

**MINUTES  
TOWNSHIP COMMITTEE  
REGULAR MEETING  
MARCH 8, 2018**

Mayor Ritter called the Regular Meeting of the Township Committee of the Township of Chatham to order at 7:29 P.M.

**Adequate Notice** of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both *The Chatham Courier* and the *Morris County Daily Record* on January 5, 2018; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 5, 2018; and notice was filed with the Township Clerk on January 5, 2018.

Mayor Ritter led the flag salute.

**Roll Call**

Answering present to the roll call were Committeeman Selen, Committeeman Kelly, Committeeman Sullivan, Deputy Mayor Swartz and Mayor Ritter.

**Approval of Agenda**

Committeeman Sullivan commented on the tree protection ordinance discussion item, and said that there was a misunderstanding on the process. He asked that the discussion item be tabled so that the Planning Board can further discuss the matter.

Committeeman Kelly moved to approve the agenda as amended. Deputy Mayor Swartz seconded the motion, which carried unanimously.

**Reports**

Mayor Ritter praised the response of the various emergency services to the recent nor'easters.

Committeeman Sullivan said that prior to Winter Storm Quinn, the Township still had 20 homes without power due to Winter Storm Riley. He said that the Township was almost 100% without power as of 9:00 PM on March 7<sup>th</sup>, and most of that has been restored as of 9:00 AM on March 8<sup>th</sup>. Committeeman Sullivan complimented Lt. Miller on his work as a Deputy OEM Coordinator. Warming stations were opened this afternoon at the Municipal Building and the Library. Public Works reported at 3:00 AM on Wednesday, and Committeeman Sullivan said they did an outstanding job. Committeeman Sullivan also commented on the number of EMS and Fire Department calls that were received. Whether or not schools will be open on Friday will be decided on Friday morning, and will depend on if schools have power back. Committeeman Sullivan also thanked Deputy Mayor Swartz for staying in touch with utility companies. He further reported that the Morristown St. Patrick's Day Parade will be on Saturday the 10<sup>th</sup>. The Historical Society of the Chathams will be hosting a presentation on Sunday the 11<sup>th</sup> about the discovery of a Rodin sculpture in the Madison Municipal Building.

Committeeman Selen reported that DPW made repairs to Swamp Road. The date mulch will be available is March 29<sup>th</sup>. Committeeman Selen further reported that the Township got 20 inches of snow over 7 hours during Winter Storm Quinn. He noted that DPW has a priority of opening roads for emergency access, and they are unable to clear trees with tangled wires until they receive confirmation from JCP&L that the lines are not electrified. Committeeman Selen reported that the Chatham High School basketball teams have made history this year. He also thanked Mayor Ritter and Deputy Mayor Swartz for communicating with the public during the recent storms.

Committeeman Kelly offered his recognition to all those who worked in response to the recent storms.

Deputy Mayor Swartz reported that NJ American Water is halting the Lenape Trail water main project until Monday due to the recent storms. The work should be done by the end of March. Deputy Mayor Swartz also reported that she heard from Rob Walton of JCP&L, and Chatham Township was hit the hardest with power outages.

Mayor Ritter reported that Facebook and Twitter were used extensively to provide storm updates. He further reported that on March 27<sup>th</sup> a community forum will be held at the Municipal Building about vaping. An additional forum about the dangers of marijuana will be held on April 24<sup>th</sup>. Both forums will be held in conjunction with the Morris County Prosecutors Office.

Engineer Ruschke reported that there are two resolutions on the Consent Agenda regarding road resurfacing, and work will begin once the weather breaks. There is also a contract for design services for the Safe Routes to School Grant on the Consent Agenda. Engineer Ruschke said that this work will bring the project from the design phase to the bidding phase. Committeeman Kelly asked how long before work begins, and Engineer Ruschke summarized the lengthy process that it will take before work can begin, which will take several months. Committeeman Selen asked which roads will be repaved this year. Engineer Ruschke said that a schedule will be created as part of the capital budgeting process. He further reported that there is a change order for the WPC UV Upgrades Project.

Deputy Mayor Swartz reported that the County has not provided a definitive answer if there will be recycling pickup on March 9<sup>th</sup>.

**Hearing of Citizens**

Mayor Ritter opened the Hearing of Citizens.  
Seeing no public comment, Mayor Ritter closed the Hearing of Citizens.

**Public Hearing/Final Adoption of Ordinances**

Ordinance 2018-04

**ORDINANCE 2018-04  
AN ORDINANCE TO PROVIDE MINIMUM AND MAXIMUM RANGES FOR  
COMPENSATION FOR CERTAIN POSITIONS OF EMPLOYMENT IN THE TOWNSHIP OF  
CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, EFFECTIVE JANUARY 1, 2018**

**BE IT ORDAINED** by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, as follows:

Section 1. The following offices and positions of employment in the Township of Chatham in the County of Morris are hereby established and the persons occupying such offices and positions shall be compensated at the rates, or within the ranges, set forth below. Actual compensation, consistent with the salary ranges established herein, is established by Township Resolution.

<b>Office or Position of Employment</b>	<b>Minimum</b>	<b>Maximum</b>
Member of Township Committee	0.00	2,400
Township Administrator	100,000	190,000
Township Clerk/Registrar	40,000	75,000
Deputy Clerk	30,000	60,000
Secretary Bd. Of Health	4,500	10,000
Chief Financial Officer/Treasurer	45,000	120,000
Assistant Treasurer/HR Assistant/Escrow Account Manager	35,000	60,000
Administrative Assistant(Administration & Police Department)	35,000	60,000
Accounts Payable/Payroll Clerk	35,000	60,000
Chief of Police	125,000	165,000
Emergency Management Coordinator	2,500	10,000
Public Works Manager	100,000	135,000

Public Works Administrative Assistant/Recycling Coordinator	35,000	60,000
Tax Collector/Utility Collector	60,000	85,000
Ass't. Tax & Utility Collector	35,000	60,000
Tax Assessor (Part-time)	25,000	40,000
Ass't. Assessor (Part-time)	25,000	40,000
Planning Board Secretary	\$250 per	meeting
Zoning Board Secretary	\$250 per	meeting
Secretary Environmental Commission	\$150 per	meeting
Construction Office Control Person/Board Manager	40,000	64,000
Construction Office Administrative Assistant	35,000	60,000
Construction Official/Building Sub-code Official/Inspector	60,000	115,000
Zoning officer/Deputy Zoning Officer (PT)	2,500	15,000
Fire Sub-code Official/Inspector	10,000	18,500
Fire Prevention Official/Inspector	10,000	18,500
Video Producer Governmental Access Channels	5,000	11,000
Seasonal and Hourly Positions		
Pool Manager	15,000	25,000
Assistant Pool Manager	6,000	17,500
Swim Team Coach	1,500	4,500
Swim Team Ass't. Coach	500	1,500
Tennis Clinic Manager	1,500	3,000
Lifeguards	7.15 HR	18.00 HR
Gate Attendants	6.50 HR	15.00 HR
Laborer	7.15 HR	15.00 HR
Crossing Guards	7.50 HR	30.00 HR
Clerk Typist PT	7.50 HR	17.50 HR
Building Inspector	20.00 HR	45.00 HR
Plumbing Sub-code Official/Inspector	20.00 HR	45.00 HR
Electrical Sub-code Official	20.00 HR	45.00 HR

Section 2. Overtime for eligible employees shall be at the rate of straight time for hours exceeding 35 per week and one and one-half times employee's regular rate of pay for hours exceeding 40 per week.

Section 3. Employees covered by a collective bargaining agreement shall be entitled to compensation as provided in their respective agreements.

Section 4. Salaries provided herein shall be effective January 1, 2018, for those employed with the Township as of the adoption date of the ordinance.

Section 5. When required by law, the Township shall pay at least the minimum wage established for the State of New Jersey.

Section 6. This ordinance shall take effect upon publication as provided by the law.

Section 7. Salaries for Members of the Township Committee shall be set within the ranges established herein except that there shall be no increase until the current terms of all Members are completed in 2019.

Mayor Ritter opened the Public Hearing on Ordinance 2018-04. Seeing no public comment, Mayor Ritter closed the Public Hearing.

Administrator Ciccarone said that this ordinance establishes the positions and salary ranges. The actual salaries for 2018 will be set by the Salary Resolution following the adoption of the 2018 Budget.

Committeeman Selen moved to adopt Ordinance 2018-04. Committeeman Sullivan seconded the motion.

**Roll call:** Committeeman Selen, Aye; Committeeman Kelly, Aye; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Aye.

Ordinance 2018-06

**ORDINANCE 2018-06**  
**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING THE PROVISIONS FOR THE FUNDING OF OPEN SPACE ACQUISITION**

**WHEREAS**, the Township Committee of the Township of Chatham wishes to reduce the tax levy for the contribution to the Open Space Reserve as set forth at Chapter 2, Article VIII, Section 2-75, Open Space Trust Fund for the tax year 2018;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Revised General Ordinances of the Township of Chatham, are amended to provide for modifications to Chapter II, Subsection 2-75.2, Funding of the Reserve for Open Space Acquisition, as follows:

1. 2-75.2 Funding of the Reserve for Open Space Acquisition.

The Reserve for Open Space Acquisition shall be funded through the dedication to the fund of an amount of one (\$.01) cent per one hundred (\$100.00) dollars of assessed valuation for the tax levy for the year 2018. The Reserve shall also be permitted to accept donations and testamentary bequests. The funds accumulated within the Reserve may be utilized for the acquisition of land, easements, or development rights in land within the Township, including use for active and passive recreation, the development and maintenance of municipal properties to be used for active and passive recreation, or as a down payment for the issuance of bonds for the same purposes at the discretion of the Township Committee. Any and all interest accruing on said funds shall be placed into the Reserve for Open Space Acquisition. Unless the Township Committee takes further action, the annual tax levy for the Reserve for Open Space Acquisition shall return to two (\$.02) cents per hundred (\$100.00) dollars of assessed valuation commencing with the tax levy for the year 2019.

2. All other provisions of Chapter II, Article VIII, Section 2-75, shall remain unchanged.
3. This ordinance shall take effect as provided by law.

Mayor Ritter opened the Public Hearing on Ordinance 2018-06. Seeing no public comment, Mayor Ritter closed the Public Hearing.

Committeeman Kelly moved to adopt Ordinance 2018-06. Deputy Mayor Swartz seconded the motion.

**Roll call:** Committeeman Selen, Aye; Committeeman Kelly, Aye; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Aye.

**Introduction of Ordinances**

Ordinance 2018-08

**ORDINANCE 2018-08**  
**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING CHAPTER II, TITLED "ADMINISTRATION", ARTICLE II, TITLED "MUNICIPAL OFFICIALS AND EMPLOYEES", BY ADDING SECTION 2.4 TITLED "TAX COLLECTOR"**

**WHEREAS**, N.J.S.A. 40A:9-141 and following require that each municipality shall, by ordinance, establish the office of municipal tax collector; and

**WHEREAS**, the Revised General Ordinances of the Township of Chatham do not establish the office of Township of Chatham Tax Collector; and

**WHEREAS**, the Township Committee of the Township of Chatham desires to correct that oversight and establish the office of Tax Collector.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

**Section 1.** Chapter II, titled “Administration”, Article II, titled “Municipal Officials and Employees” is hereby amended to add a new Section 2-4 titled “Tax Collector” as follows:

**§2-4 Tax Collector.**

**§2-4.1 Office Created, Continued and Confirmed.** The office of Township of Chatham Tax Collector is hereby created, continued and confirmed by the Township Committee.

**§2-4.2 Appointment, Term, Vacancy.** The Township Tax Collector shall hold office for a term of four (4) years from the first day of January next following the appointment. Vacancies other than due to expiration of term shall be filled by appointment of the Township Committee for the unexpired term.

**§2-4.3 Tenure.** The Township Tax Collector may obtain tenure as provided by law.

**§2-4.4 Qualifications.** The Township Tax Collector shall meet those qualification requirements and hold those certifications required by law.

**§2-4.5 Duties.** The Township Tax Collector shall perform all duties imposed by law, administrative code or regulation and directive of the Township and shall file such reports as the Township Committee shall require, including but not limited to the following:

- i. Collect and deposit money assessed or raised by taxes.
- ii. Collect all charges, payments and impose penalties for delinquent payment of taxes.
- iii. Keep such records as are required by law.
- iv. Enforce all municipal liens and other liens on real property as may be authorized by law and charge fees authorized by law.
- v. Conduct tax sale proceedings and in rem foreclosures.
- vi. Certify searches for taxes and other liens on real property as may be authorized by law and charge fees authorized by law.
- vii. Perform all other duties required by law.

**§2-4.6 Compensation.** The Township Tax Collector shall receive such salary or compensation as shall be fixed and determined by the Township Committee in accordance with law.

**Section 2. Severability**

If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

**Section 3. Effective Date**

This Ordinance shall take effect upon final adoption and publication according to law.

Administrator Ciccarone reported that the Township is in need of appointing a new tax collector, and the codebook does not have any provisions formally creating the position. Committeeman Sullivan asked if codifying the position changes anything. Administrator Ciccarone said that municipalities are required by statute to have a certified tax collector. The initial appointment will be for a four-year term, with tenure upon reappointment.

Committeeman Selen moved to introduce Ordinance 2018-08. Committeeman Sullivan seconded the motion.

**Roll call:** Committeeman Selen, Aye; Committeeman Kelly, Aye; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Aye.

Public Hearing on Ordinance 2018-08 will be scheduled for March 22, 2018.

**Consent Agenda**

**RESOLUTION 2018-060**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM**  
**AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES**

**BE IT RESOLVED** that bills in the total amount of \$732,535.39 and the prior month's payroll of \$405,490.62 Current Fund, \$45,454.34 Sewer No. 1, \$8,427.09 Sewer No. 2, and \$19,226.25 Police Private Employment be paid.

**BE IT FURTHER RESOLVED** that taxes due to the School District of the Chathams, for the month of March 2018, in the amount of \$3,036,968.00 be paid.

**RESOLUTION 2018-061**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM**  
**APPROVING MINUTES OF MEETINGS**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on February 22, 2018.

**RESOLUTION 2018-062**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM**  
**AWARDING ROAD RESURFACING CONTRACT TO TILCON NEW YORK INC. FOR 2018**  
**ROAD RESURFACING – PHASE I.**

**WHEREAS**, Tilcon New York, Inc of 9 Entin Road, Parsippany, New Jersey has been awarded the 2018 Contract #6: Road Resurfacing for District #1 under the Morris County Cooperative Pricing Council; and

**WHEREAS**, Chatham Township is a member of the Morris County Cooperative Pricing Council and located in District No. 1; and

**WHEREAS**, Chatham Township wishes to resurface Bridge Avenue, Central Avenue, Hickory Place, Gibbons Place, Henry Drive, and Memorial Drive, collectively referred to as "2018 Road Resurfacing – Phase I".

**BE IT RESOLVED** that the Township of Chatham hereby awards a contract to Tilcon New York, Inc. in the amount of \$173,269.95 subject to applicable unit prices and contract provisions under the Morris County Cooperative Pricing Council.

**RESOLUTION 2018-063**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM**  
**AWARDING TRAFFIC STRIPING ON ROADWAYS CONTRACT TO DENVILLE LINE**  
**PAINTING, INC. FOR 2018 ROAD RESURFACING – PHASE I**

**WHEREAS**, Denville Line Painting, Inc of 2 Green Pond Road, Rockaway, New Jersey has been awarded the 2018 Contract #36: Traffic Striping on Roadways under the Morris County Cooperative Pricing Council; and

**WHEREAS**, Chatham Township is a member of the Morris County Cooperative Pricing Council; and

**WHEREAS**, Chatham Township wishes to stripe Bridge Avenue, Central Avenue, and Hickory Place, collectively referred to as "2018 Road Resurfacing – Phase I".

**BE IT RESOLVED** that the Township of Chatham hereby awards a contract to Denville Line Painting, Inc. in the amount of \$3,462.00 subject to applicable unit prices and contract provisions under the Morris County Cooperative Pricing Council.

**RESOLUTION 2018-064**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,**  
**COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE MAYOR AND**  
**CLERK TO EXECUTE A FEDERAL AID AGREEMENT WITH THE NJDOT**

**WHEREAS**, the Federal Highway Administration (FHWA) authorized funding up to an amount of \$81,958.73 for a Safe Routes to School Project for sidewalks on Lafayette Avenue and Spring Street; and

**WHEREAS**, this authorization was based on the scope of work and budget agreed upon by the Township of Chatham and the NJDOT Division of Local Aid; and

**WHEREAS**, the scope of work in this authorization includes Preliminary Engineering (PE) Activities, and Final Design Activities will be authorized once PE activities have been completed; and

**WHEREAS**, it is necessary for the Township to enter a design contract between the Township of Chatham and IH Engineers for the Preliminary Engineering (PE) Activities; and

**WHEREAS**, Work cannot begin until this funding agreement is executed by NJDOT.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham that the Mayor and Clerk are authorized to execute the attached Federal Aid Agreement.

**BE IT FURTHER RESOLVED** that the Clerk is hereby directed to return four (4) original signed and sealed copies of the attached agreement along with three (3) signed/sealed Resolutions for execution by the Department of Transportation.

**BE IT FURTHER RESOLVED** that the NJDOT will receive an initial billing (payment voucher) from the Township for the design project no later than 3 months after NJDOT has concurred in the award of the construction contract, and will receive subsequent billings in accordance with the terms of the agreement.

**RESOLUTION 2018-065**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
AUTHORIZING A CHANGE ORDER NO. 1 TO THE CONTRACT WITH JEV  
CONSTRUCTION LLC FOR THE WASTEWATER TREATMENT PLANT ULTRAVIOLET  
DISINFECTION SYSTEM UPGRADE PROJECT**

**WHEREAS**, the Township Committee of the Township of Chatham awarded a contract to the lowest responsible bidder, JEV Construction LLC, with address at 116 West Main Street, 2<sup>nd</sup> Floor, Clinton, NJ 08809 for the Wastewater Treatment Plan Ultraviolet Disinfection System Upgrade project in the amount of \$318,000.00;

**WHEREAS**, three existing gate valves for isolation and shutoff of the plant's influent force main were found to be inoperable and in immediate need of replacement.

**WHEREAS**, the Township wishes to amend the Contract with JEV Construction LLC to replace three gate valves.

**WHEREAS**, the cost of the proposed Change Order No. 1 is \$52,800.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that it hereby approves Change Order No. 1 amending the final Contract amount to \$370,800.00.

**RESOLUTION 2018-066**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,  
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING REDEMPTION OF TAX  
SALE CERTIFICATE NO.16-00001 IN EXCHANGE FOR AN ASSIGNMENT OF TAX SALE  
CERTIFICATE FROM JOHN VENUTOLO TO PRESERVE AFFORDABLE HOUSING  
CONTROLS ON 7B VERNON COURT, CHATHAM, NEW JERSEY**

**WHEREAS**, on June 23, 2016, the Township of Chatham extended the affordable housing controls on 7B Vernon Court, Chatham, New Jersey; and

**WHEREAS**, the owner of 7B Vernon Court failed to pay real estate taxes and sewer services charges; and

**WHEREAS**, on 12/06/2016 the Township held a Tax Sale which inadvertently included 7B Vernon Court; and

**WHEREAS**, Tax Sale Certificate 16-00001 was sold to John Venutolo and

**WHEREAS**, because a tax foreclosure of a unit subject to affordable housing controls potentially exposes that unit to the loss of those controls; and

**WHEREAS**, it is the policy of the State of New Jersey to preserve affordability controls on housing; and

**WHEREAS**, consistent with that policy the Township negotiated with John Venutolo for an assignment of Tax Sale Certificate No. 16-0001 and

**WHEREAS**, the redemption amount is \$7,601.01 as of March 9, 2018 consisting of principal and interest and,

**WHEREAS**, the Township Committee desires to redeem Tax Sale Certificate No.16-00001 in the sum of \$7,601.01.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, in the County of Morris, and State of New Jersey, as follows:

1. That the redemption of Tax Sale Certificate No. 16-00001 in the sum of \$7,601.01 is hereby authorized.
2. That the Township Administrator and Attorney are hereby authorized to take those steps necessary to effectuate an Assignment of Tax Sale Certificate No. 16-00001.
3. That the payment of \$7,601.01 to John Venutolo is hereby contingent upon Mr. Venutolo executing an Assignment of Tax Sale Certificate in a form satisfactory to the Township Attorney.
4. This Resolution shall take effect immediately.

**RESOLUTION 2018-067**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN  
THE COUNTY OF MORRIS, STATE OF NEW JERSEY, REFUNDING OVERPAYMENT OF  
TAXES**

**WHEREAS**, an overpayment of property taxes has been made for the following properties; and  
**WHEREAS**, the Chief Financial Officer has recommended the refund of such overpayment,  
**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following refunds be made:

<b>BLOCK</b>	<b>LOT</b>	<b>NAME &amp; ADDRESS</b>	<b>AMOUNT</b>
36	9	Malla, Venkat J. & Sobha V. c/o Jacobus and Associates LLC. 201 Littleton Road, 1 <sup>st</sup> Floor Morris Plains, NJ 07950	\$1,041.82 4 <sup>th</sup> Quarter 2017  Tax Court of NJ Judgment

**RESOLUTION 2018-068**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING ANTONIA RUSSO TO THE POSITION OF TAX AND UTILITY COLLECTOR**

**WHEREAS**, the Township is in need of a Certified Tax Collector and Utility Collector, and  
**WHEREAS**, the Township Administrator and Chief Financial Officer have recommended that Antonia Russo be appointed to the position, and

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Chatham that Antonia Russo is hereby appointed to the position of Tax and Utility Collector at a pro-rated starting salary of \$73,000 per year with a starting date to be determined. Salary in future years shall be as set forth in the annual salary ordinance and salary resolution. The term of the appointment shall run for four (4) years commencing January 1, 2019. All other terms and conditions of employment shall be as set forth in the Personnel Policies Manual of the Township.

Deputy Mayor Swartz asked about the connection between the affordable housing obligation and Resolution 2018-066. Administrator Ciccarone said that the former tax collector sold a tax lien at the 2017 tax sale for an affordable unit. Upon learning of this, Administrator Ciccarone worked with Attorney Cruz to redeem the certificate and convert it to a municipal lien. Committeeman Sullivan asked how it works to have a municipal lien on an affordable unit. Attorney Cruz said that the purpose is to preserve the affordable controls. The Township will have the ability to foreclose on the property at the appropriate time, and would be able to resell the unit as an affordable unit.

Committeeman Selen asked if the change order for the UV Upgrades Project was an unforeseen condition. Engineer Ruschke said that money had been budgeted, however it needs to be done sooner than expected.

Committeeman Sullivan asked about the Federal Aid Agreement. Engineer Ruschke said that the fine print is that the Township has to comply with the regulations for receiving Federal funds.

Deputy Mayor Swartz moved to approve the Consent Agenda. Committeeman Selen seconded the motion.

**Roll call:** Committeeman Selen, Aye; Committeeman Kelly, Aye; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Aye.

**Discussion**

Gun Violence Letter

Mayor Ritter said that the draft letter to Federal representatives about gun violence was prepared by Committeeman Kelly in response to a recent school shooting in Florida, and the discussion tonight is if Township Committee members wish to sign said letter.

Committeeman Kelly said that Federal officials should be made aware by local officials that this is an important issue. He also opined that the letter would have a greater impact if signed by all five Township Committee members.

Committeeman Selen opined that greater funding for mental health issues should be at the top of the list of priorities.

Deputy Mayor Swartz said that it will be tough for all five members of the Township Committee to sign the letter, and she expressed a concern about raising the minimum age to purchase a firearm to 21, noting that 18 year olds are able to enlist in the military. She also said that the focus should be more on violence and less on guns.

Committeeman Selen commented on the age limits for firearms, and opined that 18 is too young for firearms ownership.

Committeeman Sullivan said that this country is on a track toward a culture of death, while he prefers a culture of life. He also said he is unsure that the draft letter as written furthers the goals it sets out to accomplish, but he thinks the conversation should continue.

Committeeman Kelly said that the Township Committee appears to be in agreement in their outrage toward gun violence, despite a difference in opinion regarding an approach to deal with it. He asked if the list of bullet-points could be pared down to make the letter more palatable to the whole Committee.

Mayor Ritter said that he supports the draft letter in principle, and he encouraged any concerned residents to write their own letters. He said that he will also be sending his own letter to Federal representatives on this issue.

Deputy Mayor Swartz said that she would prefer to draft a letter offering her own opinions on the matter.

### **Hearing of Citizens/Petitions**

Mayor Ritter opened the Hearing of Citizens.

1. Maureen Kelly, 67 Mountain Avenue, said that the Township Committee is missing an opportunity to speak as a body, and it would be more powerful for the Township Committee to speak with one voice. She also said that the School District is looking to sign a collective letter.

Mayor Ritter said that the Borough is drafting a letter. He also said that it would be hard to get 100% consensus on the whole letter. He also offered his appreciation for Committeeman Kelly's efforts in drafting the letter.

Seeing no further public comment, Mayor Ritter closed the Hearing of Citizens.

### **Executive Session**

**RESOLUTION 2018-P-03  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF CHATHAM IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY,  
AUTHORIZING CONFERENCE OF THE TOWNSHIP COMMITTEE WITH THE  
PUBLIC EXCLUDED**

**WHEREAS**, N.J.S.A. 10:4-12 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of the Township of Chatham is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - a. Litigation: In the Matter of the Township of Chatham for a Judgment of Compliance of its Third Round Housing Element and Fair Share Plan Docket No. MRS-L-1659-15
  - b. Litigation: Fair Share Housing Center v. Township of Chatham Docket No. MRS-L-000234-18

3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

Deputy Mayor Swartz moved to adopt Resolution 2018-P-03 to enter Executive Session at 8:27 PM. Committeeman Selen seconded the motion.

**Roll call:** Committeeman Selen, Aye; Committeeman Kelly, Aye; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Aye.

The Township Committee returned from Executive Session at 10:14 PM.

Committeeman Selen moved to adjourn at 10:14 PM. Deputy Mayor Swartz seconded the motion, which carried unanimously.

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Gregory J. LaConte  
Municipal Clerk