

TOWNSHIP OF CHATHAM
TOWNSHIP COMMITTEE AGENDA

March 22, 2018
March 20, 2018 Draft

Meeting Called to Order

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on January 5, 2018; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 5, 2018; and notice was filed with the Township Clerk on January 5, 2018.

Flag Salute

Roll call

Approval of Agenda

Reports:

Hearing of Citizens/Petitions Note: This is an opportunity for any member of the public to be heard about issues which are not topics scheduled for Public Hearings tonight. To help facilitate an orderly meeting, and to permit all to be heard, speakers are asked to limit their comments to three minutes.

Public Hearing & Final Adoption of 2018 Municipal Budget

Resolution 2018-069 Adopting 2018 Municipal Budget

Public Hearing/Final Adoption of Ordinances

1. Ordinance 2018-08 Establishing Office of the Tax Collector

Introduction of Ordinances

1. Ordinance 2018-09 Colony Pool Fees

Consent Agenda (routine items that may be passed by a single roll call vote; any Committee member may call for a separate discussion or vote on any item)

1. Resolution 2018-070 Receipt of Reports
2. Resolution 2018-071 Approving Meeting Minutes
3. Resolution 2018-072 Approving Executive Session Minutes
4. Resolution 2018-073 Salary Resolution
5. Resolution 2018-074 Approving List of LOSAP Eligible Volunteers
6. Resolution 2018-075 Extending Temporary Budget
7. Resolution 2018-076 Refunding Overpayment of Taxes

Discussion: possible ordinance or resolution

Hearing of Citizens (Time Permitting)

Executive Session* – 2018-P-04

1. Litigation: In the Matter of the Township of Chatham for a Judgment of Compliance of its Third Round Housing Element and Fair Share Plan Docket No. MRS-L-1659-15
2. Litigation: Fair Share Housing Center v. Township of Chatham
Docket No. MRS-L-000234-18

Adjourn

*In accordance with the Open Public Meetings Act, items to be discussed in Executive Session will be made public as soon as known.

ORDINANCE 2018-08

**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,
STATE OF NEW JERSEY, AMENDING CHAPTER II, TITLED “ADMINISTRATION”,
ARTICLE II, TITLED “MUNICIPAL OFFICIALS AND EMPLOYEES”, BY ADDING
SECTION 2.4 TITLED “TAX COLLECTOR”**

WHEREAS, N.J.S.A. 40A:9-141 and following require that each municipality shall, by ordinance, establish the office of municipal tax collector; and

WHEREAS, the Revised General Ordinances of the Township of Chatham do not establish the office of Township of Chatham Tax Collector; and

WHEREAS, the Township Committee of the Township of Chatham desires to correct that oversight and establish the office of Tax Collector.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

Section 1. Chapter II, titled “Administration”, Article II, titled “Municipal Officials and Employees” is hereby amended to add a new Section 2-4 titled “Tax Collector” as follows:

§2-4 Tax Collector.

§2-4.1 Office Created, Continued and Confirmed. The office of Township of Chatham Tax Collector is hereby created, continued and confirmed by the Township Committee.

§2-4.2 Appointment, Term, Vacancy. The Township Tax Collector shall hold office for a term of four (4) years from the first day of January next following the appointment. Vacancies other than due to expiration of term shall be filled by appointment of the Township Committee for the unexpired term.

§2-4.3 Tenure. The Township Tax Collector may obtain tenure as provided by law.

§2-4.4 Qualifications. The Township Tax Collector shall meet those qualification requirements and hold those certifications required by law.

§2-4.5 Duties. The Township Tax Collector shall perform all duties imposed by law, administrative code or regulation and directive of the Township and shall file such reports as the Township Committee shall require, including but not limited to the following:

- i. Collect and deposit money assessed or raised by taxes.
- ii. Collect all charges, payments and impose penalties for delinquent payment of taxes.
- iii. Keep such records as are required by law.
- iv. Enforce all municipal liens and other liens on real property as may be authorized by law and charge fees authorized by law.
- v. Conduct tax sale proceedings and in rem foreclosures.

vi. Certify searches for taxes and other liens on real property as may be authorized by law and charge fees authorized by law.

vii. Perform all other duties required by law.

§2-4.6 Compensation. The Township Tax Collector shall receive such salary or compensation as shall be fixed and determined by the Township Committee in accordance with law.

Section 2. Severability

If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

Section 3. Effective Date

This Ordinance shall take effect upon final adoption and publication according to law.

Introduced: March 8, 2018

Adopted: March 22, 2018

Attest:

TOWNSHIP OF CHATHAM, COUNTY OF
MORRIS, STATE OF NEW JERSEY

BY: _____
Curt Ritter, Mayor

Gregory J. LaConte, Clerk

ORDINANCE 2018-09

**AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,
STATE OF NEW JERSEY, ESTABLISHING POOL MEMBERSHIP FEES FOR
COLONY RECREATION CENTER COMMENCING 2018**

BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that Section 20-1 of the Township Code is hereby amended to read as follows:

1. **20-1 POOL MEMBERSHIP FEES AT THE COLONY RECREATION CENTER.**
 - a. The following schedule of Colony Recreation Center Fees for Pool Membership is hereby established:

Chatham Township Resident Rates	
Family – includes parent(s) and children under 23 years old	\$525
Couple	\$410
Individual – 14 years and older	\$250
Senior Citizen – 62 or older	\$75
Senior Citizen couple – one must be 62 or older	\$125
Babysitter/nanny/parent helper (must accompany family member)	\$100
Adult twilight daily fee (4:30 P.M. until closing) (Township Residents only)	\$5
Non-Resident Rates	
Family – includes parent(s) and children under 23 years old	\$715
Couple	\$590
Individual – 14 years and older	\$350
Senior Citizen – 62 or older	\$125
Senior Citizen couple – one must be 62 or older	\$200
Babysitter/nanny/parent helper (must accompany family member)	\$150
Daily Guest – accompanied by Member	\$10

No refunds will be made after opening day.

b. *Reduced Fees for Emergency Response Organization Volunteers.* Active members of the Chatham Emergency Squad, Green Village Volunteer Fire Department, and Chatham Township Volunteer Fire Department, who are eligible for the Length of Service Award Program (LOSAP), shall be entitled to a fifty (50%) percent reduction in the fee for the appropriate pool membership category listed above.

2. The Township Administrator, in consultation with the Colony Recreation Center liaison, may authorize special promotional events and offer special discounts to promote Colony Recreation Center membership.

3. This ordinance shall take effect as provided by law.

Introduced: March 22, 2018

TOWNSHIP OF CHATHAM, COUNTY OF
MORRIS, STATE OF NEW JERSEY

Adopted:

Attest:

BY: _____
Curt Ritter, Mayor

Gregory J. LaConte, Clerk

RESOLUTION 2018-070

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM, ACKNOWLEDGING RECEIPT OF REPORTS**

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following monthly reports of departments be acknowledged as received:

CFO – February
Construction Official – February
Police Department – February

Adopted: March 22, 2018

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Curt Ritter, Mayor

Gregory J. LaConte, Clerk

DRAFT

RESOLUTION 2018-071

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF
CHATHAM APPROVING MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on March 8, 2018.

Adopted: March 22, 2018

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Curt Ritter, Mayor

DRAFT

RESOLUTION 2018-072

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM APPROVING EXECUTIVE SESSION MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on March 8, 2018.

Adopted: March 22, 2018

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Curt Ritter, Mayor

Gregory J. LaConte, Clerk

DRAFT

RESOLUTION 2018-074

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPROVING THE LIST OF VOLUNTEERS ELIGIBLE FOR LOSAP

WHEREAS, the Township of Chatham has received a list of volunteers eligible for LOSAP from the Green Village Volunteer Fire Department, the Chatham Township Volunteer Fire Department and the Chatham Emergency Squad; and

WHEREAS, the Township Committee has reviewed the list from each emergency service organization;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey that the volunteers on the attached certified lists are hereby approved as being eligible for LOSAP.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to each emergency service organization for a 30-day posting.

Adopted: March 22, 2018

Attest:

Gregory J. LaConte, Clerk

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

By _____
Curt Ritter, Mayor

LOSAP
2017

CTVFD

GVVFD

<u>NAME</u>	<u>TOTAL</u>	<u>NAME</u>	<u>TOTAL</u>
Almgren, Jake	\$1,200.00	Bassolino, Carmine	\$1,200.00
Armstrong, John	\$0.00	Bassolino, G	\$1,200.00
Atchison, Andrew	\$0.00	Behre, M	\$1,200.00
Benton, J. Jr.	\$0.00	Bucuk, T	\$1,200.00
Boylan, Thomas	\$0.00	Casale, Giovanni James	\$1,200.00
Bruen, D	\$0.00	Colardeau, Carl	\$0.00
Burke, J	\$0.00	Cosenza, F	\$1,200.00
Carlson, P	\$1,200.00	DelCoro,C	\$0.00
Carroll, James D.	\$0.00	DeRosa, Dominic	\$0.00
Cavanaugh, S	\$1,200.00	Doherty, K	\$1,200.00
Chase, Matt	\$1,200.00	Engelsman, D	\$1,200.00
Cotter, J	\$0.00	Fawcett, D	\$0.00
Coyne, Michael	\$1,200.00	Fawcett, T	\$0.00
Dobiszewski, K	\$0.00	Fellippello, Lawrence	\$1,200.00
Driscoll, B	\$0.00	Felts-Boch, S	\$1,200.00
Evans, R	\$1,200.00	Garita, B	\$0.00
Glogolich, Matt	\$1,200.00	Hand, Alfredo	\$1,200.00
Glogolich, Mike	\$1,200.00	Jansen, A	\$1,200.00
Icart, R	\$1,200.00	Jansen, R	\$1,200.00
Kern, J	\$1,200.00	Miller, Daniel	\$1,200.00
Lemons, M	\$1,200.00	Mortensen, Brian	\$1,200.00
McNally, Conor	\$0.00	Pignatello, J. Jr	\$1,200.00
Montero, Michael	\$1,200.00	Pignatello, J. Sr	\$1,200.00
Mruk, Alex	\$0.00	Rawson, Michael	\$1,200.00
Murray, T	\$0.00	Salomon, Ibrahim	\$0.00
Oare, Adam	\$1,200.00	Sherlund, William	\$1,200.00
Platt, C	\$1,200.00	Sodano, J	\$1,200.00
Rath, James	\$1,200.00	Stiner, G	\$1,200.00
Robertson, John D.	\$1,200.00	Swenor, R	\$1,200.00
Ruckriegel, Andrew	\$1,200.00	Vastola, K	\$0.00
Sagendorf, G	\$0.00	Villalobos, S	\$1,200.00
Sagendorf, R	\$1,200.00	Villalobos Sanchez, C	\$0.00
Sagendorf, Robert Jr.	\$0.00	Zalis, M	\$1,200.00
Schmucker, Andrew	\$1,200.00	Allan, David Stewart	\$0.00
Sikora, S	\$1,200.00		
Soccodato, James	\$1,200.00		
Program Total	<u>\$54,000.00</u>		

Chatham Emergency Squad LOSAP - 2017

<u>NAME</u>	<u>TOTAL</u>
Rob Apati	\$1,200.00
Craig Alperowitz	\$1,200.00
Meg Belding	\$1,200.00
Teresa Binning	\$1,200.00
Ellen Blazoski	\$1,200.00
Timothy P. Brown	\$1,200.00
Will Carey	\$1,200.00
Cherilyn Soyak-Cotter	\$1,200.00
Richard Crater	\$1,200.00
Steve Davenport	\$1,200.00
David R Elliott	\$1,200.00
Sam Francis	\$1,200.00
Carol Grant	\$1,200.00
Christine Grobert	\$1,200.00
John Grobert	\$1,200.00
Brian Hernandez	\$1,200.00
Peter Herslow	\$1,200.00
Robin Hoppe	\$1,200.00
Joanne Howden	\$1,200.00
Joseph Korkuch	\$1,200.00
Michael Lemons	\$1,200.00
Abigail Maddi	\$1,200.00
James Martin	\$1,200.00
Bryan McGookin	\$1,200.00
Richard Nelson	\$1,200.00
Susan Novak	\$1,200.00
Lewis Patterson, Jr.	\$1,200.00
Kenneth Sham	\$0.00
Evan Skinner	\$1,200.00
Mark Spinner	\$1,200.00
Joan Spitz resigned 2018	\$0.00
Jeff Stanton	\$1,200.00
Amanda Stent	\$1,200.00
Caitin Sweeney	\$1,200.00
Cathy Warbrick	\$1,200.00
Carol Wilmot	\$1,200.00
Program Total	\$40,800.00
Township of Chatham	<u>\$20,400.00</u>
Borough of Chatham	<u>\$20,400.00</u>

RESOLUTION 2018-075

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING TEMPORARY BUDGET APPROPRIATION FOR 2018

WHEREAS, 40A: 4-19.1 Local Budget Law provides that when budget dates have been extended, temporary appropriations may be made to provide for the period until the budget is adopted;

WHEREAS, the Director of the Division of Local Government Services has extended the dates for adoption of the budget, and

WHEREAS, the total appropriations in the 2017 Budget, less appropriations made for capital improvement fund, debt service, and relief of the poor (public assistance) are as follows:

General	\$ 12,236,398.00
Sewer No. 1	\$ 1,746,001.00
Sewer No. 2	\$ 397,650.00

WHEREAS, 34.4% of the total appropriations in the 2017 Budget less appropriations for capital improvement fund debt service and relief of the poor (public assistance) in the said 2017 Budget is as follows:

General	\$ 4,209,320.91
Sewer No. 1	\$ 600,624.34
Sewer No. 2	\$ 174,164.45

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Chatham, County of Morris, that the following temporary appropriations be made in addition to the temporary appropriations approved in Resolution 2018-024 and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

General Administration	
Salaries and Wages	\$ 18,000.00
Other Expenses	4,500.00
Mayor and Twp. Committee	
Salaries and Wages	
Other Expenses	\$100.00
Municipal Clerk	
Salaries and Wages	\$7,500.00
Other Expenses	\$1,500.00
Financial Administration	
Salaries and Wages	\$ 7000.00
Other Expenses	100.00
Audit Services	
Other Expenses	\$ 1,000.00

Computerized Data Processing	
Salaries and Wages	\$3,000.00
Other Expenses	150.00
Assessment of Taxes	
Salaries and Wages	\$7,000.00
Other Expenses	\$500.00
Collection of Taxes	
Salaries and Wages	\$6,000.00
Other Expenses	750.00
Legal Services and Costs	
Other Expenses	12,500.00
Engineering Services and Costs	
Other Expenses	\$ 12,500.00
Public Building and Grounds	
Salaries and Wages	\$50,000.00
Other Expenses	10,000.00
Planning Board	
Salaries and Wages	\$500.00
Other Expenses	3,000.00
Board of Adjustment	
Salaries and Wages	\$500.00
Other Expenses	1,600.00
Insurance	
Liability	
Worker's Compensation	
Group Insurance Plan	165,000.00
Public Safety	
Fire	
Other Expenses	\$ 20,000.00
Aid to Volunteer Fire Co.	
Police	
Salaries and Wages	\$210,000.00
Other Expenses	12,500.00
Police Dispatch / 911	
Other Expenses	19,000.00
Emergency Management Services	
Salaries and Wages	\$.00
Other Expenses	.00
Road Repairs and Maintenance	
Salaries and Wages	\$50,000.00
Other Expenses	25,000.00
Tree Protection	\$100.00
Environmental Commission	\$250.00
Solid Waste Collection	
Salaries and Wages	\$16,000.00
Other Expenses	17,000.00

Vehicle Maintenance	
Other Expenses	\$ 10,000.00
Board of Health	
Salaries and Wages	\$500.00
Other Expenses	11,000.00
Animal Control Service	
Other Expenses	\$200.00
Recreation Services and Programs	
Salaries and Wages	\$ 2,500.00
Other Expenses	5,000.00
Colony Pool	
Salaries and Wages	.
Other Expenses	7,000.00
Maintenance of Parks	
Other Expenses	
Celebration of Public Event, Anniversary or Holiday	\$750.00
Code Enforcement and Administration	
Salaries and Wages	\$27,000.00
Other Expenses	1,500.00
Utilities:	
Electricity	\$8,000.00
Street Lighting	4,000.00
Telephone	5,000.00
Water	2,300.00
Natural Gas	3,500.00
Gasoline	8,000.00
Social Security System (O.A.S.I.)	\$20,000.00
Municipal Court	
Other Expenses	6,000.00
Maintenance of Joint Free Public Library	\$90,000.00
Affordable Housing	
Other Expenses	3,000.00
PERS	\$356,726.00
PFRS	\$591,913.00
DCRP	500.00
<u>Water Pollution Control - Sewer Utility No. 1</u>	
Salaries and Wages	\$40,000.00
Other Expenses	82,000.00
Social Security	<u>3,100.00</u>
Capital Outlay	\$ 2,500.00
Total	\$127,600.00

Water Pollution Control - Sewer Utility No. 2

Salaries and Wages	\$9,500.00
Other Expenses	27,000.00
Due to WPC1	5,800.00
Social Security	<u>750.00</u>
Sub-total	\$43,050.00
Capital Outlay	\$ 1,700.00
Payment of Bond Principal	
Payment of Bond Interest	
Total	\$44,750.00

Adopted: March 22, 2018

Attest:

Gregory J. LaConte, Clerk

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

By _____
Curt Ritter, Mayor

RESOLUTION 2018-076

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, REFUNDING OVERPAYMENT OF TAXES

WHEREAS, an overpayment of property taxes has been made for the following properties; and

WHEREAS, the Tax Collector has recommended the refund of such overpayment,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the following refunds be made:

<u>BLOCK</u>	<u>LOT</u>	<u>NAME & ADDRESS</u>	<u>AMOUNT</u>
133	2	Daniel Thorn Leeson & Jane Thorn Leeson 9 Daniel Street Chatham Township, New Jersey	\$1,937.20 4 th Quarter 2017 Overpayment of Taxes

Adopted: March 22, 2018

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

Gregory J. LaConte, Clerk

By _____
Curt Ritter, Mayor

RESOLUTION 2018-P-04

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY,
AUTHORIZING CONFERENCE OF THE TOWNSHIP COMMITTEE WITH THE
PUBLIC EXCLUDED**

WHEREAS, N.J.S.A. 10:4-12 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of the Township of Chatham is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a. Litigation: In the Matter of the Township of Chatham for a Judgment of Compliance of its Third Round Housing Element and Fair Share Plan Docket No. MRS-L-1659-15
 - b. Litigation: Fair Share Housing Center v. Township of Chatham Docket No. MRS-L-000234-18
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

Adopted: March 22, 2018

TOWNSHIP OF CHATHAM IN
THE COUNTY OF MORRIS

Attest:

By _____
Curt Ritter, Mayor

Gregory J. LaConte, Clerk