

**MINUTES  
TOWNSHIP COMMITTEE  
REGULAR MEETING  
MARCH 9, 2017**

Mayor Ritter called the Regular Meeting of the Township Committee of the Township of Chatham to order at 7:34 P.M.

**Adequate Notice** of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both *The Chatham Courier* and the *Morris County Daily Record* on January 6, 2017; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 6, 2017; and notice was filed with the Township Clerk on January 6, 2017.

Mayor Ritter led the flag salute.

**Roll Call**

Answering present to the roll call were Committeeman Maurer, Committeeman Kelly, Committeeman Sullivan, Deputy Mayor Swartz and Mayor Ritter.

**Approval of Agenda**

Deputy Mayor Swartz moved to approve the Agenda. Committeeman Maurer seconded the motion, and it carried unanimously.

**Proclamations**

**National Nutrition Month**

Shop\*Rite dietician Jennifer Luster thanked the Township Committee for their continued support. Ms. Luster described the work she does with the Chatham schools and the Senior Center, as well as other services provided.

Mayor Ritter read aloud the attached proclamation for National Nutrition Month.

**“No More” Week of Action**

Mayor Ritter read aloud the attached proclamation for “No More” Week of Action.

**Take Pride in Chatham Day**

Mayor Ritter read aloud the attached proclamation for Take Pride in Chatham Day.

**Reports**

Deputy Mayor Swartz reported that the Public Works Department is preparing for upcoming snowstorms. For the Colony Pool, hand dryers are being installed in rest rooms. The Public Works Department will also begin mulch delivery on April 17<sup>th</sup>. Deputy Mayor Swartz also reported that additional lighting is being installed outside the Senior Center. She further reported that the Senior Center is celebrating Pi Day on Friday. The Senior Center is also hosting golf lessons, and tax preparation assistance is still available. Deputy Mayor Swartz gave an update on the NJ American Water project on Lafayette Ave.

Mayor Ritter reported that a Talk Saves Lives suicide awareness program will be held on April 26<sup>th</sup> at the Library of the Chathams. The 2<sup>nd</sup> Annual Out of the Darkness Suicide Prevention Walk will be held on September 23<sup>rd</sup> at Cougar Field. Mayor Ritter also reported that Moody’s upgraded the Township’s debt obligation rating, and more information is available on the Township website. The Budget Presentation from the last meeting is also on the Township website. Mayor Ritter also reported that the Chatham Emergency Squad has an upcoming blood drive. He also encouraged residents to sign up for ACT NOW Alerts.

Deputy Mayor Swartz noted the recent passing of longtime Township volunteer Charles Prindiville. She noted that Mr. Prindiville's seat on the Chatham Township Volunteer Fire Department Board of Trustees has been filled by Jim Connelly.

Engineer Ruschke reported that the Wickham Woods Drainage Improvements Project is substantially complete. The Colony Pool Wall Replacement Project is anticipated to be substantially complete by the end of March, and Engineer Ruschke provided an update on the progress of the project. For the Woodland Road Sidewalk Project, Engineer Ruschke said that a DEP permit has been granted and the project is ready to go to bid.

### **Library of the Chathams Annual Report**

The Annual Report of the Library of the Chathams was presented by Library Director Karen Brodsky. She said that a print newsletter is now being sent to residents of both Chathams. Mrs. Brodsky discussed utilization of social media by the Library, as well as programs which are conducted. The capital fund and capital improvement projects were also discussed. Operating costs have gone up, while the Library has taken efforts to reduce costs.

### **JCP&L**

Rob Walton from JCP&L gave a report on upcoming capital projects to improve the power grid.

Deputy Mayor Swartz asked about a recent power outage. Mr. Walton said that many of those affected by the power outage had power restored promptly by making adjustments in the circuits. He said that the equipment which made the prompt restoration possible is the type of equipment being installed as part of an overall capital improvement plan.

Mr. Ciccarone noted that Mr. Walton keeps in regular contact with Township officials, and JCP&L is the only utility company the keeps in regular contact.

### **Hearing of Citizens**

Mayor Ritter opened the Hearing of Citizens.

1. Dorothy Lee, 10 Pembroke Road, submitted a petition supporting the reinstatement of the SBS Camp. Mrs. Lee discussed the viability of the SBS Camp program. She also said that she knows of someone who would be interested in running the program. Administrator Ciccarone said that if there is someone willing to run such a program, they can get in touch with the School District about renting the space.
2. Kathy Abbott, 40 Wynwood Road, asked who the liaison is to the Joint Recreation Advisory Committee. Mayor Ritter said that he is the liaison. Mrs. Abbott addressed the history of the program, and said that volunteers could successfully run a camp.
3. Tracy Ness, 31 Geoffrey Court, said that she was surprised that the SBS Camp was discontinued without public input. She also noted that the Township no longer has a recreation director. Mayor Ritter noted that Carol Nauta serves as Recreation Director for both of the Chathams. Mrs. Ness addressed the availability of the Recreation Trust to help fund the SBS Camp.

Mayor Ritter said that the decision to discontinue the camp was made publicly. He also said that the declining enrollment numbers over the past several years speak volumes toward the public's interest in continuing the SBS Camp program, and stressed the small number of residents who benefit from the program. Administrator Ciccarone said that the SBS Camp has been running at a \$6000 loss, which has been depleting the Recreation Trust. He also described how the recreation programs are run with the club model, and noted the Township's support of programs for seniors. Administrator Ciccarone also reiterated that volunteers wishing to organize and run an SBS Camp are free to do so, however the Township will no longer be in the business of running the program.

4. Jessica Romeo, 49 Pine Street, said that there was a lack of marketing for the SBS Camp. Administrator Ciccarone said that the discontinuation of the program was more than just

financial, and he said that the SBS Camp also presented a liability to which he does not think the Township should expose itself. Mrs. Romeo said that several neighboring communities have recreation camps.

5. Jennifer McNally, 19 Ferndale Road, said that she has collected signatures on a petition to ask the Township Committee to pass a resolution designating the Township as a welcoming community. She said that the Borough Council is scheduled to pass a similar resolution on Monday.

Committeeman Kelly addressed the SBS Camp, and said that perhaps the potential volunteers could be charged to organize the Camp. He also said that the liability issue should be explored. Committeeman Kelly further suggested that the running of the SBS Camp could fall under Carol Nauta's responsibilities.

Mayor Ritter questioned how much more people would be willing to spend on the camp so that it wouldn't lose money.

6. Mrs. Lee suggested a \$50 increase to the SBS Camp registration fee.
7. Mrs. Romeo spoke against having the SBS Camp run privately by volunteers. She also said that the Township does not offer recreation programs other than Colony Pool and the Senior Center. Mayor Ritter and Administrator Ciccarone noted that various children's sports programs are offered. Mrs. Romeo asked if it would be possible to have a group of volunteers run the camp without it being a private camp.
8. Mrs. Ness asked what funds are provided to the club sports. Administrator Ciccarone said that funds are not given directly to the clubs. However, the Township and the Borough spend money to maintain recreation facilities and to pay Carol Nauta's salary. He also stressed that the capital and maintenance costs of the fields are not insignificant. Committeeman Sullivan said that when the Recreation Program shifted to the club model, one of the mandates was that opportunities would be given to all participants, and that the programs would not be solely elite travel teams. Mrs. Ness said that recreation programs are parent run and parent funded. She also asked that perhaps the Camp could be done in conjunction with Colony Pool. Administrator Ciccarone said that such a scenario would not work because Colony Pool does not open until noon, and there would need to be lifeguard staff present if the Camp were to be relocated there. He also noted that the SBS Camp was the last vestige of the old way in which recreation was run in the Township. Administrator Ciccarone also noted that the Township's recreation director used to run the Camp, and that position is presently vacant. Mrs. Ness said that the Township Committee should consider having the Recreation Director position filled.
9. Mrs. McNally said that she had moved to the Township four years ago, and she was unaware of the SBS Camp until recently. She said that perhaps better marketing could have led to better enrollment. Mrs. McNally also asked that a resolution be added to the next meeting agenda to state that Chatham Township is a welcoming community.

Seeing no further members of the public coming forward, Mayor Ritter closed the Hearing of Citizens.

### **Public Hearing/Final Adoption of Ordinances**

Ordinance 2017-04

### **ORDINANCE 2017-04 AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING THE PROVISIONS FOR THE FUNDING OF OPEN SPACE ACQUISITION**

**WHEREAS**, the Township Committee of the Township of Chatham wishes to reduce the tax levy for the contribution to the Open Space Reserve as set forth at Chapter 2, Article VIII, Section 2-75, Open Space Trust Fund for the tax year 2017;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Revised General Ordinances of the Township of Chatham, are amended to provide for modifications to Chapter II, Subsection 2-75.2, Funding of the Reserve for Open Space Acquisition, as follows:

1. 2-75.2 Funding of the Reserve for Open Space Acquisition.

The Reserve for Open Space Acquisition shall be funded through the dedication to the fund of an amount of one-half (\$0.005) cent per one hundred (\$100.00) dollars of assessed valuation for the tax levy for the year 2017. The Reserve shall also be permitted to accept donations and testamentary bequests. The funds accumulated within the Reserve may be utilized for the acquisition of land, easements, or development rights in land within the Township, including use for active and passive recreation, the development and maintenance of municipal properties to be used for active and passive recreation, or as a down payment for the issuance of bonds for the same purposes at the discretion of the Township Committee. Any and all interest accruing on said funds shall be placed into the Reserve for Open Space Acquisition. Unless the Township Committee takes further action, the annual tax levy for the Reserve for Open Space Acquisition shall return to two (\$.02) cents per hundred (\$100.00) dollars of assessed valuation commencing with the tax levy for the year 2018.

2. All other provisions of Chapter II, Article VIII, Section 2-75, shall remain unchanged.

3. This ordinance shall take effect as provided by law.

Mayor Ritter opened the Public Hearing on Ordinance 2017-04.  
Seeing no public comment, Mayor Ritter closed the Public Hearing.

Committeeman Kelly said that over the past two years he had voted in favor of reducing the open space tax to \$0.005 per \$100 assessed value. However, due to a potential open space purchase being considered by the Township Committee, as well as the potential need to move the Skate Park, the tax should not be lowered as much. He also noted that voters have approved an open space tax of \$0.02 per \$100 assessed value three times. If the extra money is not needed this year, Committeeman Kelly said that the tax could be further reduced next year.

Committeeman Sullivan questioned raising a fund that can only be used for one purpose, as opposed to collecting the money through regular taxes. He also said that having money sitting in an open space fund might encourage the purchase of property that might not otherwise have been purchased. Committeeman Kelly said that any additional money raised this year could be used to help pay down the Township's current debts for open space purchases, should it not be needed for additional purchases.

Committeeman Sullivan asked if the tax could be set at \$0 for the year. Administrator Ciccarone said that it probably could, but then the Township would not qualify for Green Acres funding.

Administrator Ciccarone said that the 2017 Budget as introduced includes an appropriation for the capital improvement fund for bonding purposes. The Budget as prepared assumed that the down payment for an open space property would be funded through the open space tax. If the open space tax is reduced to \$0.005 per \$100 assessed value, then the capital improvement appropriation will need to be amended, and the difference will need to be funded either by further reducing surplus or by raising taxes.

Administrator Ciccarone noted that using more than \$3.1 million of surplus this year will likely not all be replenished, and will leave less surplus available for the future.

Committeeman Sullivan moved to adopt Ordinance 2017-04. Committeeman Maurer seconded the motion.

**Roll call:** Committeeman Maurer, Aye; Committeeman Kelly, Nay; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Aye.

**ORDINANCE 2017-06**  
**AN ORDINANCE TO PROVIDE MINIMUM AND MAXIMUM RANGES FOR**  
**COMPENSATION FOR CERTAIN POSITIONS OF EMPLOYMENT IN THE**  
**TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY,**  
**EFFECTIVE JANUARY 1, 2017**

**BE IT ORDAINED** by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, as follows:

Section 1. The following offices and positions of employment in the Township of Chatham in the County of Morris are hereby established and the persons occupying such offices and positions shall be compensated at the rates, or within the ranges, set forth below. Actual compensation, consistent with the salary ranges established herein, is established by Township Resolution.

<u>Office or Position of Employment</u>	<u>Minimum</u>	<u>Maximum</u>
Member of Township Committee	0.00	2,400
Township Administrator	100,000	187,000
Township Clerk/Registrar	40,000	75,000
Deputy Clerk	30,000	60,000
Secretary Bd. Of Health	4,500	10,000
Chief Financial Officer/Treasurer	45,000	110,000
Assistant Treasurer/HR Assistant	30,000	50,000
Administrative Assistant	40,000	60,000
Accounting Clerk	24,000	55,000
Receptionist or Clerk Typist	24,000	55,000
Secretary	24,000	45,000
Chief of Police	125,000	155,000
Emergency Management Coordinator	2,500	10,000
Public Works Manager	90,000	135,000
Director Water Pollution Control	50,000	100,000
Tax Collector/Utility Collector	40,000	75,000
Ass't. Tax & Utility Collector	30,000	50,000
Tax Assessor (Part-time)	25,000	40,000
Ass't. Assessor	25,000	40,000
Escrow Accounting Clerk	3,500	5,000
Director of Recreation and Colony Recreation Center	30,000	45,000

Board Manager Planning/Zoning	5,000	10,000
Planning Board Secretary	\$250 per	meeting
Zoning Board Secretary	\$250 per	meeting
Secretary Environmental Commission	\$150 per	meeting
Construction Office Control Person	40,000	64,000
Construction Official/Building Sub-code Official/Inspector	50,000	95,000
Zoning officer/Deputy Zoning Officer (PT)	2,500	15,000
Fire Sub-code Official/Inspector	10,000	18,500
Fire Prevention Official/Inspector	10,000	18,500
Dog Licensing Clerk	2,000	5,000
Video Producer Governmental Access Channels	5,000	11,000
Seasonal and Hourly Positions		
Pool Manager	15,000	25,000
Assistant Pool Manager	6,000	17,500
Snack Bar Manager	4,600	12,000
Playground Director	4,000	7,000
Swim Team Coach	1,500	4,500
Swim Team Ass't. Coach	500	1,500
Tennis Clinic Manager	1,500	3,000
Lifeguards	7.15 HR	18.00 HR
Gate Attendants	6.50 HR	15.00 HR
Recreation Aides and instructors	6.50 HR	15.00 HR
Laborer	7.15 HR	15.00 HR
Crossing Guards	7.50 HR	30.00 HR
Clerk Typist PT	7.50 HR	17.500 HR
Building Inspector	25.00 HR	45.00 HR
Plumbing Sub-code Official/Inspector	25.00 HR	45.00 HR
Electrical Sub-code Official	25.00 HR	45.00 HR

Section 2. Overtime for eligible employees shall be at the rate of straight time for hours exceeding 35 per week and one and one-half times employee's regular rate of pay for hours exceeding 40 per week.

Section 3. Employees covered by a collective bargaining agreement shall be entitled to compensation as provided in their respective agreements.

Section 4. Salaries provided herein shall be effective January 1, 2017, for those employed with the Township as of the adoption date of the ordinance.

Section 5. When required by law, the Township shall pay at least the minimum wage established for the State of New Jersey.

Section 6. This ordinance shall take effect upon publication as provided by the law.

Section 7. Salaries for Members of the Township Committee shall be set within the ranges established herein except that there shall be no increase until the current terms of all Members are completed in 2019.

Mayor Ritter opened the Public Hearing on Ordinance 2017-06.

Seeing no public comment, Mayor Ritter closed the Public Hearing.

Committeeman Kelly moved to adopt Ordinance 2017-06. Deputy Mayor Swartz seconded the motion.

**Roll call:** Committeeman Maurer, Aye; Committeeman Kelly, Aye; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Aye.

**Consent Agenda**

**RESOLUTION 2017-065**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES**

**BE IT RESOLVED** that bills in the total amount of \$554,915.90 and the prior month's payroll of \$391,587.02 Current Fund, \$46,097.50 Sewer No. 1, \$9,078.62 Sewer No. 2, and \$13,175.29 Police Private Employment be paid.

**BE IT FURTHER RESOLVED** that taxes due to the School District of the Chathams, for the month of March 2017, in the amount of \$2,963,374.00 be paid.

**RESOLUTION 2017-066**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPROVING MINUTES OF MEETINGS**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on February 16, 2017.

**RESOLUTION 2017-068**

**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, RELEASING DEVELOPER ESCROW ACCOUNT AND/OR PERFORMANCE BOND BALANCES**

**WHEREAS**, developers are required to deposit monies with the Township for the purposes of offsetting Township professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

**WHEREAS**, these deposited monies, following all necessary withdrawals to cover Township expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Township resolution authorizing such release.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following guarantee amount or account balances, with interest adjustments as prescribed by state and local laws, may be released to the depositor of record:

<b>NAME</b>	<b><u>Project</u></b>	<b><u>A/C NUMBER</u></b>	<b><u>AMOUNT</u></b>
Limbach's Landscaping PO Box 209 Green Village, NJ 07935	ROI 2016-01 221 Longwood Ave	7763179932	\$667.00

School District of the Chathams 58 Meyersville Road Chatham, NJ 07928	BOA 11-95-19	7761692636	\$353.60
T-Mobile Northeast LLC 4 Sylvan Way Parsippany, NJ 07054	BOA 11-63-21.01	7761692685	\$4497.80 Plus Interest
James & Cheryl Brill 403 Green Village Road Green Village, NJ 07935	BOA 13-48.18-140, 142, 143	7761693410	\$26.40
James & Cheryl Brill 403 Green Village Road Green Village, NJ 07935	BOA 13-48.18-144	7763180070	\$1358.00
Deborah Grammer 450 River Road Chatham, NJ 07928	BOH 16-62-75	7764128251	\$570.00

**RESOLUTION 2017-069**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**CHATHAM, IN THE COUNTY OF MORRIS, ESTABLISHING EMPLOYEE**  
**SALARIES FOR THE YEAR 2017**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham, in the County of Morris, New Jersey, that annual salaries of non-contractual employees are hereby established as shown below and shall be effective January 1, 2017. Seasonal salaries shall be effective June 1, 2017. Employees terminating their employment prior to the effective date of this resolution shall not be eligible for any retroactive increase.

Township Committee Member	\$1,200
Township Administrator	\$183,376
Chief of Police	\$152,250
Chief Financial Officer	\$99,958
Township Clerk/Registrar	\$67,169
Tax Collector/Utility Collector	\$72,059
Public Works Manager	\$110,000
Secretary Board of Health	\$5,144
Deputy Clerk	Vacant
Dog Licensing Clerk	\$4,000
Accounting Clerk	\$50,056
Assistant Treasurer/HR Assistant	\$20.00 Hr.
Secretary (Administration)	vacant
Administrative Assistant (DPW)	\$43,000
Secretary (Police)	\$38,000
Record's Clerk/Assistant (Police)	\$47,172
Ass't. Public Works Manager	Vacant
Assistant Tax and Utility Collector	\$43,344
Tax Assessor (PT)	\$29,729
Assistant Assessor	\$54,517
Escrow Account Clerk	\$4,829
Recycling Coordinator	\$3,000
Director of Recreation	vacant
Planning Board Secretary	\$250 per meeting
Zoning Board Secretary	\$250 per meeting

Construction Office Control Person/Bd. Manager	\$57,000
Deputy Zoning Officer(s)	\$3,500
Construction Office Secretary	\$38,000
Construction Official/Building Sub-code Official	\$91,875
Electrical Sub-code Official/Inspector	\$39.00Hr.
Fire Sub-code Official/Inspector	\$18,751
Plumbing Sub-code Inspector	\$39.00Hr.
Fire Prevention Official/Inspector	\$12,000
Building Inspector (PT)	\$39.00Hr.
Governmental Access TV/Community Bulletin Board Manager	\$6,500 plus \$25 HR for special services
Pool Manager	\$18,500
Assistant Pool Manager	\$17,500
Second Assistant Pool Manager	\$11,000
Swim Team Coach	\$3,500
Assistant Swim Team Coach	\$1,500
Lifeguard 1 <sup>st</sup> year	\$9.00 Hr.
Lifeguard 2 <sup>nd</sup> year	\$9.25 Hr.
Lifeguard 3 <sup>rd</sup> year and up	\$9.50 –17.50Hr.
Water Safety Instructor (added to lifeguard wages)	\$.50 Hr.
Gate Attendants	\$7.50 -\$15.00Hr.
Recreation Aide	\$7.50 - \$15.00 Hr.
Laborer (PT or seasonal)	\$8.50 - \$15.00 Hr.
Crossing Guards	\$10.00- \$25.00Hr.
Clerk/Typist (PT)	\$10.00- \$20.00Hr

This Resolution shall take effect immediately.

Deputy Mayor Swartz moved to approve the Consent Agenda. Committeeman Sullivan seconded the motion.

**Roll call:** Committeeman Maurer, Aye; Committeeman Kelly, Aye; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Aye.

**Resolutions**

Resolution 2017-070

Committeeman Maurer recused himself from participation in discussion pertaining to Resolution 2017-070.

**RESOLUTION 2017-070**

**A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO SIGN A STATE OF NEW JERSEY, DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF LAND USE REGULATION, APPLICATION FOR A LETTER OF INTERPRETATION FOR THAT PROPERTY IDENTIFIED AS BLOCK 48.16, LOT 117.27 ON THE TOWNSHIP OF CHATHAM TAX MAP WHERE THE POLICE DEPARTMENT, DEPARTMENT OF PUBLIC WORKS AND SKATE PARK ARE LOCATED**

**WHEREAS**, Township of Chatham owned property known as Block 48.16, Lot 117.27 on the Tax Map of the Township of Chatham may be subject to further development; and

**WHEREAS**, prior to further development there is a need to file an Application for a Letter of Interpretation with the Department of Environmental Protection.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. That the Township of Chatham Administrator is hereby authorized to sign an Application for a Letter of Interpretation with the Department of Environmental Protection.
2. That the Application be filed at the Administrator’s direction.

3. This Resolution shall take effect immediately.

Attorney Cruz explained that this resolution authorizes the filing of a wetlands delineation for the Skate Park.

Deputy Mayor Swartz moved to pass Resolution 2017-070. Committeeman Sullivan seconded the motion.

**Roll call:** Committeeman Maurer, Recused ; Committeeman Kelly, Aye; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Aye.

### **Discussion**

#### **Road Improvement Plan**

Engineer Ruschke presented a road improvement plan. He presented a map showing roads on which micropaving is advised, and where milling and paving is preferred. For some areas, crack sealing is the suggested treatment. Potential grant applications were also discussed. Engineer Ruschke said that the Sunset Drive neighborhood and the Dale Drive area are both targeted areas. He also addressed the cost of asphalt, and the advantages of going out to bid compared with using the Morris County Co-op. Due to the favorable pricing of asphalt, Engineer Ruschke recommended moving forward with a more aggressive road maintenance program.

Administrator Ciccarone advised that for 2017, the Township move forward with repaving Sunset, Dale Drive and Van Houten. For 2018, he suggested that Long Hill and a section of Wickham Woods be worked upon. He also noted that a budget amendment will be necessary to fund the proposed project for 2017. Administrator Ciccarone said that the proposed budget amendment will use money from surplus, and the amendment will be on the next Township Committee agenda.

### **Hearing of Citizens/Petitions**

Mayor Ritter opened the Hearing of Citizens.

Seeing no comment, Mayor Ritter closed the Hearing of Citizens.

### **Executive Session**

#### **RESOLUTION 2017-P-03**

#### **RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, AUTHORIZING CONFERENCE OF THE TOWNSHIP COMMITTEE WITH THE PUBLIC EXCLUDED**

**WHEREAS**, N.J.S.A. 10:4-12 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of the Township of Chatham is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - a. Litigation: In the Matter of the Township of Chatham for a Judgment of Compliance of its Third Round Housing Element and Fair Share Plan Docket No. MRS-L-1659-15
  - b. Property Acquisition: Open Space
  - c. Personnel
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

Deputy Mayor Swartz moved to pass Resolution 2017-P-03 to enter Executive Session at 9:52 PM. Committeeman Kelly seconded the motion.

**Roll call:** Committeeman Maurer, Aye; Committeeman Kelly, Aye; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Aye.

The Township Committee returned from Executive Session at 10:08 PM.

Attorney Cruz stated that the Township Committee has come out of Executive Session for the limited purpose of addressing a resolution for the personnel matter that had been discussed. Upon conclusion of this matter, the Township Committee will return to Executive Session.

**RESOLUTION 2017-071**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,**  
**COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING AN ASSISTANT TAX**  
**ASSESSOR**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris, New Jersey that Brett Trout is hereby appointed to serve as the Assistant Tax Assessor for the Township of Chatham effective April 1, 2017 at an annual salary of \$25,000.

Committeeman Kelly moved to pass Resolution 2017-071. Committeeman Sullivan seconded the motion.

**Roll call:** Committeeman Maurer, Aye; Committeeman Kelly, Aye; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Aye.

The Township Committee returned to Executive Session at 10:09 PM.

The Township Committee returned from Executive Session at 11:01 PM. Deputy Mayor Swartz moved to adjourn. Mayor Ritter seconded the motion, and it carried unanimously.

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Gregory J. LaConte  
Municipal Clerk