

**MINUTES  
TOWNSHIP COMMITTEE  
REGULAR MEETING  
JULY 18, 2019**

Mayor Selen called the Regular Meeting of the Township Committee of the Township of Chatham to order at 7:34 P.M.

**Adequate Notice** of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on January 4, 2019; notice was posted on the bulletin board in the main hallway of the Municipal Building on January 4, 2019; and notice was filed with the Township Clerk on January 4, 2019.

Mayor Selen asked Daphne Ciccarelle and Mia Ciccarelle to lead the flag salute.

**Roll Call**

Answering present to the roll call were Committeewoman Ness, Committeewoman Swartz, Deputy Mayor Kelly and Mayor Selen. Committeeman Ritter was late.

**Approval of Agenda**

The agenda was approved as written.

**Recognition – Honoring Sergeant Patrick Meade**

**RESOLUTION 2019-132  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
CHATHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, HONORING  
SERGEANT PATRICK MEADE**

**WHEREAS**, Sergeant Patrick Meade began his employment with Chatham Township in 1988 as a Police dispatcher; and

**WHEREAS**, Sergeant Meade continued as a police dispatcher until being hired as a Police Officer in 1990; and

**WHEREAS**, in 1997 Sergeant Meade was temporarily assigned to the Morris County Prosecutors Office as a Task Force Officer for 6 months; and

**WHEREAS**, in 2002 Sergeant Meade was transferred to the Traffic Safety Unit and served as the CTPD Traffic Safety Officer; and

**WHEREAS**, in June 2006 Sergeant Meade was assigned as a Narcotics Task Force Officer to the Morris County Prosecutors Office; and

**WHEREAS**, Sergeant Meade was promoted to Sergeant in March 2015; and

**WHEREAS**, throughout his career Sergeant Meade served as the Departments Firearms instructor, Armorer, Field Training Officer, Car Seat installation technician, Vehicle Fleet manager and member of the department's emergency services unit.

**WHEREAS**, Sergeant Meade received numerous awards throughout his career including: Several lifesaving awards, good conduct, exception duty and meritorious service.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Chatham honors and recognizes Sergeant Patrick Meade for his dedicated, devoted service and calls upon the citizens of Chatham Township to join in expressing our heartfelt gratitude and best wishes to him as he enters the next chapter of his life.

Mayor Selen read aloud Resolution 2019-132.

Sergeant Meade thanked the Township for allowing him to serve the community. He also noted to the active officers that time goes by quickly.

Committeewoman Swartz moved to adopt Resolution 2019-132. Committeewoman Ness seconded the motion.

**Roll call:** Committeewoman Ness, Aye; Committeewoman Swartz, Aye; Committeeman Ritter, Aye; Deputy Mayor Kelly, Aye; Mayor Selen, Aye.

## **Oaths of Office**

Mayor Selen read a bio for Officer Anthony Campanelli. The oath of office for Officer Campanelli was administered by Mayor Selen.

## **Reports**

Committeeman Ritter reported that a survey was conducted to gauge interest in having shuttle service to the Chatham and Summit train stations, and out of over 800 respondents about 415 said they would use such a shuttle at least 4 days a week. The most popular location for shuttle service was the Church of Christ at the corner of Fairmount and Southern. The proposed fare would be \$5 each way, and the service would be provided by a private company. Additional information will be provided at the next Township Committee meeting.

Committeewoman Swartz addressed the recent water main breaks and the response from NJ American Water. She also reported on JCP&L's tree maintenance program. Committeewoman Swartz further reported that DPW did a wonderful job cleaning up following a recent microburst. She noted that the compost area at Tanglewood was opened extra hours for residents to drop off debris. Committeewoman Swartz extended the thanks of the Public Works Department for the support they were shown by residents.

Committeewoman Ness reported that Colony Pool will be open to seniors free of charge on days when the temperature is above 90°F. She also reported that a Tween Night and Touch-A-Truck events will be held at Colony Pool. On behalf of the Environmental Commission, Committeewoman Ness reported that an environmental coalition met to discuss potential draft ordinances regarding plastic. Committeewoman Ness also reported that yoga at Colony Pool was cancelled despite being a revenue positive activity, as it was an insurance liability to have people using the facility without lifeguards present.

Mayor Selen reported that he was on site at a recent water main break on Shunpike Road. He also expressed his thanks to the Department of Public Works, Police Department, Chatham Emergency Squad and the fire departments for their efforts following the recent microburst.

## **Hearing of Citizens**

Mayor Selen opened the Hearing of Citizens.

1. Rez Estevez, 126 Southern Boulevard, said that she is delighted to hear about the potential shuttle service. She also said she would like to hear more about the potential ordinance regarding use of plastic.
2. John Robertson, President of the Chatham Township Fire Department, said he is glad to see the resolution on the agenda about purchase of a new fire truck, and thanked the efforts of Administrator Hoffmann in getting the best price possible. Mayor Selen noted that money was saved through teamwork. Committeewoman Ness noted the upcoming National Night Out on August 6<sup>th</sup>.
3. Genevieve Castelino, 104 Ormont Road, said she is glad to see the developments regarding possible shuttle service. She also asked Committeewoman Ness about Colony Pool revenues. Committeewoman Ness said that Colony Pool membership revenue is about \$9000 more than last year, and memberships were up about 22% greater than last year the last time numbers were analyzed, however she did not have the current numbers available. Administrator Hoffmann said that in 2018 the revenues for Colony Pool were \$30,000 less than anticipated. Committeewoman Swartz asked if Colony Pool lost money. Administrator Hoffmann said that the \$30,000 figure is based on anticipated revenue. He said that after July 31<sup>st</sup> an analysis will be performed. Committeewoman Ness noted that Colony Pool is undergoing a rebuilding effort after a three year decline.

Seeing no further comment, Mayor Selen closed the Hearing of Citizens.

**Consent Agenda**

**RESOLUTION 2019-152**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
AUTHORIZING PAYMENT OF BILLS, PAYROLLS, SCHOOL TAXES AND COUNTY TAXES**

**BE IT RESOLVED** that bills in the total amount of \$866,565.33 and the prior month's payroll of \$450,659.15 Current Fund, \$39,862.20 Sewer No. 1, \$8,244.24 Sewer No. 2, and \$23,275.16 Police Private Employment be paid.

**BE IT FURTHER RESOLVED** that taxes due to the School District of the Chathams, for the month of July 2019, in the amount of \$4,127,653.00 be paid.

**RESOLUTION 2019-153**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,  
ACKNOWLEDGING RECEIPT OF REPORTS**

**BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following monthly reports of departments be acknowledged as received:

- CFO – June
- Police Department – June
- Tax Collector – June
- Dog Licensing Official – 2<sup>nd</sup> Quarter
- Registrar of Vital Statistics – 2<sup>nd</sup> Quarter

**RESOLUTION 2019-154**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
APPROVING MINUTES OF MEETINGS**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves the minutes of the Township Committee meeting held on June 27, 2019.

**RESOLUTION 2019-155**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF CHATHAM APPROVING EXECUTIVE SESSION MINUTES OF MEETINGS**

**BE IT RESOLVED** that the Township Committee of the Township of Chatham acknowledges receipt of and approves Executive Session minutes of the Township Committee meeting held on June 27, 2019.

**RESOLUTION 2019-156**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN  
THE COUNTY OF MORRIS, STATE OF NEW JERSEY,  
REFUNDING OVERPAYMENT OF TAXES**

**WHEREAS**, an overpayment of property taxes has been made for the following properties; and  
**WHEREAS**, the Tax Collector has recommended the refund of such overpayment,  
**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following refunds be made:

<b>BLOCK</b>	<b>LOT</b>	<b>NAME &amp; ADDRESS</b>	<b>AMOUNT</b>
64.04	27.12	Dmitriy Koval 1200 Clinton St. Apt. 224 Hoboken, NJ 07030  Property Location: 297 Riveredge Dr.	\$1,054.43 3 <sup>rd</sup> Quarter 2019  Overpayment of Taxes

**RESOLUTION 2019-157**

**TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM, IN THE COUNTY OF  
MORRIS, STATE OF NEW JERSEY, RELEASING DEVELOPER ESCROW ACCOUNT  
AND/OR PERFORMANCE BOND BALANCES**

**WHEREAS**, developers are required to deposit monies with the Township for the purposes of offsetting Township professional costs to review plans or to inspect approved development and for the purpose of ensuring the satisfactory completion of public or private improvements; and

**WHEREAS**, these deposited monies, following all necessary withdrawals to cover Township expenses or costs, may be released upon satisfactory completion of work, receipt of review board decisions, or completion of guaranteed work, upon passage of a Township resolution authorizing such release.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham that the following guarantee amount or account balances, with interest adjustments as prescribed by state and local laws, may be released to the depositor of record:

<u>NAME</u>	<u>Project</u>	<u>A/C NUMBER</u>	<u>AMOUNT</u>
Brittany & Eric Brodsky 6 Whitman Drive Chatham, NJ 07928	BOA 17-74-31	7764128558	\$484.00
Jennifer Voelksen 75 Susan Drive Chatham, NJ 07928	BOA 18-33-34	7764128756	\$1590.40

**RESOLUTION 2019-158**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, AWARDED CONTRACT TO THE SUTHPEN CORPORATION FOR THE PURCHASE ONE FIRE PUMPER TRUCK**

**WHEREAS**, the Chatham Township Volunteer Fire Department (“Department”) recommends that the Township of Chatham procure new pumper truck (Fire Apparatus) for the protection of life and property of the residents of the Township; and

**WHEREAS**, the Department has researched vendors that would achieve the Department’s goals and determined that the sought-after equipment may be procured through a nationally-recognized and accepted cooperative purchasing contract in effect until November 30, 2019 between the Houston-Galveston Area Council (“H-GAC”) Sutphen Corporation; and

**WHEREAS**, pursuant to N.J.S.A. 52:34-6.2b.(3) (as amended by P.L. 2011, c.139) and LFN 2012-10, a New Jersey municipality may purchase goods and services without public bidding under the Local Public Contracts Law through the use of a nationally-recognized and accepted cooperative purchasing contract that has been developed utilizing a competitive bidding or contracting process by another contracting unit within New Jersey or another state; and

**WHEREAS**, H-GAC is a regional organization of governments operating under the laws of the State of Texas and is a political subdivision of the State of Texas; and

**WHEREAS**, the subject cooperative purchasing contract was awarded by H-GAC to Sutphen Corporation utilizing a competitive contracting process; and

**WHEREAS**, also pursuant to N.J.S.A. 52:34-6.2b.(3) (as amended by P.L. 2011, c.139) and LFN 2012-10, prior to making purchases under nationally-recognized and accepted cooperative purchasing contracts, the municipality must determine that the use of the cooperative purchasing contract shall result in cost savings after all factors, including charges for service, material, and delivery, have been considered; and

**WHEREAS**, the Department has determined that the Township of Chatham’s use of the H-GAC cooperative purchasing contract to procure the Fire Apparatus will result in cost savings for the Township of Chatham; and

**WHEREAS**, consistent with the H-GAC cooperative purchasing contract and needs of the Township of Chatham and the Chatham Township Volunteer Fire Department, the Sutphen Corporation has submitted a proposal to provide one (1) Sutphen Monarch 4 Door Custom Full Tilt Aluminum Cab, Pumper, Extruded Aluminum Body, Single Axle to the Township of Chatham, within for the sum of \$757,910.03; and

**WHEREAS**, the Chief Financial Officer has certified that sufficient funds will be available as of July 25, 2019 in Ordinance 2019-11 Section 4D for this purchase.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Chatham, in the County of Morris, State of New Jersey, as follows:

1. The foregoing “Whereas” clauses are hereby incorporated as if fully restated.
2. A contract for the purchase of one (1) Fire Pumper for the sum of \$757,910.03 is hereby awarded to Sutphen Corporation without public bidding as permitted by law.
3. The Mayor or Township Administrator and Township Clerk are hereby authorized and directed to execute an “End User Agreement” with Sutphen Corporation pursuant to the terms of its nationally-recognized and accepted cooperative purchasing agreement with the Houston-Galveston Area Council.

4. The form and terms of the End User Agreement shall be consistent with this resolution and is subject to the approval of the Township Attorney.

**RESOLUTION 2019-159**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
AUTHORIZING THAT RESOLUTION 2019-131 AGREEMENT WITH TRU-GREEN FOR  
FERTILIZATION AND MAINTENANCE OF LAWNS AND FIELDS BE RESCINDED**

**WHEREAS**, the Township solicited four (4) proposals for weed control and maintenance of the municipally owned lawns and fields; and

**WHEREAS**, three (3) proposals were submitted to the Township; and

**WHEREAS**, the Township Committee adopted Resolution 2019-131 awarding a contract to Tru-Green in the amount not to exceed \$11,000 as the best overall value at the June 27, 2019 Township Committee meeting; and

**WHEREAS**, at a July 2, 2019 project implementation meeting it was determined that the cost for the services required exceeded the proposal submitted, and,

**WHEREAS**, the Township Administrator further determined that it is in the best interests of both parties to refrain from entering into the proposed agreement, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Chatham rescinds Resolution 2019-131.

**RESOLUTION 2019-160**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
AUTHORIZING AN AGREEMENT WITH LINCOLN LANDSCAPING FOR FERTILIZATION  
AND MAINTENANCE OF LAWNS AND FIELDS**

**WHEREAS**, the Township solicited four (4) proposals for weed control and maintenance of the municipally owned lawns and fields; and

**WHEREAS**, three (3) proposals were submitted to the Township; and

**WHEREAS**, the Township Committee adopted Resolution 2019-131 awarding a contract to Tru-Green at the June 27, 2019 Township Committee meeting; and

**WHEREAS**, at a July 2, 2019 project implementation meeting it was determined that the cost for the services required exceeded the proposal submitted, and,

**WHEREAS**, the Township Administrator further determined that it is in the best interests of both parties to refrain from entering into the proposed agreement, and,

**WHEREAS**, on July 3, 2019 the Township Administrator met with Lincoln Landscaping, the apparent best value price and other considerations such as service included, and,

**WHEREAS**, Lincoln Landscaping was able to begin the services required on Friday, July 5, 2019 and.

**WHEREAS**, the Township Administrator authorized that the work begin on Friday, July 5, 2019 per Section 2-2.7 of the Township Code, and,

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Chatham authorizes that Lincoln Landscaping provide the services required by the Township of Chatham for the remainder of 2019 for an amount not to exceed \$17,000.

Committeewoman Swartz moved to approve the Consent Agenda. Committeewoman Ness seconded the motion.

**Roll call:** Committeewoman Ness, Aye; Committeewoman Swartz, Aye; Committeeman Ritter, Aye; Deputy Mayor Kelly, Aye; Mayor Selen, Aye.

**Additional Reports**

Administrator Hoffmann said that the Municipal Building is operating under the emergency generator's power, and thanked Engineer Ruschke for assisting with getting the generator started. He noted that the staff in the Municipal Building was recently trained on how to start the generator. Administrator Hoffmann also said that Operation Organization is ahead of schedule, and the project involves organizing Land Use records into block & lot order. Administrator Hoffmann also said that Operation Organization has been worked on largely by summer interns Dillon Murray and Kyle Albrecht, as well as four of the Township's crossing guards.

Committeewoman Swartz noted that the access road to the Tanglewood Recycling Center is on the 2019 paving schedule.

Engineer Ruschke recommended that a resolution to authorize a contract with Tilcon for the 2019 paving program be adopted at this meeting. The Township Clerk read aloud the resolution.

**RESOLUTION 2019-162**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF**  
**CHATHAM AWARDING ROAD RESURFACING CONTRACT TO TILCON NEW**  
**YORK INC. FOR 2019 ROAD RESURFACING.**

**WHEREAS**, Tilcon New York, Inc of 9 Entin Road, Parsippany, New Jersey has been awarded the 2019 Contract #6: Road Resurfacing for District #1 under the Morris County Cooperative Pricing Council; and

**WHEREAS**, Chatham Township is a member of the Morris County Cooperative Pricing Council and located in District No. 1; and

**WHEREAS**, Chatham Township wishes to resurface Jenson Court, Hickory Place, Loantaka Lane South, Parkview Road, Forest Street, Tanglewood Lane, & the Recycling Center lot and access road, and other roads that may be added based on tonnage collectively referred to as “2019 Road Resurfacing.”

**BE IT RESOLVED** that the Township of Chatham hereby will award a contract on July 25<sup>th</sup> to Tilcon New York, Inc. in the amount not to exceed \$241,342.50 subject to applicable unit prices and contract provisions under the Morris County Cooperative Pricing Council.

Mayor Selen asked how the cost of the project was derived. Engineer Ruschke said that the cost is based on a per ton and per square yard basis. Administrator Hoffmann suggested that language be added to the resolution to allow paving of additional roads if the tonnage cost authorized would allow for more work to be performed. Committeewoman Swartz said that there is a schedule for funds already budgeted, and asked where Lenape Trail is on the schedule. Engineer Ruschke said that those roads will soon be scheduled. Committeewoman Swartz also said it is good that the Township is flexible with the schedule. Committeeman Ritter asked that the contractor take a look at the Van Houton neighborhood so that the work quality issues experienced there can be avoided. Committeewoman Ness asked if the roads that the Township is not able to afford to be repaved this year would be rolled over to next year for repaving. Engineer Ruschke said that at the end of the year, he and Administrator Hoffmann will discuss the following year’s capital plan.

Committeewoman Swartz moved to adopt Resolution 2019-162. Committeewoman Ness seconded the motion.

**Roll call:** Committeewoman Ness, Aye; Committeewoman Swartz, Aye; Committeeman Ritter, Aye; Deputy Mayor Kelly, Aye; Mayor Selen, Aye.

**Discussion**

**Hillside Avenue Rezoning Request**

Administrator Hoffmann said that a request for a rezone change was received for a property near Dixiedale. He said that the request has merit, and advised that the request should be referred to the Planning Board for review.

Committeeman Ritter asked about the impact of a change from an R-1A to an R-3 zone. Engineer Ruschke said that the lot size would be affected. He also said that the lots in question are more representative of the R3 zone, and they are adjacent to an R-3 zone on Fairmount. Committeeman Ritter asked what the benefit would be for granting the rezoning request. Engineer Ruschke said that it would make the lot consistent, and would reduce the need for variances.

Committeewoman Swartz asked if the neighboring properties in Chatham Borough would have similar characteristics, and Engineer Ruschke said that the requirements for the lot would be consistent with the neighborhood. Committeewoman Swartz mentioned that there had been discussion of making a cul-de-sac at that section of Hillside Ave, and asked Attorney Cruz about the process. Attorney Cruz said that a traffic study would be needed, and DOT approval may be needed as well. Engineer Ruschke said that the cul-de-sac was discussed at a Planning Board

meeting, and the Dixiedale applicant's traffic engineer said he would need to investigate the impact of a cul-de-sac.

The consensus of the Township Committee was to refer the rezoning request to the Planning Board for review.

### Goals & Objectives

Administrator Hoffmann said that a memorandum was sent to the Township Committee regarding short-term, mid-term and long-term goals and objectives for the Township. He said that capital investments were considered, and he is also preparing a spreadsheet listing all the outstanding debt. Administrator Hoffmann said that the Township will seek to maintain investments while also maintaining the tax rate. Use of surplus was also discussed.

Committeewoman Ness thanked Administrator Hoffmann, noting that a meeting was held to discuss the mid-year status of the 2019 Budget.

Committeewoman Swartz said that the Township has a history of keeping a careful eye on debt. She also warned against unfunded mandates from the County, State and Federal governments. Administrator Hoffmann said that the Township Committee has done a good job in implementing a policy regarding surplus, and the Township should have a financial plan that includes objectives to meet certain markers to pay down debt. He noted that the Township can save money in the long run by paying down debt at a quicker rate to avoid interest payments.

Administrator Hoffmann also said that another long term goal is to find a vendor for the Colony Pool concession stand that would also contribute toward the Township's expenses. He noted that the current vendor for the concession stand is a quality vendor. Administrator Hoffmann also said that there are some affordable housing issues that need to be addressed over time. The Township's IT needs are also being reviewed.

Committeeman Ritter said that the goals and objectives should be a living document, subject to changes and updates. He also commented on the goals pertaining to traffic islands, and suggested that the Township could seek private businesses to maintain the islands as part of a sponsorship program. Administrator Hoffmann said that with such a program, a sign could be placed to show who is maintaining the pocket area. Committeewoman Ness suggested that there be outreach to local businesses for this program.

Committeewoman Ness said that the Master Plan needs to be updated to reflect that the Township no longer has a Recreation Director. She also noted that the sprinkler system at Colony Pool needs to be fixed, and the Colony Tennis Courts need to be resurfaced. Committeewoman Ness also noted that the Township website will be updated, and the Police Department is moving forward with updating their website. Negotiations with Comcast to renew the franchise agreement are also underway. Committeewoman Ness also said that a new recycling contract will be negotiated. An energy aggregation plan is also being developed. Committeewoman Ness said that the Circulation Element of the Master Plan also needs to be updated, and that Joe Basralian is working on updates to the Open Space Element.

Committeewoman Ness asked about PSE&G's upcoming monopole project. Committeewoman Swartz said that the project is planned for 2020, and plans are available for review. A meeting with Everton Scott of PSE&G is being sought.

Committeewoman Ness said that revising the role of the Recreation Committee has been discussed. She also said that Administrator Hoffmann is looking into addressing the inflow & infiltration system to prevent groundwater and stormwater from entering the sanitary sewer system. Committeewoman Ness also addressed the fact that the Township does not have enough staff, and noted that Administrator Hoffmann is assessing correct staffing levels. Building back up of trust funds was also addressed by Committeewoman Ness, and she cited the need to have dedicated money available for various projects.

Committeeman Ritter asked about the updates for the Township website. He said that an analysis was done prior to the development of the current website. Committeewoman Ness asked for the results of the survey, and noted that one of the summer interns is reviewing the site

to find ways in which it can be made user-friendly. Department heads are also going to be asked to review their pages on the website for updates. The Communications Protocols are also under review.

Administrator Hoffmann said that he has an intern reviewing the website so that it can be determined how it can serve the needs of residents in their 20's.

Committeeman Ritter suggested that whomever is elected to serve on the Township Committee should continue the fiscal prudence philosophy of the Township, and that the Committee should continue to differentiate between what is a want and what is a need.

Mayor Selen said that many residents have asked him about municipal consolidation, and he said it is a long-term goal.

### **Hearing of Citizens/Petitions**

Mayor Selen opened the Hearing of Citizens.

1. Genevieve Castelino, 104 Ormont Road, asked if the spreadsheet being developed by Administrator Hoffmann will be made publicly available. Administrator Hoffmann said that the spreadsheet is still under development, and it will be made available to the Township Committee before it is publicly released. Mrs. Castelino said that there is a lot of public information not readily available on the Township's website, and having it available on the website would cut down on OPRA requests. Mrs. Castelino also asked if previous goals & objectives documents are available. Committeeman Ritter said that this is the first time he recalls such a document being created, and prior mayoral statements may have such information. The Township Clerk said that the Mayor's Statement is included in the minutes of reorganization meetings. Mrs. Castelino also asked about cyber-security. Administrator Hoffmann said that steps are being taken to protect the Township's assets.
2. Jennifer McNally, 19 Ferndale Road, asked if there were updates pertaining to the Colony Tennis Courts and the Skate Park relocation efforts. Administrator Hoffmann said that there are not any updates regarding the Skate Park. He also said that discussions have been held with the School District regarding possibly sharing the cost of repairs of the Colony Tennis Courts. Mrs. McNally said that spending money to resurface the Tennis Courts is not fiscally prudent. Committeeman Ritter asked if there is any analysis of how many Township residents use the tennis courts relative to how many non-residents use them. Committeewoman Ness noted some maintenance work that was recently performed at the Colony Tennis Courts. Mrs. McNally noted that the cracks on the surface could be a liability issue. Administrator Hoffmann said that the courts are inspected annually by the Joint Insurance Fund, and they are playable.

Seeing no further comment, Mayor Selen closed the Hearing of Citizens.

### **Executive Session**

**RESOLUTION 2019-P-11  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM IN  
THE COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING CONFERENCE OF  
THE TOWNSHIP COMMITTEE WITH THE PUBLIC EXCLUDED**

**WHEREAS**, N.J.S.A. 10:4-12 of the Open Public Meetings Act permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of the Township of Chatham is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

- a. Litigation: In the Matter of the Township of Chatham for a Judgment of Compliance of its Third Round Housing Element and Fair Share Plan Docket No. MRS-L-1659-15
  - b. Personnel Matters: Police Department
  - c. Personnel Matter: Department of Public Works
3. It is anticipated that the minutes on the subject matter of the Executive Session will be made public upon conclusion of the matter under discussion; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 4-13.
  4. The Committee will come back into Regular Session and may take further action.
  5. This Resolution shall take effect immediately.

Committeewoman Swartz moved to adopt Resolution 2019-P-11 to enter Executive Session at 9:33 PM. Committeewoman Ness seconded the motion.

**Roll call:** Committeewoman Ness, Aye; Committeewoman Swartz, Aye; Committeeman Ritter, Aye; Deputy Mayor Kelly, Aye; Mayor Selen, Aye.

The Township Clerk announced that formal action following the Executive Session is anticipated.

The Township Committee returned from Executive Session at 11:09 PM.

**RESOLUTION 2019-161**  
**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM APPOINTING SEAN SILVA TO THE POSITION OF SPECIAL LAW ENFORCEMENT OFFICER III**

**BE IT RESOLVED**, by the Township Committee of the Township of Chatham that a conditional offer of employment is hereby extended to Sean Silva with an appointment date of August 16, 2019 at a rate of \$35 per hour pending the successful completion of his pre-employment physical and qualifications; and,

**BE IT FURTHER RESOLVED**, that the Special Law Enforcement Officer III will work 35 hours a week, and no more than 40 hours a week; and

**BE IT FURTHER RESOLVED**, that the terms and conditions of the Shared Services Agreement with the School District of the Chathams Board of Education as authorized by Resolution 2018-12 shall be considered part of the terms of employment.

Committeewoman Swartz moved to adopt Resolution 2019-161. Committeewoman Ness seconded the motion.

**Roll call:** Committeewoman Ness, Aye; Committeewoman Swartz, Aye; Committeeman Ritter, Aye; Deputy Mayor Kelly, Aye; Mayor Selen, Aye.

Committeewoman Swartz moved to adjourn at 11:10 PM. Committeewoman Ness seconded the motion, which carried unanimously.

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Gregory J. LaConte  
Municipal Clerk