

TOWNSHIP OF CHATHAM
TOWNSHIP COMMITTEE AGENDA

March 9, 2017
March 9, 2017 Draft

Meeting Called to Order

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on January 6, 2017; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 6, 2017; and notice was filed with the Township Clerk on January 6, 2017.

Flag Salute

Roll call

Approval of Agenda

Proclamations

1. National Nutrition Month
2. No More Week of Action
3. National Poison Prevention Week

Reports:

1. Planning Board Annual Report
2. Library of the Chathams Annual Report

Hearing of Citizens/Petitions Note: This is an opportunity for any member of the public to be heard about issues which are not topics scheduled for Public Hearings tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to three minutes.

Public Hearing/Final Adoption of Ordinances

1. Ordinance 2017-04 Open Space Tax
2. Ordinance 2017-06 Salary Ordinance

Consent Agenda (routine items that may be passed by a single roll call vote; any Committee member may call for a separate discussion or vote on any item)

1. Resolution 2017-065 Payment of Bills
2. Resolution 2017-066 Approving Meeting Minutes
3. Resolution 2017-067 Appointing Library Trustee
4. Resolution 2017-068 Releasing Escrow Balances
5. Resolution 2017-069 Salary Resolution

Resolutions

1. Resolution 2017-070 Authorizing Application for LOI for Skate Park Property

Discussion: possible ordinance or resolution

1. Road Improvements Plan

Hearing of Citizens (Time Permitting)

Executive Session* – Resolution 2017-03

1. Litigation: In the Matter of the Township of Chatham for a Judgment of Compliance of its Third Round Housing Element and Fair Share Plan Docket No. MRS-L-1659-15
2. Property Acquisition: Open Space
3. Personnel

Adjourn

*In accordance with the Open Public Meetings Act, items to be discussed in Executive Session will be made public as soon as known.

ORDINANCE 2017-04

**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,
STATE OF NEW JERSEY, AMENDING THE PROVISIONS FOR THE FUNDING OF
OPEN SPACE ACQUISITION**

WHEREAS, the Township Committee of the Township of Chatham wishes to reduce the tax levy for the contribution to the Open Space Reserve as set forth at Chapter 2, Article VIII, Section 2-75, Open Space Trust Fund for the tax year 2017;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Revised General Ordinances of the Township of Chatham, are amended to provide for modifications to Chapter II, Subsection 2-75.2, Funding of the Reserve for Open Space Acquisition, as follows:

1. 2-75.2 Funding of the Reserve for Open Space Acquisition.

The Reserve for Open Space Acquisition shall be funded through the dedication to the fund of an amount of one-half (\$.005) cent per one hundred (\$100.00) dollars of assessed valuation for the tax levy for the year 2017. The Reserve shall also be permitted to accept donations and testamentary bequests. The funds accumulated within the Reserve may be utilized for the acquisition of land, easements, or development rights in land within the Township, including use for active and passive recreation, the development and maintenance of municipal properties to be used for active and passive recreation, or as a down payment for the issuance of bonds for the same purposes at the discretion of the Township Committee. Any and all interest accruing on said funds shall be placed into the Reserve for Open Space Acquisition. Unless the Township Committee takes further action, the annual tax levy for the Reserve for Open Space Acquisition shall return to two (\$.02) cents per hundred (\$100.00) dollars of assessed valuation commencing with the tax levy for the year 2018.

2. All other provisions of Chapter II, Article VIII, Section 2-75, shall remain unchanged.

3. This ordinance shall take effect as provided by law.

Introduced: February 16, 2017

Adopted:

Attest:

TOWNSHIP OF CHATHAM, COUNTY OF
MORRIS, STATE OF NEW JERSEY

BY: _____
Curt Ritter, Mayor

Gregory J. LaConte, Clerk

ORDINANCE 2017-06

**AN ORDINANCE TO PROVIDE MINIMUM AND MAXIMUM RANGES FOR
COMPENSATION FOR CERTAIN POSITIONS OF EMPLOYMENT IN THE
TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY,
EFFECTIVE JANUARY 1, 2017**

BE IT ORDAINED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, as follows:

Section 1. The following offices and positions of employment in the Township of Chatham in the County of Morris are hereby established and the persons occupying such offices and positions shall be compensated at the rates, or within the ranges, set forth below. Actual compensation, consistent with the salary ranges established herein, is established by Township Resolution.

<u>Office or Position of Employment</u>	<u>Minimum</u>	<u>Maximum</u>
Member of Township Committee	0.00	2,400
Township Administrator	100,000	187,000
Township Clerk/Registrar	40,000	75,000
Deputy Clerk	30,000	60,000
Secretary Bd. Of Health	4,500	10,000
Chief Financial Officer/Treasurer	45,000	110,000
Assistant Treasurer/HR Assistant	30,000	50,000
Administrative Assistant	40,000	60,000
Accounting Clerk	24,000	55,000
Receptionist or Clerk Typist	24,000	55,000
Secretary	24,000	45,000
Chief of Police	125,000	155,000
Emergency Management Coordinator	2,500	10,000
Public Works Manager	90,000	135,000
Director Water Pollution Control	50,000	100,000
Tax Collector/Utility Collector	40,000	75,000
Ass't. Tax & Utility Collector	30,000	50,000
Tax Assessor (Part-time)	25,000	40,000
Ass't. Assessor	25,000	40,000
Escrow Accounting Clerk	3,500	5,000
Director of Recreation and Colony Recreation Center	30,000	45,000

Board Manager Planning/Zoning	5,000	10,000
Planning Board Secretary	\$250 per	meeting
Zoning Board Secretary	\$250 per	meeting
Secretary Environmental Commission	\$150 per	meeting
Construction Office Control Person	40,000	64,000
Construction Official/Building Sub-code Official/Inspector	50,000	95,000
Zoning officer/Deputy Zoning Officer (PT)	2,500	15,000
Fire Sub-code Official/Inspector	10,000	18,500
Fire Prevention Official/Inspector	10,000	18,500
Dog Licensing Clerk	2,000	5,000
Video Producer Governmental Access Channels	5,000	11,000
<u>Seasonal and Hourly Positions</u>		
Pool Manager	15,000	25,000
Assistant Pool Manager	6,000	17,500
Snack Bar Manager	4,600	12,000
Playground Director	4,000	7,000
Swim Team Coach	1,500	4,500
Swim Team Ass't. Coach	500	1,500
Tennis Clinic Manager	1,500	3,000
Lifeguards	7.15 HR	18.00 HR
Gate Attendants	6.50 HR	15.00 HR
Recreation Aides and instructors	6.50 HR	15.00 HR
Laborer	7.15 HR	15.00 HR
Crossing Guards	7.50 HR	30.00 HR
Clerk Typist PT	7.50 HR	17.500 HR
Building Inspector	25.00 HR	45.00 HR
Plumbing Sub-code Official/Inspector	25.00 HR	45.00 HR
Electrical Sub-code Official	25.00 HR	45.00 HR

Section 2. Overtime for eligible employees shall be at the rate of straight time for hours exceeding 35 per week and one and one-half times employee's regular rate of pay for hours exceeding 40 per week.

Section 3. Employees covered by a collective bargaining agreement shall be entitled to

compensation as provided in their respective agreements.

Section 4. Salaries provided herein shall be effective January 1, 2017, for those employed with the Township as of the adoption date of the ordinance.

Section 5. When required by law, the Township shall pay at least the minimum wage established for the State of New Jersey.

Section 6. This ordinance shall take effect upon publication as provided by the law.

Section 7. Salaries for Members of the Township Committee shall be set within the ranges established herein except that there shall be no increase until the current terms of all Members are completed in 2019.

Introduced: February 16, 2017

Adopted:

Attest:

TOWNSHIP OF CHATHAM, COUNTY OF
MORRIS, STATE OF NEW JERSEY

BY: _____
Curt Ritter, Mayor

Gregory J. LaConte, Clerk

RESOLUTION 2017-065

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES

BE IT RESOLVED that bills in the total amount of \$554,915.90 and the prior month's payroll of \$391,587.02 Current Fund, \$46,097.50 Sewer No. 1, \$9,078.62 Sewer No. 2, and \$13,175.29 Police Private Employment be paid.

BE IT FURTHER RESOLVED that taxes due to the School District of the Chathams, for the month of March 2017, in the amount of \$2,963,374.00 be paid.

Adopted: March 9, 2017

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Curt Ritter, Mayor

DRAFT

RESOLUTION 2017-066

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM APPROVING MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on February 16, 2017.

Adopted: March 9, 2017

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Curt Ritter, Mayor

Gregory J. LaConte, Clerk

DRAFT

RESOLUTION 2017-068

TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, RELEASING DEVELOPER ESCROW ACCOUNT AND/OR PERFORMANCE BOND BALANCES

WHEREAS, developers are required to deposit monies with the Township for the purposes of offsetting Township professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

WHEREAS, these deposited monies, following all necessary withdrawals to cover Township expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Township resolution authorizing such release.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the following guarantee amount or account balances, with interest adjustments as prescribed by state and local laws, may be released to the depositor of record:

<u>NAME</u>	<u>Project</u>	<u>A/C NUMBER</u>	<u>AMOUNT</u>
Limbach's Landscaping PO Box 209 Green Village, NJ 07935	ROI 2016-01 221 Longwood Ave	7763179932	\$667.00
School District of the Chathams 58 Meyersville Road Chatham, NJ 07928	BOA 11-95-19	7761692636	\$353.60
T-Mobile Northeast LLC 4 Sylvan Way Parsippany, NJ 07054	BOA 11-63-21.01	7761692685	\$4497.80 Plus Interest
James & Cheryl Brill 403 Green Village Road Green Village, NJ 07935	BOA 13-48.18-140, 142, 143	7761693410	\$26.40
James & Cheryl Brill 403 Green Village Road Green Village, NJ 07935	BOA 13-48.18-144	7763180070	\$1358.00
Deborah Grammer 450 River Road Chatham, NJ 07928	BOH 16-62-75	7764128251	\$570.00

Adopted: March 9, 2017

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Curt Ritter, Mayor

Gregory J. LaConte, Clerk

RESOLUTION 2017-070

A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO SIGN A STATE OF NEW JERSEY, DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF LAND USE REGULATION, APPLICATION FOR A LETTER OF INTERPRETATION FOR THAT PROPERTY IDENTIFIED AS BLOCK 48.16, LOT 117.27 ON THE TOWNSHIP OF CHATHAM TAX MAP WHERE THE POLICE DEPARTMENT, DEPARTMENT OF PUBLIC WORKS AND SKATE PARK ARE LOCATED

WHEREAS, Township of Chatham owned property known as Block 48.16, Lot 117.27 on the Tax Map of the Township of Chatham may be subject to further development; and

WHEREAS, prior to further development there is a need to file an Application for a Letter of Interpretation with the Department of Environmental Protection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. That the Township of Chatham Administrator is hereby authorized to sign an Application for a Letter of Interpretation with the Department of Environmental Protection.
2. That the Application be filed at the Administrator's direction.
3. This Resolution shall take effect immediately.

Adopted: March 9, 2017

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Curt Ritter, Mayor

RESOLUTION 2017-P-03

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING CONFERENCE OF THE TOWNSHIP COMMITTEE WITH THE PUBLIC EXCLUDED

WHEREAS, N.J.S.A. 10:4-12 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of the Township of Chatham is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a. Litigation: In the Matter of the Township of Chatham for a Judgment of Compliance of its Third Round Housing Element and Fair Share Plan Docket No. MRS-L-1659-15
 - b. Property Acquisition: Open Space
 - c. Personnel
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

Adopted: March 9, 2017

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Curt Ritter, Mayor

Gregory J. LaConte, Clerk