department responded to 11 automobile accidents with injuries, 6 mutual aid calls, 4 structure fires, 6 electrical fires and 3 equipment fires. There were also 16 fundraisers, and the Department sponsored a baseball team and a softball team. In 2014, the Department enacted measures to do more with less. Tablets have been installed in some vehicles to help in the preplanning process and greater communication. Chief Behre also noted that as technology advances, firefighters need to adapt accordingly. The Department is now using props in their training so that they can be prepared for real-life situations. Chief Behre also commented on building materials as they relate to fire safety.

Former Chief Doherty presented a video showing how modern furniture burns more quickly than traditional furniture. He also presented a video showing how modern roof structures burn compared with older roof structures. When the Department is considering new equipment, the take into account the building trends in the Township, along with the availability of mutual aid equipment. Chief Doherty gave a description of a fire truck that the Department is requesting.

Committeeman Gallop asked about purchasing items on state contract. Administrator Ciccarone said that when state contracts are used, the state has already gone through the trouble of preparing bid specs and vetting vendors. This method is commonly used by the Township for purchase of police vehicles. Chief Doherty and Chief Behre both commented on why the Department is requesting the particular truck.

Committeeman Gallop asked about getting fire trucks serviced. Chief Doherty said that a lot of the service can be down at the firehouse. Some service might have to be done by bringing the rig to the vendor.

Committeewoman Swartz asked about the use of foam. Chief Doherty said that it comes with a foam cylinder, and the foam gets mixed with water, and they can use the same hoses.

Committeeman Gallop asked for a projection on how the Department will be faring for trucks for the next 5 years. Chief Doherty said that they will be well set for that period. Mayor Sullivan asked how this truck will affect the decision-making process the next time a truck needs to be replaced. Chief Doherty said that the Department is always reviewing their equipment needs, and they will see what is needed when the time comes.

Hearing of Citizens/Petitions

Mayor Sullivan opened the Hearing of Citizens.
Seeing no comment, Mayor Sullivan closed the Hearing of Citizens.

Public Hearing/Final Adoption of Ordinances

Ordinance 2015-06

ORDINANCE 2015-06
AN ORDINANCE AMENDING ARTICLE III, TITLED “DEPARTMENTS ESTABLISHED”,
SECTION 2-11, TITLED “POLICE DEPARTMENT”, SUBSECTION 2-11.7, TITLED “POLICE
DEPARTMENT PERSONNEL”, OF THE REVISED GENERAL ORDINANCES OF THE
TOWNSHIP OF CHATHAM TO ALLOW FOR A CHANGE IN THE RATIO OF
LIEUTENANTS TO SERGEANTS

BE IT ORDAINED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

Section 1. Article III, titled “Departments Established”, Section 2-11, titled “Police Department”, Subsection 2-11.7, titled “Police Department Personnel” of the Revised General Ordinances of the Township of Chatham is hereby amended as follows:

Subsection 2-11.7 Police Department Personnel.

The Police Department shall consist of a Chief of Police, up to two (2) Lieutenants, up to four (4) Sergeants, or in the event that there is only one (1) Lieutenant, up to five (5) Sergeants, and up to fourteen (14) Patrol Officers. In addition, there may be clerical staff as shall be deemed necessary from time to time by the Township Committee.

Section 2. If any Section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the Section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Ordinance shall be deemed valid and effective.

Section 3. All ordinances or parts of ordinances inconsistent with or in conflict with this Ordinance are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall take effect after final passage, adoption and publication according to law.

Mayor Sullivan opened the Public Hearing on Ordinance 2015-06.
Seeing no public comment, Mayor Sullivan closed the Public Hearing.

Committeewoman Swartz moved to adopt Ordinance 2015-06. Committeeman Kelly seconded the motion.

Roll call: Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Ritter, Absent; Mayor Sullivan, Aye.

Ordinance 2015-07

ORDINANCE 2015-07
AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY, REPEALING SECTION 2:81.1 OF
CHAPTER II, ADMINISTRATION, ARTICLE IX, FEES, OF THE REVISED GENERAL
ORDINANCES OF THE TOWNSHIP OF CHATHAM REGARDING JITNEY BUS SERVICE
FEES

BE IT ORDAINED by the Township Committee of the Township of Chatham, County Morris, State of New Jersey that Chapter II, Administration, Article IX of the Revised General Ordinances of the Township of Chatham, Section 2-81, Fees, is amended as follows:

Section 1. Repeal.

Section 2-81.1 Jitney Bus Service, is hereby repealed in its entirety.

Section 2. Amendment.

Section 2-81.2 of Section 2-81 is hereby redesignated as Section 2-81.1, Police Firing Range Fees.

Section 3. Effective Date.

This ordinance shall take effect as provided by law.

Mayor Sullivan opened the Public Hearing on Ordinance 2015-07.
Seeing no public comment, Mayor Sullivan closed the Public Hearing.

Committeeman Kelly moved to adopt Ordinance 2015-07. Committeewoman Swartz seconded the motion.

Roll call: Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Ritter, Absent; Mayor Sullivan, Aye.

Ordinance 2015-08

ORDINANCE 2015-08

AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, ESTABLISHING POOL MEMBERSHIP FEES FOR COLONY RECREATION CENTER COMMENCING 2015

BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Section 20-1 of the Township Code is hereby amended to read as follows:

1. **20-1 POOL MEMBERSHIP FEES AT THE COLONY RECREATION CENTER.**
 - a. The following schedule of Colony Recreation Center Fees for Pool Membership is hereby established:

Chatham Township Resident Rates	
Family – includes parent(s) and children under 23 years old	\$400
Couple or single parent and 1 child under 23 years old	\$300
Individual – 14 years and older	\$200
Senior Citizen – 62 or older	\$50
Senior Citizen couple – one must be 62 or older	\$75
Babysitter/nanny/parent helper (must accompany family member)	\$100
Adult twilight daily fee (4:30 P.M. until closing) (Township Residents only)	\$5
Non-Resident Rates	
Family – includes parent(s) and children under 23 years old	\$550
Couple or single parent and 1 child under 23 years old	\$450
Individual – 14 years and older	\$225
Senior Citizen – 62 or older	\$50
Senior Citizen couple – one must be 62 or older	\$75
Babysitter/nanny/parent helper (must accompany family member)	\$100
Daily Guest – accompanied by Member	\$8

No refunds will be made after opening day.

b. *Reduced Fees for Emergency Response Organization Volunteers.* Active members of the Chatham Emergency Squad, Green Village Volunteer Fire Department, and Chatham Township Volunteer Fire Department, who are eligible for the Length of Service Award Program (LOSAP), shall be entitled to a fifty (50%) percent reduction in the fee for the appropriate pool membership category listed above.

2. The Township Administrator, in consultation with the Colony Recreation Center liaison, may authorize the Recreation Director to schedule special promotional events and to offer special discounts to promote Colony Recreation Center membership.
3. This ordinance shall take effect as provided by law.

Mayor Sullivan opened the Public Hearing on Ordinance 2015-08. Seeing no public comment, Mayor Sullivan closed the Public Hearing.

Committeewoman Swartz moved to adopt Ordinance 2015-08. Committeeman Kelly seconded the motion.

Roll call: Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Ritter, Absent; Mayor Sullivan, Aye.

Introduction of Ordinances

Ordinance 2015-09

ORDINANCE 2015-09

AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING THE PROVISIONS FOR THE FUNDING OF OPEN SPACE ACQUISITION

WHEREAS, the Township Committee of the Township of Chatham wishes to reduce the tax levy for the contribution to the Open Space Reserve as set forth at Chapter 2, Article VIII, Section 2-75, Open Space Trust Fund for the tax year 2015;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Revised General Ordinances of the Township of Chatham, are amended to provide for modifications to Chapter II, Subsection 2-75.2, Funding of the Reserve for Open Space Acquisition, as follows:

1. 2-75.2 Funding of the Reserve for Open Space Acquisition.

The Reserve for Open Space Acquisition shall be funded through the dedication to the fund of an amount of one-half (\$.005) cent per one hundred (\$100.00) dollars of assessed valuation for the tax levy for the year 2015. The Reserve shall also be permitted to accept donations and testamentary bequests. The funds accumulated within the Reserve may be utilized for the acquisition of land, easements, or development rights in land within the Township, including use for active and passive recreation, the development and maintenance of municipal properties to be used for active and passive recreation, or as a down payment for the issuance of bonds for the same purposes at the discretion of the Township Committee. Any and all interest accruing on said funds shall be placed into the Reserve for Open Space Acquisition. Unless the Township Committee takes further action, the annual tax levy for the Reserve for Open Space Acquisition shall return to two (\$.02) cents per hundred (\$100.00) dollars of assessed valuation commencing with the tax levy for the year 2016.

2. All other provisions of Chapter II, Article VIII, Section 2-75, shall remain unchanged.
3. This ordinance shall take effect as provided by law.

Committeeman Gallop asked how much money is currently available in the Open Space Trust Fund. Administrator Ciccarone said that there is not much there, although there are some pending reimbursements due to the Township. Committeeman Gallop questioned if it is wise to reduce the open space tax rate when the Fund does not have much money available. Administrator Ciccarone said that bonding could be used for purchase of property if necessary. Committeeman Gallop noted that field maintenance is one of the uses for open space funds. Mayor Sullivan asked if those costs could be paid through bonding. Administrator Ciccarone said that he would not recommend bonding for maintenance, and that bonding only be used for purchase of property. Committeewoman Swartz questioned building up the fund when there are not any designated purchases on the horizon. Committeeman Kelly said that he is comfortable with this ordinance, knowing that there is the bonding option.

Committeewoman Swartz moved to introduce Ordinance 2015-09. Committeeman Kelly seconded the motion.

Roll call: Committeeman Gallop, Abstain; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Ritter, Absent; Mayor Sullivan, Aye.

Public Hearing on Ordinance 2015-09 will be scheduled for March 12, 2015.

Reports

Committeewoman Swartz reported that the Health Department is still monitoring the measles outbreaks, and vaccines are available. The Senior Center is conducting a program on Fraud Awareness. A 25th Anniversary Gala is also being planned by the Senior Center, and their annual paper shredding event will be held on April 24th. The Board would like to thank the generosity of their donors, including the donation of a 72 inch flat screen TV from the Chatham Jaycees and the St. Patrick Church 5K Committee. The Canoe Brook Country Club also donated chairs to the Senior Center.

Committeeman Kelly reported on snow removal efforts of the Public Works Department.

Committeeman Gallop reported on the Pilgrim Pipeline Regional Meeting, which was attended by 300 people. 33 municipal resolutions have been passed opposing the pipeline, and it was discussed at the meeting that there is infrastructure currently in place for transportation of crude oil. Committeeman Gallop also discussed the environmental issues affected by the proposed pipeline. He also said that the Pilgrim Pipeline Advisory Committee has met, and has recommended that the Township Committee send a letter to PSE&G urging them to oppose the pipeline. Committeeman Kelly said that the letter is well written, and asked if it should include language regarding liability. Committeeman Gallop suggested that Attorney Cruz review the letter regarding liability language.

Administrator Ciccarone said that the backup generator at the Municipal Building worked during testing. Committeeman Gallop said that the presence of the generator will allow the Municipal Building to be used as a warming center during widespread power outages.

Introduction of Budget

RESOLUTION 2015-060

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING 2015 MUNICIPAL BUDGET

BE IT RESOLVED of the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2015.

GENERAL REVENUE

Surplus Anticipated	\$ 2,800,000.00
Miscellaneous Revenue Anticipated	\$ 1,837,540.58
Receipts from Delinquent Taxes	\$ 475,000.00
Library Levy	\$ 1,015,116.00
Amount to be Raised by Taxation for Municipal Purposes	<u>\$ 8,386,157.46</u>
Total Revenues	\$ 14,513,814.04

GENERAL APPROPRIATIONS

Operation Including Contingent (within cap)	\$ 9,779,354.00
Deferred Charges & Statutory	
Expenditures- Municipal (within cap)	\$ 1,057,035.00
Operations (outside cap)	\$ 107,073.58
Joint Library	\$ 1,015,116.00
Capital Improvements	\$ 50,000.00
Municipal Debt Service	\$ 935,698.76
Deferred Charges	\$ 0.00
Reserve for Uncollected Taxes	<u>\$ 1,569,536.70</u>

Total Appropriations

\$ 14,513,814.04

BE IT FURTHER RESOLVED that said Budget be published in the Chatham Courier in the issue of March 5, 2015.

The Governing Body of the Township of Chatham does hereby approve the following as the

Budget for the year 2015:

Ayes:	Nays:	Abstain:	Absent:
Sullivan			Ritter
Gallop			
Kelly			
Swartz			

Notice is hereby given that the within budget is a true copy of the budget approved by resolution of the governing body on the 26th day of February, 2015.

A Hearing on the Budget and Tax Resolution will be held at the Municipal Building on March 26, 2015 at 7:30 P.M. at which time and place objections to said Budget and Tax Resolution for the year 2015 may be presented by taxpayers or other interested persons.

Administrator Ciccarone presented the 2015 Municipal Budget. He gave a breakdown of those appropriations within the cap and those outside the cap, as well as the available levy cap bank. Administrator Ciccarone also elaborated on the appropriation changes from 2014. A chart was also presented to show the distribution of every dollar collected to the County, the School District of the Chathams and the Township. Administrator Ciccarone also showed a pie chart showing a breakdown of the usage of the Township's portion of what is collected in property taxes. The proposed municipal purposes tax rate for 2015 is a reduction of one cent, and is below the 2007 tax rate. Administrator Ciccarone also discussed the proposed capital budget for 2015. Committeeman Kelly congratulated Administrator Ciccarone and the Township Committee for having kept costs down in recent years and being able to have a reduction in the tax rate.

Committeeman Kelly moved to pass Resolution 2015-060 to introduce the 2015 Municipal Budget. Committeewoman Swartz seconded the motion.

Roll call: Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Ritter, Absent; Mayor Sullivan, Aye.

Consent Agenda

RESOLUTION 2015-061

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, ACKNOWLEDGING RECEIPT OF REPORTS

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following monthly reports of departments be acknowledged as received:

- Construction Official – January
- Tax Collector – January, 2014 Annual
- CFO – January
- Police Department – January
- Public Works – February

RESOLUTION 2015-062

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPROVING MINUTES OF MEETINGS

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on February 12, 2015.

RESOLUTION 2015-063
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPROVING EXECUTIVE SESSION MINUTES

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on February 12, 2015.

RESOLUTION 2015-064
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN
THE COUNTY OF MORRIS, STATE OF NEW JERSEY,
REFUNDING OVERPAYMENT OF TAXES AND SEWER UTILITY FEES

WHEREAS, an overpayment of property taxes or sewer utility fees has been made for the following properties; and

WHEREAS, the Tax Collector has recommended the refund of such overpayment,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the following refunds be made:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME & ADDRESS</u>	<u>AMOUNT</u>
65.01	7.03	Jeannine F. Krup 17 Park Ave Apt. 2 Madison, NJ 07940 Re: 18E Manchester Court Sewer Account #2309-0	\$142.18

RESOLUTION 2015-065
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING ONE-DAY
SPECIAL PERMIT FOR LIQUOR LICENSE

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following permit for a One-Day Liquor License is hereby approved:

<u>Name of Organization</u>	<u>Dates of Social Affair</u>	<u>Place where Affair will be held</u>
Chatham Township PBA #170	April 25, 2015	Corpus Christi Church 234 Southern Blvd Chatham, NJ 07928

RESOLUTION 2015-066
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
COUNTY OF MORRIS, STATE OF NEW JERSEY REGARDING MACC BUDGET

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Committee of the Township of Chatham, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Morris,

NOW, THEREFORE, BE IT RESOLVED by the Township of Chatham, County of Morris, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Municipal Alliance grant for fiscal year 2016 in the amount of:

DEDR	\$20,073.00
Cash Match	\$5,018.25
In-Kind	\$15,054.75

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

RESOLUTION 2015-067

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPROVING SEWER CONNECTION FOR 323 GREEN VILLAGE ROAD**

WHEREAS, the Township Engineer has certified that all applications requirements for 323 Green Village Road, Block 48.17, Lot 130 including the payment of the administrative review fee have been met and that sewer capacity is available; and

WHEREAS, in a memo dated February 24, 2015 the Township Engineer outlined various conditions for the approval of a sewer connection for 323 Green Village Road, Block 48.17, Lot 130;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that it hereby, approves the issuance of a sanitary sewer permit for 323 Green Village Road, Block 48.17, Lot 130 subject to the conditions set forth by the Township Engineer.

RESOLUTION 2015-068

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPROVING SEWER CONNECTION FOR 330 GREEN VILLAGE ROAD**

WHEREAS, the Township Engineer has certified that all applications requirements for 330 Green Village Road, Block 144, Lot 39.05 including the payment of the administrative review fee have been met and that sewer capacity is available; and

WHEREAS, in a memo dated February 24, 2015 the Township Engineer outlined various conditions for the approval of a sewer connection for 330 Green Village Road, Block 144, Lot 39.05;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that it hereby, approves the issuance of a sanitary sewer permit for 330 Green Village Road, Block 144, Lot 39.05 subject to the conditions set forth by the Township Engineer.

Committeeman Kelly moved to approve the Consent Agenda. Committeewoman Swartz seconded the motion.

Roll call: Committeeman Gallop, Aye; Committeeman Kelly, Aye; Committeewoman Swartz, Aye; Deputy Mayor Ritter, Absent; Mayor Sullivan, Aye.

Hearing of Citizens/Petitions

Mayor Sullivan opened the Hearing of Citizens.

Seeing no comment, Mayor Sullivan closed the Hearing of Citizens.

Committeeman Gallop moved to adjourn at 9:23 PM. Committeeman Kelly seconded the motion, and it carried unanimously.

Gregory J. LaConte
Township Clerk