

**MINUTES
TOWNSHIP COMMITTEE
SPECIAL MEETING
MARCH 26, 2020**

Mayor Kelly called the Special Meeting of the Township Committee of the Township of Chatham to order at 5:00 P.M.

Adequate Notice of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on March 20, 2020; notice was posted on the front door of the Municipal Building on March 20, 2020; and notice was filed with the Township Clerk on March 20, 2020. Pursuant to Executive Orders Nos. 102, 103, 104 and 107 and to ensure the safety of all, during a state of emergency declared by New Jersey Governor, Phil Murphy, on March 9, 2020 to “contain the spread of COVID-19”, the Township of Chatham limited the public from physically attending the Township Committee meeting to be held on Thursday, March 26, 2020

Mayor Kelly led the Flag Salute.

Roll Call

Answering present to the roll call were Committeewoman Ewald, Committeewoman Fondaco, Deputy Mayor Ness and Mayor Kelly. Committeewoman Swartz arrived following the first Executive Session. Committeewoman Fondaco participated by Conference Call.

Approval of Agenda

Deputy Mayor Ness moved to approve the Agenda. Committeewoman Ewald seconded the motion, which carried unanimously.

Executive Session

RESOLUTION 2020-P-08

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING CONFERENCE OF THE TOWNSHIP COMMITTEE WITH THE PUBLIC EXCLUDED

WHEREAS, N.J.S.A. 10:4-12 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of the Township of Chatham is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a. Potential Voluntary Acquisition of Property
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
4. The Committee will come back into Regular Session and may take further action.
5. This Resolution shall take effect immediately.

Committeewoman Ewald moved to adopt Resolution 2020-P-08 to enter Executive Session at 5:03 PM. Deputy Mayor Ness seconded the motion.

Roll call: Committeewoman Ewald, Aye; Committeewoman Fondaco, Aye; Committeewoman Swartz, Absent; Deputy Mayor Ness, Aye; Mayor Kelly, Aye.

The Township Committee returned to Public Session at 5:30 PM.

Mayor Kelly noted that because of the COVID-19 pandemic, Committeewoman Fondaco and Attorney Cruz are attending the meeting by conference call. He also said that reporters Ed Barmakian and Gary Herzog have been admitted to represent the media at the meeting. Mayor Kelly also described the call-in method for participation at the Hearing of Citizens. He further noted that the Municipal Building's WiFi was recently upgraded. This will allow the Township to utilize additional measures for public participation at upcoming meetings.

Mayor Kelly said that the Township's first confirmed case of COVID-19 was reported over the weekend, and there are now 7 confirmed cases. He stated that demographic statistics are only available on a statewide basis, and noted that no age group is immune. Mayor Kelly also commented on the geometric progression of infections, and encouraged residents to wash their hands and participate in social distancing. Mayor Kelly further encouraged residents to adequately stock their pantries without hoarding. He further encouraged residents to stay home unless they have to leave for essential reasons.

Mayor Kelly reported that playground equipment is closed, however parks where social distancing can occur are still open. He asked residents to support those local businesses that are able to remain open. Mayor Kelly also noted that Municipal Offices are currently closed to the public but open to employees, and residents can call or email the Township staff to conduct business. He further thanked those residents who are watching the meeting from home.

Reports

Deputy Mayor Ness reported on the measures being taken by the Chatham Emergency Squad, Chatham Township Police Department, Chatham Township Fire Department and Green Village Fire Department to serve their missions during the COVID-19 pandemic. She also reported that a group called Front Line Appreciation Group (FLAG) has formed to support local businesses in Chatham and Madison, and also to provide meals to medical professionals at Morristown Medical Center. FLAG also has a group sewing protective masks. Deputy Mayor Ness also reported that additional volunteer support groups are being formed.

Committeewoman Swartz reported that mulch delivery orders are being accepted, and the delivery start date is April 3rd. She noted that the DPW Office is closed to the public, however there is a drop-off box for mulch delivery payments. Committeewoman Swartz reported that DPW is following the Governor's Executive Orders, and public facilities are still being maintained. She also said she is investigating if the Tanglewood Compost Area can be opened despite the stay-at-home orders.

Committeewoman Ewald commented on Chatham-Madison FLAG's efforts to purchase meals for staff at Morristown Medical Center. She also said there is a group called Chatham TWIG collecting donations for Goryeb Children's Hospital. Committeewoman Ewald further reported that there is additional information available online regarding ways to volunteer during the COVID-19 pandemic, and the State has launched an online job portal. She also advised residents to participate in taking walks to support their physical and mental health during the pandemic.

Administrator Hoffmann reported that the newly installed WiFi is working well, and the Township will be reviewing online meeting software options. He also noted that his wife recently donated several masks to a local hospital. Committeewoman Swartz asked about possibly opening the Compost Area. Administrator Hoffmann said he has not been able to look into that request.

Ordinance 2020-04

The Township Clerk announced that the public hearing on Ordinance 2020-04 had originally been scheduled for this meeting, however it has been rescheduled for the April 9, 2020 meeting to allow the Planning Board an opportunity to conduct a Master Plan Consistency Review.

Introduction of Ordinances

ORDINANCE 2020-05
AN ORDINANCE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF
NEW JERSEY, AMENDING THE PROVISIONS FOR THE FUNDING OF OPEN SPACE
ACQUISITION

WHEREAS, the Township Committee of the Township of Chatham wishes to reduce the tax levy for the contribution to the Open Space Reserve as set forth at Chapter 2, Article VIII, Section 2-75, Open Space Trust Fund for the tax year 2020;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that the Revised General Ordinances of the Township of Chatham, are amended to provide for modifications to Chapter II, Subsection 2-75.2, Funding of the Reserve for Open Space Acquisition, as follows:

1. 2-75.2 Funding of the Reserve for Open Space Acquisition.

The Reserve for Open Space Acquisition shall be funded through the dedication to the fund of an amount of one (\$.01) cent per one hundred (\$100.00) dollars of assessed valuation for the tax levy for the year 2020. The Reserve shall also be permitted to accept donations and testamentary bequests. The funds accumulated within the Reserve may be utilized for the acquisition of land, easements, or development rights in land within the Township, including use for active and passive recreation, the development and maintenance of municipal properties to be used for active and passive recreation, or as a down payment for the issuance of bonds for the same purposes at the discretion of the Township Committee. Any and all interest accruing on said funds shall be placed into the Reserve for Open Space Acquisition. Unless the Township Committee takes further action, the annual tax levy for the Reserve for Open Space Acquisition shall return to two (\$.02) cents per hundred (\$100.00) dollars of assessed valuation commencing with the tax levy for the year 2021.

2. All other provisions of Chapter II, Article VIII, Section 2-75, shall remain unchanged.

3. This ordinance shall take effect as provided by law.

Mayor Kelly said that the Open Space Tax was created following a series of referenda, and the voters had approved a levy of \$0.02 per \$100 assessed value. He explained that Ordinance 2020-05 lowers the levy to \$0.01 per 100 assessed value for the year 2020, and the tax will revert to \$0.02 per \$100 assessed value in 2021 unless the Township Committee takes further action.

Committeewoman Ewald moved to introduce Ordinance 2020-05. Committeewoman Swartz seconded the motion.

Roll call: Committeewoman Ewald, Aye; Committeewoman Fondaco, Aye; Committeewoman Swartz, Aye; Deputy Mayor Ness, Aye; Mayor Kelly, Aye.

Public Hearing on Ordinance 2020-05 will be scheduled for April 9, 2020.

Introduction of 2020 Municipal Budget

Administrator Hoffmann presented the 2020 Municipal Budget. He said that a public hearing will be held on April 23, 2020.

Regarding State Aid, Administrator Hoffmann said that some grants from the State may be deferred to later years, because the State will likely divert some funds to cover the COVID-19 response.

Administrator Hoffmann said that the proposed 2020 Budget is a budget of \$15,687,282. The amount to be raised in taxes is \$9,929,529 and \$3 million in surplus is being used. Administrator Hoffmann noted that the use of surplus reduces the extent to which taxes need to be levied. He also commented on the ordinance to reduce the Open Space Tax, and said that the money collected will go toward paying down the debt for previous Open Space purchases.

Administrator Hoffmann discussed the Affordable Housing aspects of the 2020 Budget. He stated that there are \$352,000 in anticipated expenses related to Affordable Housing. There will be further Affordable Housing expenses in later years.

Administrator Hoffmann provided a breakdown of the distribution of property taxes collected by the Township:

- 66% - School District of the Chathams
- 16% - Morris County
- 16% - Chatham Township

Administrator Hoffmann said that the Township has made a significant investment in information technology and network security, which will protect Township assets as well as residents' personal information.

Mayor Kelly asked what will be posted on the website. Administrator Hoffmann said that the current PowerPoint and the Budget Document will be posted. In advance of the Budget Hearing, an additional presentation with further information will be available.

Committeewoman Ewald said that some items driving the budget are beyond the Township's control, and asked Administrator Hoffmann to give highlights regarding those items that are subject to local control. Administrator Hoffmann said that staffing levels are remaining the same, and there is not an expectation of adding staff. He noted that the Township's SLEO III officers are available to supplement patrols during the COVID-19 pandemic, should any officers need to quarantine.

Administrator Hoffmann also addressed the potential for tax appeals. Committeewoman Swartz asked for elaboration on the tax appeal process and the burden to the Township. Administrator Hoffmann said he'll have more specifics on April 23rd. He noted that the burden of a tax appeal settlement falls solely on the Township, and the School District and County do not pay a refund. Administrator Hoffmann noted that tax appeals are one of several reasons why a surplus is necessary. He also said that tax appeals are an appeal of the tax assessment rather than the amount owed in the annual tax bill.

RESOLUTION 2020-089
(See Attached)

Committeewoman Ewald moved to adopt Resolution 2020-089 to introduce the Budget. Deputy Mayor Ness seconded the motion.

Roll call: Committeewoman Ewald, Aye; Committeewoman Fondaco, Aye; Committeewoman Swartz, Aye; Deputy Mayor Ness, Aye; Mayor Kelly, Aye.

Public Hearing on the 2020 Municipal Budget will be scheduled for April 23, 2020.

RESOLUTION 2020-090
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY REGARDING SELF-EXAMINATION OF 2020 MUNICIPAL BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Chatham has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2020 budget year.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Chatham that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the

Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Deputy Mayor Ness moved to adopt Resolution 2020-090. Committeewoman Ewald seconded the motion.

Roll call: Committeewoman Ewald, Aye; Committeewoman Fondaco, Aye; Committeewoman Swartz, Aye; Deputy Mayor Ness, Aye; Mayor Kelly, Aye.

Consent Agenda

RESOLUTION 2020-081 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, NEW JERSEY, ESTABLISHING EMERGENCY TEMPORARY BUDGET APPROPRIATION FOR 2020

WHEREAS, an emergent condition has arisen in that the Township is expected to enter in contracts, commitments or payments prior to the 2020 budget and no adequate provision has been made in the 2020 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$6,310,130.41,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham, in the County of Morris, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20 :

Emergency temporary appropriations be and the same are hereby made in the amount of \$6,310,130.41 as follows:

General Administration	
Salaries and Wages	\$40,000.00
Other Expenses	\$20,000.00
Mayor and Twp. Committee	
Salaries and Wages	\$6,000.00
Other Expenses	\$250.00
Municipal Clerk	
Salaries and Wages	\$20,000.00
Other Expenses	\$5,000.00
Financial Administration	
Salaries and Wages	\$30,000.00
Other Expenses	\$3,000.00
Audit Services	
Other Expenses	\$20,000.00
Computerized Data Processing	
Salaries and Wages	\$10,000.00
Other Expenses	\$1,000.00
Collection of Taxes	
Salaries and Wages	\$21,000.00
Other Expenses	\$3,000.00
Assessment of Taxes	
Salaries and Wages	\$17,000.00
Other Expenses	\$8,000.00
Legal Services and Costs	
Other Expenses	\$90,000.00
Engineering Services and Costs	
Other Expenses	\$60,000.00
Planning Board	
Salaries and Wages	\$1,500.00
Other Expenses	\$9,000.00
Board of Adjustment	
Salaries and Wages	\$1,500.00
Other Expenses	\$5,000.00
Code Enforcement and Administration	
Salaries and Wages	\$70,000.00
Other Expenses	\$5,000.00
Insurance	
Liability	\$76,000.00

Worker's Compensation	\$53,000.00
Group Insurance Plan	\$425,000.00
Public Safety	
Police	
Salaries and Wages	\$725,000.00
Other Expenses	\$40,000.00
Police Dispatch / 911	
Other Expenses	\$60,000.00
Emergency Management Services	
Salaries and Wages	\$1,750.00
Other Expenses	\$250.00
First Aid Organization	
Aid to Volunteer EMS	\$3,000.00
Fire	
Other Expenses	\$60,000.00
Aid to Volunteer Fire Co.	\$25,000.00
LOSAP	\$69,600.00
Road Repairs and Maintenance	
Salaries and Wages	\$112,000.00
Other Expenses	\$45,000.00
Tree Protection	\$100.00
Solid Waste Collection	
Salaries and Wages	\$40,000.00
Other Expenses	\$60,000.00
Public Building and Grounds	
Salaries and Wages	\$115,000.00
Other Expenses	\$30,000.00
Vehicle Maintenance	
Other Expenses	\$33,000.00
Board of Health	
Salaries and Wages	\$1,500.00
Other Expenses	\$25,000.00
Environmental Commission	\$1,000.00
Animal Control Services	
Other Expenses	\$500.00
Maintenance of Joint Free Public Library	\$282,000.00
Utilities:	
Electricity	\$10,000.00
Street Lighting	\$12,000.00
Telephone	\$12,000.00
Water	\$5,000.00

Natural Gas	\$10,000.00
Gasoline	\$20,000.00
DCRP	\$500.00
PERS	\$397,396.00
PFRS	\$676,849.00
Social Security System	\$65,000.00
Municipal Court	
Other Expenses	\$15,000.00
<i>Sub-Total</i>	<i>\$3,953,695.00</i>
Capital:	
Capital Improvement Fund	\$212,500.00
Debt Service	
Payment of Bond Principal	\$65,400.00
Payment of Note Principal	\$541,724.00
Payment of Bond Interest	\$42,368.76
Payment of Note Interest	\$201,545.98
<i>TOTAL</i>	<i>\$5,017,233.74</i>
<u>Water Pollution Control - Sewer Utility No. 1</u>	
Salaries and Wages	\$150,000.00
Other Expenses	\$210,000.00
Social Security	\$12,000.00
<i>Sub-Total</i>	<i>\$372,000.00</i>
Capital Outlay	\$8,000.00
Debt Service	
Payment of Bond Principal	\$420,000.00
Payment of Wastewater Loan Principal	\$295,466.93
Payment of Bond Interest	\$56,136.00
Payment of Wastewater Loan Interest	\$24,113.74
<i>TOTAL</i>	<i>\$1,175,716.67</i>
<u>Water Pollution Control - Sewer Utility No. 2</u>	
Salaries and Wages	\$30,000.00
Other Expenses	\$70,000.00
Social Security	\$2,000.00
<i>Sub-Total</i>	<i>\$102,000.00</i>
Capital Outlay	\$5,000.00
Debt Service	
Payment of Bond Principal	\$10,000.00
Payment of Bond Interest	\$180.00
<i>TOTAL</i>	<i>\$117,180.00</i>
 <i>GRAND TOTAL</i>	 <i>\$6,310,130.41</i>

BE IT FURTHER RESOLVED that said emergency temporary appropriations will be provided for in the 2020 budget.

BE IT FURTHER RESOLVED that one certified copy of this resolution be filed with the Director, Division of Local Government Services.

**RESOLUTION 2020-091
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,
ACKNOWLEDGING RECEIPT OF REPORTS**

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following monthly reports of departments be acknowledged as received:

CFO – February
Police Department – February
Tax Collector – February

**RESOLUTION 2020-093
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF CHATHAM APPROVING EXECUTIVE SESSION MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on March 12, 2020.

**RESOLUTION 2020-094
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPOINTING MEMBER TO THE COMMUNITY GARDEN COMMITTEE**

BE IT RESOLVED by the Township Committee of the Township of Chatham that the following appointment be made effective immediately:

<u>Community Garden Committee</u>	<u>Term Expires</u>
Mary Ann Mason	December 31, 2020

**RESOLUTION 2020-095
TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF
MORRIS, STATE OF NEW JERSEY, RELEASING DEVELOPER ESCROW ACCOUNT
AND/OR PERFORMANCE BOND BALANCES**

WHEREAS, developers are required to deposit monies with the Township for the purposes of offsetting Township professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

WHEREAS, these deposited monies, following all necessary withdrawals to cover Township expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Township resolution authorizing such release.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Chatham that the following guarantee amount or account balances, with interest adjustments as prescribed by state and local laws, may be released to the depositor of record:

<u>NAME</u>	<u>Project</u>	<u>A/C NUMBER</u>	<u>AMOUNT</u>
NJ American Water Attn: Nancy Carscadden 167 JFK Parkway Short Hills, NJ 07078	RO 19-067 84 Meyersville Road	7765172653	\$300.00
NJ American Water Attn: Nancy Carscadden 167 JFK Parkway Short Hills, NJ 07078	RO19-077 River Road & Passaic Ave	7765172653	\$300.00
NJ American Water Attn: Nancy Carscadden 167 JFK Parkway Short Hills, NJ 07078	RO19-078 River Road & Passaic Ave	7765172653	\$300.00

RESOLUTION 2020-096

RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING AGREEMENT WITH JCT SOLUTIONS FOR WIFI SERVICES IN THE MUNICIPAL BUILDING

WHEREAS, the Township of Chatham is in need of WiFi services in the Municipal Building; and

WHEREAS, Quote Number 15768 was submitted by JCT Solutions P.O. Box 390 Kearney, New Jersey 07032 for an amount not to exceed \$10,619.75 to install the necessary equipment for WiFi in the Municipal Building; and

WHEREAS, JCT Solutions is part of the 8-UCCP Coop Bid # 42-2017 for Telephone & Associated Services Systems equipment, installation, maintenance services including cameras, NVR's Door Security and Cabling; and

WHEREAS, the Governor has declared a State of Emergency and all residents, businesses, organizations and government entities must practice social distancing to protect the health, welfare and safety of residents; and

WHEREAS, the installation of WiFi services in the Municipal Building will provide the Township of Chatham with a key resource to allow residents to participate in public meetings; and

NOW, THEREFORE, BE IT RESOLVED by the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The Township Committee authorizes the Township Administrator to execute a contract with JCT Solutions in the amount not to exceed \$10,619.75 for WiFi services.

This Resolution shall take effect immediately.

RESOLUTION 2020-097

RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING SELECTION OF APPRAISER FOR AFFORDABLE HOUSING SITES ON RIVER ROAD

WHEREAS, on March 12, 2020 the Township Committee of the Township of Chatham adopted Resolution 2020-087 authorizing the Township Administrator to solicit quotes for appraisals, environmental studies, surveys and title searches; and

WHEREAS, a quote was submitted by Appraisal Consultants Corp. in an amount not to exceed \$13,500 to conduct three (3) appraisals; and

WHEREAS, the cost exceeds the Township Administrator's authorization than nine thousand and two hundred (\$9,200.00) dollars for each task for each property being considered by the Township for acquisition.

NOW, THEREFORE, BE IT RESOLVED by the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The Township Committee authorizes the Mayor and Township Clerk to execute a contract with Appraisal Consultants Corp in the amount not to exceed \$13,500 for appraisal services.
2. This Resolution shall take effect immediately.

RESOLUTION 2020-098

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM AUTHORIZING BUDGET TRANSFERS

WHEREAS, the Township Committee of the Township of Chatham, County of Morris has determined that certain appropriations, in the 2019 municipal reserve budget, are not sufficient to meet anticipated expenses; and

WHEREAS, N.J.S. 40A: 4-58 authorizes the transfer from appropriations where excess exists to other appropriations that are anticipated to be insufficient.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris that the following transfers are hereby affected:

Current Fund

Appropriation	To	From
Tax Collector Reserve for Tax Appeals	\$200,000.00	
Road Repair & Maintenance S&W	\$96,000.00	
General Administration S&W		\$15,000.00

Municipal Clerk S&W		\$15,000.00
Computerized Data Process S&W		\$2,000.00
Tax Collector S&W		\$1,000.00
Planning Board S&W		\$1,000.00
Zoning Board of Adjustment S&W		\$2,000.00
Code Enforcement /Admin S&W		\$45,000.00
Police S&W		\$183,000.00
Public Buildings & Grounds S&W		\$24,000.00
Board of Health S&W		\$4,000.00
Recreation S&W		\$1,000.00
Colony Pool S&W		\$3,000.00
Current Fund Total	\$296,000.00	\$296,000.00

Resolution 2020-092 for approval of meeting minutes was removed from the Consent Agenda for a separate vote, as Committeewoman Swartz had recused from a significant portion of the meeting.

Committeewoman Swartz moved to approve the Consent Agenda. Committeewoman Ewald seconded the motion.

Roll call: Committeewoman Ewald, Aye; Committeewoman Fondaco, Aye; Committeewoman Swartz, Aye; Deputy Mayor Ness, Aye; Mayor Kelly, Aye.

**RESOLUTION 2020-092
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM
APPROVING MINUTES OF MEETINGS**

BE IT RESOLVED that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on March 12, 2020.

Deputy Mayor Ness moved to adopt Resolution 2020-092. Committeewoman Ewald seconded the motion.

Roll call: Committeewoman Ewald, Aye; Committeewoman Fondaco, Aye; Committeewoman Swartz, Abstain; Deputy Mayor Ness, Aye; Mayor Kelly, Aye.

Hearing of Citizens

Mayor Kelly announced that members of the public wishing to participate in the Hearing of Citizens were able to be heard by calling 973-635-4600 ext. 209.

Mayor Kelly opened the Hearing of Citizens.

1. Sharon Tether, 115 Huron Drive, asked if Administrator Hoffmann had said in the Budget Presentation that the Township had paid \$6,000 for an appraisal. Administrator Hoffmann said that the \$6,000 figure includes administrative and legal costs, not just appraisals.
2. Ed Barmakian, editor of The Alternative Press, asked about the rescheduling of the public hearing on Ordinance 2020-04. The Township Clerk explained that the ordinance is subject to a Master Plan Consistency Review by the Planning Board, which was not yet performed due to a Planning Board meeting cancellation. As such, the public hearing has been rescheduled. Administrator Hoffmann added that the ordinance relates to the Housing Element of the Master Plan.
3. Jessica Romeo, 49 Pine Street, asked if public pools have been discussed, and if municipalities can move forward with the process for opening them. Administrator Hoffmann said that the Governor's Executive Order prohibits gatherings of more than 10

people at least through May 8th. As such, Colony Pool is in a state of limbo until further notice. He also said that the membership portal will not be opened until there is more certainty, as the Township will need to have the ability to have at least 250 people be able to gather at Colony Pool before it is opened. Committeewoman Swartz added that there will also be a need for health inspections at Colony Pool prior to opening.

Seeing no further comment, Mayor Kelly closed the Hearing of Citizens.

Committeewoman Swartz thanked Township residents for their cooperation during the trying times of the COVID-19 pandemic.

Executive Session

RESOLUTION 2020-P-09

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING CONFERENCE OF THE TOWNSHIP COMMITTEE WITH THE PUBLIC EXCLUDED

WHEREAS, N.J.S.A. 10:4-12 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of the Township of Chatham is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

6. The public shall be excluded from discussion of the specified subject matter.
7. The general nature of the subject matter to be discussed is as follows:
 - a. Potential Voluntary Acquisition of Property
8. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
9. The Committee will come back into Regular Session and may take further action.
10. This Resolution shall take effect immediately.

Committeewoman Ewald moved to adopt Resolution 2020-P-09 to enter Executive Session at 6:50 PM. Deputy Mayor Ness seconded the motion.

Roll call: Committeewoman Ewald, Aye; Committeewoman Fondaco, Aye; Committeewoman Swartz, Abstain; Deputy Mayor Ness, Aye; Mayor Kelly, Aye.

Deputy Mayor Ness moved to adjourn at 8:10 PM. Committeewoman Ewald seconded the motion, which carried unanimously.

Gregory J. LaConte
Municipal Clerk

MUNICIPAL BUDGET NOTICE

Resolution 2020-089

Section 1.

Municipal Budget of the TOWNSHIP of CHATHAM, County of MORRIS for the Fiscal Year 2020

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2020;

Be it Further Resolved, that said Budget be published in the CHATHAM COURIER

in the issue of APRIL 2nd, 2020

The Governing Body of the TOWNSHIP of CHATHAM does hereby approve the following as the Budget for the year 2020:

RECORDED VOTE

(Insert last name)

Ayes

Kelly
Ness
Swartz
Ewald
Fondaco

Nays

Abstained

Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the COMMITTEEPERSONS of the TOWNSHIP of CHATHAM, County of MORRIS, on MARCH 26th, 2020.

A Hearing on the Budget and Tax Resolution will be held at TOWNSHIP OF CHATHAM, on APRIL 23rd, 2020 at 5:00 o'clock PM at which time and place objections to said Budget and Tax Resolution for the year 2020 may be presented by taxpayers or other interested persons.