

TOWNSHIP OF CHATHAM
TOWNSHIP COMMITTEE AGENDA

March 8, 2018

March 1, 2018 Draft

Meeting Called to Order

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on January 5, 2018; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 5, 2018; and notice was filed with the Township Clerk on January 5, 2018.

Flag Salute

Roll call

Approval of Agenda

Reports:

Hearing of Citizens/Petitions Note: This is an opportunity for any member of the public to be heard about issues which are not topics scheduled for Public Hearings tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to three minutes.

Public Hearing/Final Adoption of Ordinances

1. Ordinance 2018-04 Salary Ordinance
2. Ordinance 2018-06 Open Space Tax

Consent Agenda (routine items that may be passed by a single roll call vote; any Committee member may call for a separate discussion or vote on any item)

1. Resolution 2018-060 Payment of Bills
2. Resolution 2018-061 Approving Meeting Minutes
3. Resolution 2018-062 Road Improvements – Resurfacing
4. Resolution 2018-063 Road Improvements – Line Repainting
5. Resolution 2018-064 Authorizing Federal Aid Agreement
6. Resolution 2018-065 Authorizing Change Order for Plant WPC UV Upgrades Project

Discussion: possible ordinance or resolution

1. Tree Protection Ordinance

Hearing of Citizens (Time Permitting)

Executive Session* – 2018-P-03

1. Litigation: In the Matter of the Township of Chatham for a Judgment of Compliance of its Third Round Housing Element and Fair Share Plan Docket No. MRS-L-1659-15
2. Litigation: Fair Share Housing Center v. Township of Chatham
Docket No. MRS-L-000234-18

Adjourn

*In accordance with the Open Public Meetings Act, items to be discussed in Executive Session will be made public as soon as known.

ORDINANCE 2018-04

**AN ORDINANCE TO PROVIDE MINIMUM AND MAXIMUM RANGES FOR
COMPENSATION FOR CERTAIN POSITIONS OF EMPLOYMENT IN THE
TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY,
EFFECTIVE JANUARY 1, 2018**

BE IT ORDAINED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, as follows:

Section 1. The following offices and positions of employment in the Township of Chatham in the County of Morris are hereby established and the persons occupying such offices and positions shall be compensated at the rates, or within the ranges, set forth below. Actual compensation, consistent with the salary ranges established herein, is established by Township Resolution.

| <u>Office or Position of Employment</u> | <u>Minimum</u> | <u>Maximum</u> |
|--|----------------|----------------|
| Member of Township Committee | 0.00 | 2,400 |
| Township Administrator | 100,000 | 190,000 |
| Township Clerk/Registrar | 40,000 | 75,000 |
| Deputy Clerk | 30,000 | 60,000 |
| Secretary Bd. Of Health | 4,500 | 10,000 |
| Chief Financial Officer/Treasurer | 45,000 | 120,000 |
| Assistant Treasurer/HR Assistant/Escrow Account Manager | 35,000 | 60,000 |
| Administrative Assistant(Administration & Police Department) | 35,000 | 60,000 |
| Accounts Payable/Payroll Clerk | 35,000 | 60,000 |
| Chief of Police | 125,000 | 165,000 |
| Emergency Management Coordinator | 2,500 | 10,000 |
| Public Works Manager | 100,000 | 135,000 |
| Public Works Administrative Assistant/Recycling Coordinator | 35,000 | 60,000 |
| Tax Collector/Utility Collector | 60,000 | 85,000 |
| Ass't. Tax & Utility Collector | 35,000 | 60,000 |
| Tax Assessor (Part-time) | 25,000 | 40,000 |
| Ass't. Assessor (Part-time) | 25,000 | 40,000 |
| Planning Board Secretary | \$250 per | meeting |
| Zoning Board Secretary | \$250 per | meeting |
| Secretary Environmental Commission | \$150 per | meeting |

| | | |
|--|----------|----------|
| Construction Office Control Person/Board Manager | 40,000 | 64,000 |
| Construction Office Administrative Assistant | 35,000 | 60,000 |
| Construction Official/Building Sub-code Official/Inspector | 60,000 | 115,000 |
| Zoning officer/Deputy Zoning Officer (PT) | 2,500 | 15,000 |
| Fire Sub-code Official/Inspector | 10,000 | 18,500 |
| Fire Prevention Official/Inspector | 10,000 | 18,500 |
| Video Producer Governmental Access Channels | 5,000 | 11,000 |
| <u>Seasonal and Hourly Positions</u> | | |
| Pool Manager | 15,000 | 25,000 |
| Assistant Pool Manager | 6,000 | 17,500 |
| Swim Team Coach | 1,500 | 4,500 |
| Swim Team Ass't. Coach | 500 | 1,500 |
| Tennis Clinic Manager | 1,500 | 3,000 |
| Lifeguards | 7.15 HR | 18.00 HR |
| Gate Attendants | 6.50 HR | 15.00 HR |
| Laborer | 7.15 HR | 15.00 HR |
| Crossing Guards | 7.50 HR | 30.00 HR |
| Clerk Typist PT | 7.50 HR | 17.50 HR |
| Building Inspector | 20.00 HR | 45.00 HR |
| Plumbing Sub-code Official/Inspector | 20.00 HR | 45.00 HR |
| Electrical Sub-code Official | 20.00 HR | 45.00 HR |

Section 2. Overtime for eligible employees shall be at the rate of straight time for hours exceeding 35 per week and one and one-half times employee's regular rate of pay for hours exceeding 40 per week.

Section 3. Employees covered by a collective bargaining agreement shall be entitled to compensation as provided in their respective agreements.

Section 4. Salaries provided herein shall be effective January 1, 2018, for those employed with the Township as of the adoption date of the ordinance.

Section 5. When required by law, the Township shall pay at least the minimum wage established for the State of New Jersey.

Section 6. This ordinance shall take effect upon publication as provided by the law.

Section 7. Salaries for Members of the Township Committee shall be set within the

ranges established herein except that there shall be no increase until the current terms of all Members are completed in 2019.

Introduced: February 22, 2018

TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY

Adopted:

Attest:

BY: _____
Curt Ritter, Mayor

Gregory J. LaConte, Clerk

ORDINANCE 2018-06

**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,
STATE OF NEW JERSEY, AMENDING THE PROVISIONS FOR THE FUNDING OF
OPEN SPACE ACQUISITION**

WHEREAS, the Township Committee of the Township of Chatham wishes to reduce the tax levy for the contribution to the Open Space Reserve as set forth at Chapter 2, Article VIII, Section 2-75, Open Space Trust Fund for the tax year 2018;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Revised General Ordinances of the Township of Chatham, are amended to provide for modifications to Chapter II, Subsection 2-75.2, Funding of the Reserve for Open Space Acquisition, as follows:

1. 2-75.2 Funding of the Reserve for Open Space Acquisition.

The Reserve for Open Space Acquisition shall be funded through the dedication to the fund of an amount of one (\$.01) cent per one hundred (\$100.00) dollars of assessed valuation for the tax levy for the year 2018. The Reserve shall also be permitted to accept donations and testamentary bequests. The funds accumulated within the Reserve may be utilized for the acquisition of land, easements, or development rights in land within the Township, including use for active and passive recreation, the development and maintenance of municipal properties to be used for active and passive recreation, or as a down payment for the issuance of bonds for the same purposes at the discretion of the Township Committee. Any and all interest accruing on said funds shall be placed into the Reserve for Open Space Acquisition. Unless the Township Committee takes further action, the annual tax levy for the Reserve for Open Space Acquisition shall return to two (\$.02) cents per hundred (\$100.00) dollars of assessed valuation commencing with the tax levy for the year 2019.

2. All other provisions of Chapter II, Article VIII, Section 2-75, shall remain unchanged.

3. This ordinance shall take effect as provided by law.

Introduced: February 22, 2018

Adopted:

Attest:

TOWNSHIP OF CHATHAM, COUNTY OF
MORRIS, STATE OF NEW JERSEY

BY: _____
Curt Ritter, Mayor

Gregory J. LaConte, Clerk

RESOLUTION 2018-061

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM APPROVING MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on February 22, 2018.

Adopted: March 8, 2018

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Curt Ritter, Mayor

DRAFT

RESOLUTION 2018-062

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AWARDING ROAD RESURFACING CONTRACT TO TILCON NEW YORK INC. FOR 2018 ROAD RESURFACING – PHASE I.

WHEREAS, Tilcon New York, Inc of 9 Entin Road, Parsippany, New Jersey has been awarded the 2018 Contract #6: Road Resurfacing for District #1 under the Morris County Cooperative Pricing Council; and

WHEREAS, Chatham Township is a member of the Morris County Cooperative Pricing Council and located in District No. 1; and

WHEREAS, Chatham Township wishes to resurface Bridge Avenue, Central Avenue, Hickory Place, Gibbons Place, Henry Drive, and Memorial Drive, collectively referred to as “2018 Road Resurfacing – Phase I”.

BE IT RESOLVED that the Township of Chatham hereby awards a contract to Tilcon New York, Inc. in the amount of \$173,269.95 subject to applicable unit prices and contract provisions under the Morris County Cooperative Pricing Council.

Adopted: March 8, 2018

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Curt Ritter, Mayor

Gregory J. LaConte, Clerk

RESOLUTION 2018-063

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AWARDING TRAFFIC STRIPING ON ROADWAYS CONTRACT TO DENVILLE LINE PAINTING, INC. FOR 2018 ROAD RESURFACING – PHASE I

WHEREAS, Denville Line Painting, Inc of 2 Green Pond Road, Rockaway, New Jersey has been awarded the 2018 Contract #36: Traffic Striping on Roadways under the Morris County Cooperative Pricing Council; and

WHEREAS, Chatham Township is a member of the Morris County Cooperative Pricing Council; and

WHEREAS, Chatham Township wishes to stripe Bridge Avenue, Central Avenue, and Hickory Place, collectively referred to as “2018 Road Resurfacing – Phase I”.

BE IT RESOLVED that the Township of Chatham hereby awards a contract to Denville Line Painting, Inc. in the amount of \$3,462.00 subject to applicable unit prices and contract provisions under the Morris County Cooperative Pricing Council.

Adopted: March 8, 2018

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Curt Ritter, Mayor

RESOLUTION 2018-064

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE MAYOR AND CLERK TO EXECUTE A FEDERAL AID AGREEMENT WITH THE NJDOT

WHEREAS, the Federal Highway Administration (FHWA) authorized funding up to an amount of \$81,958.73 for a Safe Routes to School Project for sidewalks on Lafayette Avenue and Spring Street; and

WHEREAS, this authorization was based on the scope of work and budget agreed upon by the Township of Chatham and the NJDOT Division of Local Aid; and

WHEREAS, the scope of work in this authorization includes Preliminary Engineering (PE) Activities, and Final Design Activities will be authorized once PE activities have been completed; and

WHEREAS, it is necessary for the Township to enter a design contract between the Township of Chatham and IH Engineers for the Preliminary Engineering (PE) Activities; and

WHEREAS, Work cannot begin until this funding agreement is executed by NJDOT.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the Mayor and Clerk are authorized to execute the attached Federal Aid Agreement.

BE IT FURTHER RESOLVED that the Clerk is hereby directed to return four (4) original signed and sealed copies of the attached agreement along with three (3) signed/sealed Resolutions for execution by the Department of Transportation.

BE IT FURTHER RESOLVED that the NJDOT will receive an initial billing (payment voucher) from the Township for the design project no later than 3 months after NJDOT has concurred in the award of the construction contract, and will receive subsequent billings in accordance with the terms of the agreement.

Adopted: March 8, 2018

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Curt Ritter, Mayor

RESOLUTION 2018-065

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING A CHANGE ORDER NO. 1 TO THE CONTRACT WITH JEV CONSTRUCTION LLC FOR THE WASTEWATER TREATMENT PLANT ULTRAVIOLET DISINFECTION SYSTEM UPGRADE PROJECT

WHEREAS, the Township Committee of the Township of Chatham awarded a contract to the lowest responsible bidder, JEV Construction LLC, with address at 116 West Main Street, 2nd Floor, Clinton, NJ 08809 for the Wastewater Treatment Plan Ultraviolet Disinfection System Upgrade project in the amount of \$318,000.00;

WHEREAS, three existing gate valves for isolation and shutoff of the plant's influent force main were found to be inoperable and in immediate need of replacement.

WHEREAS, the Township wishes to amend the Contract with JEV Construction LLC to replace three gate valves.

WHEREAS, the cost of the proposed Change Order No. 1 is \$52,800.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that it hereby approves Change Order No. 1 amending the final Contract amount to \$370,800.00.

Adopted: March 8, 2018

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Curt Ritter, Mayor

RESOLUTION 2018-P-03

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY,
AUTHORIZING CONFERENCE OF THE TOWNSHIP COMMITTEE WITH THE
PUBLIC EXCLUDED**

WHEREAS, N.J.S.A. 10:4-12 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of the Township of Chatham is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a. Litigation: In the Matter of the Township of Chatham for a Judgment of Compliance of its Third Round Housing Element and Fair Share Plan Docket No. MRS-L-1659-15
 - b. Litigation: Fair Share Housing Center v. Township of Chatham Docket No. MRS-L-000234-18
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

Adopted: March 8, 2018

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Curt Ritter, Mayor

Gregory J. LaConte, Clerk