

TOWNSHIP OF CHATHAM
TOWNSHIP COMMITTEE AGENDA

MARCH 14, 2019

March 12, 2019 Draft

Meeting Called to Order

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on January 4, 2019; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 4, 2019; and notice was filed with the Township Clerk on January 4, 2019.

Flag Salute

Roll call

Approval of Agenda

Presentation – JerseySTEM Chatham 7th Grade

Proclamation – Women’s History Month

Reports:

1. Library of the Chathams Annual Report

Hearing of Citizens/Petitions Note: This is an opportunity for any member of the public to be heard about issues which are not topics scheduled for Public Hearings tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to three minutes.

Introduction of Ordinances

1. Ordinance 2019-04 Salary Ordinance

Consent Agenda (routine items that may be passed by a single roll call vote; any Committee member may call for a separate discussion or vote on any item)

1. Resolution 2019-076 Payment of Bills
2. Resolution 2019-077 Approving Meeting Minutes
3. Resolution 2019-078 Appointing Colony Pool Manager
4. Resolution 2019-079 Approving Cancellation of Preliminary Taxes for Disabled Veteran
5. Resolution 2019-080 Approving List of Volunteers Eligible for LOSAP
6. Resolution 2019-081 Extending Temporary Budget
7. Resolution 2019-082 MACC Grant Application
8. Resolution 2019-083 Accepting Proposal for Implementation of Court Ordered Affordable Housing Compliance Agreement

Discussion: possible ordinance or resolution

1. Use of Open Space Tax

Hearing of Citizens (Time Permitting)

Executive Session* – Resolution 2019-P-03

1. Property acquisition
2. Personnel – Police Department
3. Personnel – Township Committee

Adjourn

*In accordance with the Open Public Meetings Act, items to be discussed in Executive Session will be made public as soon as known.

ORDINANCE 2019

**AN ORDINANCE TO PROVIDE MINIMUM AND MAXIMUM RANGES FOR
COMPENSATION FOR CERTAIN POSITIONS OF EMPLOYMENT IN THE
TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY,
EFFECTIVE JANUARY 1, 2019**

BE IT ORDAINED by the Township Committee of the Township of Chatham in the County of Morris, New Jersey, as follows:

Section 1. The following offices and positions of employment in the Township of Chatham in the County of Morris are hereby established and the persons occupying such offices and positions shall be compensated at the rates, or within the ranges, set forth below. Actual compensation, consistent with the salary ranges established herein, is established by Township Resolution.

<u>Office or Position of Employment</u>	<u>Minimum</u>	<u>Maximum</u>
Member of Township Committee	0.00	2,400
Township Administrator	100,000	190,000
Township Clerk/Registrar	40,000	75,000
Deputy Clerk	30,000	60,000
Secretary Bd. Of Health	4,500	10,000
Chief Financial Officer/Treasurer	45,000	120,000
Qualified Purchasing Agent	3,000	5,000
Assistant Treasurer/HR Assistant/Escrow Account Manager	35,000	60,000
Administrative Assistant(Administration & Police Department)	35,000	60,000
Accounts Payable/Payroll Clerk	35,000	60,000
Chief of Police	125,000	170,000
Emergency Management Coordinator	2,500	10,000
Public Works Manager	100,000	135,000
Public Works Administrative Assistant/Recycling Coordinator	35,000	60,000
Licensed Sewer Plant Operator	100,000	135,000
Tax Collector/Utility Collector	60,000	85,000
Ass't. Tax & Utility Collector	35,000	60,000
Tax Assessor (Part-time)	25,000	40,000
Ass't. Assessor (Part-time)	25,000	40,000
Planning Board Secretary	\$250 per	meeting

Zoning Board Secretary	\$250 per	meeting
Secretary Environmental Commission	\$150 per	meeting
Construction Office Control Person/Board Manager	40,000	64,000
Construction Office Administrative Assistant	35,000	60,000
Construction Official/Building Sub-code Official/Inspector	60,000	115,000
Zoning officer/Deputy Zoning Officer (PT)	2,500	15,000
Fire Sub-code Official/Inspector	10,000	18,500
Fire Prevention Official/Inspector	10,000	20,000
Video Producer Governmental Access Channels	5,000	11,000
<u>Seasonal and Hourly Positions</u>		
Special Law Enforcement Officer III (SLEO III) – hourly rate	25.00	40.00
Pool Manager	15,000	25,000
Assistant Pool Manager	6,000	20,000
Second Assistant Pool Manager	15.00	20.00
Swim Team Coach	1,500	4,500
Swim Team Ass't. Coach	500	1,500
Tennis Clinic Manager	1,500	3,000
Lifeguards	7.15 HR	18.00 HR
Gate Attendants	6.50 HR	15.00 HR
Summer Camp Director or Co-Director	20.00	30.00
Assistant Camp Director	17.00	27.00
Laborer	7.15 HR	15.00 HR
Crossing Guards	7.50 HR	30.00 HR
Clerk Typist PT/Floater	7.50 HR	17.50 HR
Building Inspector	20.00 HR	45.00 HR
Plumbing Sub-code Official/Inspector	20.00 HR	45.00 HR
Electrical Sub-code Official	20.00 HR	45.00 HR

Section 2. Overtime for eligible employees shall be at the rate of straight time for hours exceeding 35 per week and one and one-half times employee's regular rate of pay for hours exceeding 40 per week.

Section 3. Employees covered by a collective bargaining agreement shall be entitled to compensation as provided in their respective agreements.

Section 4. Salaries provided herein shall be effective January 1, 2019, for those employed with the Township as of the adoption date of the ordinance.

Section 5. When required by law, the Township shall pay at least the minimum wage established for the State of New Jersey.

Section 6. This ordinance shall take effect upon publication as provided by the law.

Section 7. Salaries for Members of the Township Committee shall be set within the ranges established herein except that there shall be no increase until the current terms of all Members are completed in 2019.

Introduced: March 14, 2018

Adopted:
Attest:

TOWNSHIP OF CHATHAM, COUNTY OF
MORRIS, STATE OF NEW JERSEY

BY: _____
Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

RESOLUTION 2019-076

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES

BE IT RESOLVED that bills in the total amount of \$550,556.68 and the prior month's payroll of \$417,580.70 Current Fund, \$45,365.87 Sewer No. 1, \$10,936.68 Sewer No. 2, and \$17,759.16 Police Private Employment be paid.

BE IT FURTHER RESOLVED that taxes due to the School District of the Chathams, for the month of March 2019, in the amount of \$3,141,151.00 be paid.

Adopted: March 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

DRAFT

RESOLUTION 2019-077

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM APPROVING MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on February 28, 2019.

Adopted: March 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

DRAFT

RESOLUTION 2019-078

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING LAUREN HAUSER TO THE POSITION OF 2019 COLONY POOL MANAGER

BE IT RESOLVED, by the Township Committee of the Township of Chatham that Lauren K. Hauser is hereby appointed to the position of 2019 Colony Pool Manager for an amount not to exceed \$19,247 and;

BE IT FURTHER RESOLVED, that Albert Hauser is hereby appointed to the position of 2019 Assistant Pool Manager for an amount not to exceed \$17,850, and;

BE IT ALSO RESOLVED, that Madeline Clark is hereby appointed to the position of 2019 Second Assistant Pool Manager for an amount not to exceed \$15.30 per hour

BE IT ADDITIONALLY RESOLVED, that Ms. Hauser is authorized to advertize, interview and recommend the hiring of Life Guards, Badge Checkers, maintenance staff and others required for the thorough and efficient operations of the Colony Pool for the 2019 summer season, and

IT IS ALSO RESOLVED, that the hiring of the staff noted in this resolution will be in accordance with the terms and conditions of the Employee Handbook, as well as the terms and conditions of previous appointments as Assistant Pool Manager and Pool Manager, as well as with appropriate compensation to be set by the Salary Resolution.

Adopted: March 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

RESOLUTION 2019-079

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPROVING THE CANCELATION OF PRELIMINARY TAXES DUE TO A DISABLED VETERAN PROPERTY TAX EXEMPTION

WHEREAS, it has been found that the following property owner has been granted 100% Veteran Exemption for his property in 2019, and so taxes for 2019 need to be canceled.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Tax Collector is hereby authorized and directed to cancel the 2019 Preliminary Taxes for the below named property owner for the listed block and lot:

<u>BLOCK</u>	<u>LOT</u>	<u>AMOUNT</u>	<u>PROPERTY OWNER</u>
31	12	\$6,081.90	Caprarola, Joseph A. / Carol A. 70 Ormont Rd Chatham, NJ 07928

Adopted: March 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

I, Gregory J. LaConte, Township Clerk of the Township of Chatham in the County of Morris, New Jersey, hereby certify the foregoing to be a true complete copy of a resolution adopted by the Township Committee of the Township of Chatham at a regular meeting held on March 14, 2019.

Date Issued: _____

Township Clerk

RESOLUTION 2019-080

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPROVING THE LIST OF VOLUNTEERS ELIGIBLE FOR LOSAP

WHEREAS, the Township of Chatham has received a list of volunteers eligible for LOSAP from the Green Village Volunteer Fire Department, the Chatham Township Volunteer Fire Department and the Chatham Emergency Squad; and

WHEREAS, the Township Committee has reviewed the list from each emergency service organization;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the volunteers on the attached certified lists are hereby approved as being eligible for LOSAP.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to each emergency service organization for a 30-day posting.

Adopted: March 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Tayfun Selen, Mayor

Chatham Emergency Squad LOSAP - 2018

<u>NAME</u>	<u>TOTAL</u>
Rob Apati	\$1,200.00
Craig Alperowitz	\$1,200.00
Teresa Binning	\$1,200.00
Ellen Blazoski	\$1,200.00
Tom Boyle new 2018	\$1,200.00
Timothy P. Brown	\$1,200.00
Cherilyn Soyak-Cotter	\$1,200.00
Richard Crater	\$1,200.00
Steve Davenport	\$1,200.00
Nicole DiMaggio-new 2018	\$1,200.00
David R Elliott	\$1,200.00
Carol Grant	\$1,200.00
Christine Grobert	\$1,200.00
Peter Herslow	\$1,200.00
Robin Hoppe	\$1,200.00
Joanne Howden	\$1,200.00
Joseph Korkuch	\$1,200.00
Michael Lemons	\$1,200.00
Abigail Maddi	\$1,200.00
James Martin	\$1,200.00
Bryan McGookin	\$1,200.00
John Merwin-new 2018	\$1,200.00
Richard Nelson	\$1,200.00
Susan Novak	\$1,200.00
Lewis Patterson, Jr.	\$1,200.00
Evan Skinner	\$1,200.00
Mark Spinner	\$1,200.00
Jeff Stanton	\$1,200.00
Amanda Stent	\$1,200.00
Caitin Sweeney	\$1,200.00
Cathy Warbrick	\$1,200.00
Carol Wilmot	\$1,200.00
Program Total	\$38,400.00
Township of Chatham	\$19,200.00
Borough of Chatham	\$19,200.00

LOSAP 2018

CTVFD		GVVFD	
<u>NAME</u>	<u>TOTAL</u>	<u>NAME</u>	<u>TOTAL</u>
Almgren, Jake	\$1,200.00	Bassolino, Carmine	\$1,200.00
Boylan, Thomas	\$0.00	Casale, Giovanni James	\$1,200.00
Burke, J	\$0.00	Cosenza, F	\$1,200.00
Carlson, P	\$1,200.00	DelCoro, C	\$0.00
Carroll, James D.	\$0.00	DeRosa, Dominic	\$0.00
Cavanaugh, S	\$1,200.00	Doherty, K	\$1,200.00
Chase, Matt	\$1,200.00	Engelsman, D	\$1,200.00
Cotter, J	\$0.00	Fawcett, D	\$0.00
Coyne, Michael	\$1,200.00	Fawcett, T	\$0.00
Dobiszewski, K	\$0.00	Fellippello, Lawrence	\$1,200.00
Driscoll, B	\$0.00	Felts-Boch, S	\$1,200.00
Evans, R	\$1,200.00	Garita, B	\$1,200.00
Glogolich, Matt	\$1,200.00	Hand, Alfredo	\$1,200.00
Glogolich, Mike	\$0.00	Jansen, A	\$1,200.00
Icart, R	\$1,200.00	Jansen, R	\$1,200.00
Kern, J	\$1,200.00	Miller, Daniel	\$1,200.00
LeClair III, Dennis	\$1,200.00	Mortensen, Brian	\$1,200.00
Lemons, M	\$1,200.00	Pignatello, J. Jr	\$1,200.00
McNally, Conor	\$0.00	Pignatello, J. Sr	\$1,200.00
Montero, Michael	\$1,200.00	Rawson, Michael	\$1,200.00
Mruk, Alex	\$0.00	Salomon, Ibrahim	\$0.00
Murray, T	\$0.00	Sherlund, William	\$1,200.00
Oare, Adam	\$1,200.00	Sodano, J	\$1,200.00
Rath, James	\$1,200.00	Stiner, G	\$1,200.00
Robertson, John	\$1,200.00	Swenor, R	\$1,200.00
Ruckriegel, A	\$0.00	Vastola, K	\$0.00
Sagendorf, G	\$0.00	Villalobos, Sergio	\$1,200.00
Sagendorf, R	\$1,200.00	Villalobos Sanchez, C	\$0.00
Sagendorf, Robert Jr.	\$0.00	Zalis, M	\$1,200.00
Schmucker, Andrew	\$1,200.00	Allan, David S	\$0.00
Sikora, S	\$1,200.00	Engelsman, J	\$0.00
Soccodato, James	\$1,200.00	Koons, J	\$0.00
Program Total	<u>\$49,200.00</u>		

RESOLUTION 2019-082

RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY TO AUTHORIZE THE MUNICIPAL ALLIANCE COMMITTEE TO SUBMIT A GRANT APPLICATION FOR THE FISCAL YEAR 2020

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Township of Chatham, County of Morris, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem across all communities in our society and amongst people of all ages; and

WHEREAS, further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough of Chatham and the Township of Chatham have combined efforts and established the Municipal Alliance Committee of the Chathams; and,

WHEREAS, the Municipal Alliance Committee of the Chathams was approved for Municipal Alliance grant funding for Grant Year July 2018- June 19; and

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse has agreed to make \$20,073.00 grant funding allocation available to the Municipal Alliance Committee of the Chathams for Grant Year July 2019-June 2020, contingent upon meeting the Municipal Alliance Committee of the Chathams contribution of 25% Cash Match (\$5,018.25) and a 75% In-kind Match (\$15,054.75) for a total Alliance Budget of \$40,146.00; and

WHEREAS, the Borough of Chatham and Township of Chatham will equally contribute the Cash Match and In-Kind Match required for the grant funding.

BE IT RESOLVED, by the Committee of the Township of Chatham that it does hereby authorize the Mayor to execute the Municipal Alliance Grant Application Grant Year July 2019-July 2020; and

BE IT RESOLVED, that the Mayor is permitted to execute any supplement or amendment to the Municipal Alliance Grant Application that increases the grant funding allocation; and

BE IT RESOLVED, that all other Township officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

Adopted: March 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

I, Gregory J. LaConte, Township Clerk of the Township of Chatham in the County of Morris, New Jersey, hereby certify the foregoing to be a true complete copy of a resolution adopted by the Township Committee of the Township of Chatham at a regular meeting held on March 14, 2019.

Date Issued: _____

Township Clerk

DRAFT

RESOLUTION 2019-083

RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE IMPLEMENTATION OF AN AMENEDMENT TO THE MASTER PLAN HOUSING ELEMENT AND FAIR SHARE PLAN AND RELATED ITEMS

WHEREAS, the Township of Chatham has entered into an agreement on February 22, 2019 to implement the affordable housing settlement; and

WHEREAS, the services of the Township of Chatham's professional Planner is required for this purpose; and

WHEREAS, the Township of Chatham's professional Planner Banisch Associates, Inc., submitted a proposal dated March 5, 2019 that meets the requirements established by the Court.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that Banisch Associates, Inc., is authorized to perform the services outlined in their proposal dated March 5, 2019 for an amount not to exceed \$40,000.

Adopted: March 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Tayfun Selen, Mayor

Gregory J. LaConte, Clerk

RESOLUTION 2019-P-03

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY,
AUTHORIZING CONFERENCE OF THE TOWNSHIP COMMITTEE WITH THE
PUBLIC EXCLUDED**

WHEREAS, N.J.S.A. 10:4-12 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of the Township of Chatham is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a. Property acquisition
 - b. Personnel – Police Department
 - c. Personnel – Township Committee
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

Adopted: March 14, 2019

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Tayfun Selen, Mayor