

**MINUTES  
TOWNSHIP COMMITTEE  
REGULAR MEETING  
DECEMBER 20, 2018**

Deputy Mayor Swartz called the Regular Meeting of the Township Committee of the Township of Chatham to order at 7:34 P.M.

**Adequate Notice** of this meeting of the Township Committee was given as required by the Open Public Meetings Act as follows: Notice was given to both The Chatham Courier and the Morris County Daily Record on December 12, 2018; notice was posted on the bulletin board in the main hallway of the Municipal Building on December 12, 2018; and notice was filed with the Township Clerk on December 12, 2018.

Deputy Mayor Swartz the flag salute.

**Roll Call**

Answering present to the roll call were Committeeman Selen, Committeeman Kelly, Committeeman Sullivan and Deputy Mayor Swartz. Mayor Ritter was absent.

**Approval of Agenda**

Deputy Mayor Swartz said that the appointment of the new Township Administrator will be added to the Agenda.

Committeeman Sullivan moved to approve the Agenda as amended. Committeeman Kelly seconded the motion.

**Reports**

Deputy Mayor Swartz reported that Pam Mansfield, Director of the Senior Center, has retired. The new director will be Julie Reich.

Committeeman Sullivan reported that the Joint Municipal Court came in under budget. He also reported that the Township received a reimbursement of \$178,000 from FEMA.

**Hearing of Citizens**

Deputy Mayor Swartz opened the Hearing of Citizens.

1. Bailey Brower, 16 Driftway, thanked the Township Committee for a splendid year. He also recognized Administrator Ciccarone for his years of service. Mr. Brower also said that few municipalities have held down taxes as well as Chatham Township has, and he noted that open space acquisitions have played a role in that process. He also noted the leadership shown by Committeeman Sullivan during his time on the Township Committee and as Mayor.
2. Dan Miller, 465 Green Village Road, said that sometimes Green Village becomes a photo-op during election season, however Committeeman Sullivan has always shown genuine concern for the opinions and values of Green Villagers.
3. Patricia & Martha Wells of the Chatham Township Historical Society thanked Committeeman Sullivan for his work on the Township Committee and his support of the Historical Society.
4. Joe Basralian, 24 Fairfax Terrace, recognized the accomplishments of both Committeeman Sullivan and Administrator Ciccarone.
5. Kevin Doherty, Chief of the Green Village Fire Department, thanked Administrator Ciccarone and Committeeman Sullivan for the support that they have shown the emergency services in the Township.

Seeing no further public comment, Deputy Mayor Swartz closed the Hearing of Citizens.

**Non-Consent Agenda**

**RESOLUTION 2018-217**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM,  
COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING ROBERT S. HOFFMANN AS  
TOWNSHIP ADMINISTRATOR**

**WHEREAS**, the Township Committee has completed a search process to hire a new Township Administrator; and

**WHEREAS**, the Township Committee has determined to offer the position of Township Administrator to Robert S. Hoffmann;

**WHEREAS**, the Township Committee offered employment to Robert S. Hoffmann as Township Administrator and Mr. Hoffmann accepted that offer.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham, County of Morris, State of New Jersey, that Robert S. Hoffman is hereby appointed as Administrator of the Township of Chatham effective February 1, 2019, to serve in accordance with the laws of the State of New Jersey and the Revised Ordinances of the Township of Chatham, 1995, as may be amended from time to time;

**BE IT FURTHER RESOLVED** that the starting salary for Robert S. Hoffmann shall be \$175,000 per year and that he shall receive benefits in accordance with the Personnel Policy of the Township of Chatham and as may be set forth in an Employment Agreement as set forth in the attached letter to Robert S. Hoffmann, dated December 20, 2018, and attached to this Resolution.

Deputy Mayor Swartz read aloud Resolution 2018-217.

Committeeman Kelly moved to adopt Resolution 2018-217. Committeeman Selen seconded the motion.

**Roll call:** Committeeman Selen, Aye; Committeeman Kelly, Aye; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Absent

**Consent Agenda**

**RESOLUTION 2018-212**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
APPOINTING DAVID WEINERT TO THE POSITION OF SERGEANT IN THE CHATHAM  
TOWNSHIP POLICE DEPARTMENT**

**BE IT RESOLVED**, by the Township Committee of the Township of Chatham that David Weinert is hereby appointed Sergeant in the Chatham Township Police Department, effective January 1, 2019. The terms and conditions shall be as found in the Collective Bargaining Agreement in effect between the Township of Chatham and PBA Local 170.

**RESOLUTION 2018-213**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF CHATHAM  
APPROVING THE PROMOTION OF DANIEL MCGOOKIN TO THE POSITION OF  
ASSISTANT FOREMAN**

**WHEREAS**, there exists a vacancy in the position of Assistant Foreman in the Department of Public Works, and

**WHEREAS**, Richard Young, Public Works Manager has recommended that Daniel McGookin be promoted to the position of Assistant Foreman.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Chatham that Daniel McGookin is hereby promoted to the position of Assistant Foreman within the Chatham Township Department of Public Works effective January 1, 2019. Terms and conditions of this position are as found in the Collective Bargaining Agreement in effect between the Township of Chatham and Teamsters Local 469.

**RESOLUTION 2018-214**

**RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP  
OF CHATHAM APPROVING THE PROMOTION OF MATTHEW MILLER AS ASSISTANT  
CHIEF OPERATOR FOR WATER POLLUTION CONTROL**

**WHEREAS**, there exists a vacancy in the position of Assistant Chief Operator for Water Pollution Control, and

**WHEREAS**, Richard Young, Public Works Manager has recommended that Matthew Miller be promoted to the position of Assistant Chief Operator for Water Pollution Control;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Chatham that Matthew Miller is hereby appointed to the position of Assistant Chief Operator for Water Pollution Control for the Township of Chatham Department of Public Works effective January 1, 2019 with an annual salary as delineated in the Agreement between the Township of Chatham and the International Brotherhood of Teamsters Local No. 866.

**RESOLUTION 2018-215  
RESOLUTION OF THE TOWNSHIP OF CHATHAM, COUNTY OF MORRIS,  
STATE OF NEW JERSEY APPROVING A CONTRACT SETTLEMENT BETWEEN THE  
TOWNSHIP OF CHATHAM AND TEAMSTERS LOCAL UNION #469**

**WHEREAS**, the Township of Chatham and Teamsters Local Union #469 have reached an agreement on a new contract, the terms of which are contained in a Memorandum of Agreement approved on December 13, 2018.

**NOW THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Chatham hereby ratifies and confirms the Memorandum of Agreement between the Township of Chatham and Teamsters Local Union #469 and authorizes the execution of a collective bargaining contract for the term January 1, 2019 through December 31, 2021.

Administrator Ciccarone noted the names of those being promoted.

Committeeman Kelly moved to approve the Consent Agenda. Committeeman Selen seconded the motion.

**Roll call:** Committeeman Selen, Aye; Committeeman Kelly, Aye; Committeeman Sullivan, Aye; Deputy Mayor Swartz, Aye; Mayor Ritter, Absent

**Discussion**

**2019 Meeting Dates**

The Township Clerk noted that the meeting schedule for 2019 will be formally approved at the Reorganization Meeting in January. Administrator Ciccarone noted that the Reorganization Meeting is scheduled for January 3<sup>rd</sup>, and the next meeting is slated to be scheduled for January 24<sup>th</sup>.

**Recognition**

**RESOLUTION 2018-216  
RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF  
CHATHAM HONORING KEVIN M. SULLIVAN UPON HIS RETIREMENT AS  
COMMITTEE MEMBER AND MAYOR OF CHATHAM TOWNSHIP**

**WHEREAS**, Kevin M. Sullivan was elected by the people of the Township of Chatham to serve a three year term on the Township Committee from 2012 through the year 2014; and

**WHEREAS**, Kevin M. Sullivan was re-elected to a second three year term running from 2015 through 2018, and

**WHEREAS**, the members of the Township Committee selected Kevin M. Sullivan to serve as Mayor of the Township for the year of 2014 and selected him again in 2015; and

**WHEREAS**, Kevin M. Sullivan served as a member of the Planning Board from 2008 through 2012; and again as the Class I member representing the Mayor or Class III Member representing the Township Committee from 2016 through 2018; and

**WHEREAS**, under the leadership of Kevin M. Sullivan the Township was able to secure funding and in partnership with the County of Morris, the Morris County Park Commission, the Open Space Institute and the State of New Jersey Green Acres Program has preserved over 100 acres of the historic Geraldine Dodge Estate known as Giralda Farms, insuring that this beautiful land will remain as parkland in perpetuity; and

**WHEREAS**, Kevin M. Sullivan serves as the Township’s Office of Emergency Management Coordinator and has assisted with the re-activation of the Township’s Civilian Emergency Response Team (CERT), and

**WHEREAS**, Kevin M. Sullivan served his nation as a proud member of the United States Marine Corps; and

**WHEREAS**, Kevin M. Sullivan has shared his love of history and its importance for good citizenship with interesting brief lessons at most Township Committee meetings; and

**WHEREAS**, Kevin M. Sullivan has exemplified the highest level of integrity and honesty in his position as Township Committee Member and Mayor and has set an example of community service that is unmatched.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Chatham that we hereby call upon residents to join with us in expressing our sincere appreciation to Kevin M. Sullivan, for his distinguished service as Committee Member and Mayor of Chatham Township, and further, wish Kevin and Cindy best wishes for health and happiness in the years ahead.

Committeeman Selen moved to adopt Resolution 2018-216. Committeeman Kelly seconded the motion.

**Roll call:** Committeeman Selen, Aye; Committeeman Kelly, Aye; Committeeman Sullivan, Abstain; Deputy Mayor Swartz, Aye; Mayor Ritter, Absent

Committeeman Selen said that Committeeman Sullivan has been a mentor to him during his time on the Township Committee, and said that Chatham Township is a great place because of Committeeman Sullivan’s contributions to the community.

Deputy Mayor Swartz recognized Committeeman Sullivan for his service and his stewardship of the Township’s finances. She thanked him for his service and leadership.

Administrator Ciccarone said that a bench will be placed at Giralda Farms in honor of Committeeman Sullivan.

Committeeman Sullivan was presented with a plaque in honor of his years of service.

Committeeman Sullivan thanked his family for their support of his service to the Township. He also thanked Attorney Cruz for the legal guidance and advice that he has provided to the Township. Committeeman Sullivan also recognized the services provided to the Township by Engineer Ruschke and Township Clerk LaConte. He further commended DPW Director Rich Young and the Public Works Department, as well as Chief Tom Miller and the Chatham Township Police Department. Committeeman Sullivan also addressed the great service provided by the Chatham Township Volunteer Fire Department and the Green Village Fire Department, and he thanked the Historical Society and the Recreation Program for the volunteers who serve the Township. He further commended Administrator Ciccarone on his service to the Township. Committeeman Sullivan asked the Township Committee to keep up with the great things that they do.

### **Hearing of Citizens/Petitions**

Deputy Mayor Swartz opened the Hearing of Citizens.

1. Peggy Nelson, 206 Longwood Ave, thanked Committeeman Sullivan on behalf of the Library of the Chathams Board of Trustees, and said that he will be missed.

Committeeman Sullivan noted his thanks for Tom Salvias and the work he does to televise Township Committee meetings.

2. Nicole Hagner, 396 River Road, said that Committeeman Sullivan was an outstanding committee member. She said that it was an honor to work with him on the Township Committee and the Planning Board.

Seeing no further public comment, Deputy Mayor Swartz closed the Hearing of Citizens.

Committeeman Sullivan moved to adjourn at 8:20 PM. Committeeman Selen seconded the motion, which carried unanimously.

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Gregory J. LaConte  
Municipal Clerk