



# State of New Jersey Local Government Services

**Year:**  **Municipal User Friendly Budget**

**MUNICIPALITY:**

**Municode:**  **Filename:** 1405\_fbi\_2017.xlsm

**Website:**

**Phone Number:**

**Mailing Address:**

[Email the UFB if not using Outlook](#)

**Municipality:**  **State:**  **Zip:**

**Mayor**

First Name	Middle Name	Last Name	Term Expires	Business Email
Curt		Ritter	12/31/2019	

**Chief Administrative Officer**

Thomas	E.	Ciccarone		<input type="text" value="tciccarone@chathamtownship.org"/>
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**Chief Financial Officer**

Debra		King		<input type="text" value="dking@chathamtownship.org"/>
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**Municipal Clerk**

Gregory		LaConte		<input type="text" value="glaconte@chathamtownship.org"/>
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**Registered Municipal Accountant**

Valerie		Dolan		
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**Governing Body Members**

First Name	Middle Name	Last Name	Term Expires	Business Email
Karen		Swartz	12/31/2017	
Michael		Kelly	12/31/2107	
Kevin		Sullivan	12/31/2018	
John		Maurer	12/31/2019	
Curt		Ritter	12/31/2019	





**USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)**

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility Sewer 1	Utility Sewer 2	Utility	Utility	Utility	Utility
08	Surplus	18.71%	\$580,000.00	\$3,100,000.00	\$3,680,000.00	\$3,100,000.00		\$400,000.00	\$180,000.00				
08	Local Revenue	66.34%	\$1,932,882.12	\$2,913,611.92	\$4,846,494.04	\$1,968,871.15		\$2,392,622.89	\$485,000.00				
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$836,467.00	\$836,467.00	\$836,467.00							
08	Uniform Construction Code Fees	-3.04%	(\$17,269.00)	\$567,269.00	\$550,000.00	\$550,000.00							
	<b>Special Revenue Items w/ Prior Written Consent</b>												
11	Shared Services Agreements	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
10	Public and Private Revenue	-98.92%	(\$865,209.34)	\$874,613.49	\$9,404.15	\$9,404.15							
08	Other Special Items	0.00%	\$0.00	\$100,000.00	\$100,000.00	\$100,000.00							
15	Receipts from Delinquent Taxes	-0.15%	(\$650.61)	\$435,650.61	\$435,000.00	\$435,000.00							
	<b>Amount to be raised by taxation</b>												
07	Local Tax for Municipal Purposes	-21.92%	(\$2,316,885.52)	\$10,571,940.52	\$8,255,055.00	\$8,255,055.00							
07	Minimum Library Tax	2.24%	\$23,352.53	\$1,041,259.47	\$1,064,612.00	\$1,064,612.00							
54	Open Space Levy Tax	100.20%	\$157,442.49	\$157,124.38	\$314,566.87	\$314,566.87							
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	<b>Total</b>	<b>-2.46%</b>	<b>(\$506,337.33)</b>	<b>\$20,597,936.39</b>	<b>\$20,091,599.06</b>	<b>\$16,633,976.17</b>	<b>\$0.00</b>	<b>\$2,792,622.89</b>	<b>\$665,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)**

FCOA	Budgeted Full-Time	Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility	
20	General Government	7.00	8.00	1.05%	\$26,419.78	\$2,524,300.00	\$2,550,719.78	\$1,025,200.00	\$13,404.15		\$1,200,000.00	\$312,115.63				
21	Land-Use Administration			70.00%	\$42,000.00	\$60,000.00	\$102,000.00	\$102,000.00								
22	Uniform Construction Code	3.00	5.00	-0.29%	(\$1,000.00)	\$349,000.00	\$348,000.00	\$348,000.00								
23	Insurance			-1.73%	(\$39,714.00)	\$2,300,584.00	\$2,260,870.00	\$2,260,870.00								
25	Public Safety	23.00	4.00	8.27%	\$254,500.00	\$3,076,500.00	\$3,331,000.00	\$3,331,000.00								
26	Public Works	25.00		31.93%	\$657,500.00	\$2,059,500.00	\$2,717,000.00	\$2,107,000.00		\$500,000.00	\$110,000.00					
27	Health and Human Services			3.36%	\$4,550.00	\$135,600.00	\$140,150.00	\$140,150.00								
28	Parks and Recreation			150.39%	\$414,766.87	\$275,800.00	\$690,566.87	\$376,000.00	\$314,566.87							
29	Education (including Library)			2.24%	\$23,352.53	\$1,041,259.47	\$1,064,612.00	\$1,064,612.00								
30	Unclassified			0.00%	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00								
31	Utilities and Bulk Purchases			-6.19%	(\$24,000.00)	\$387,500.00	\$363,500.00	\$363,500.00								
32	Landfill / Solid Waste Disposal			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
35	Contingency			0.00%	\$0.00	\$500.00	\$500.00	\$500.00								
36	Statutory Expenditures			1.92%	\$22,237.82	\$1,156,240.00	\$1,178,477.82	\$1,123,477.00		\$46,000.82	\$9,000.00					
37	Judgements			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
42	Shared Services			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
43	Court and Public Defender			-2.94%	(\$2,000.00)	\$68,000.00	\$66,000.00	\$66,000.00								
44	Capital			250.00%	\$125,000.00	\$50,000.00	\$175,000.00	\$50,000.00		\$45,000.00	\$80,000.00					
45	Debt			108.36%	\$1,138,408.22	\$1,050,566.98	\$2,188,975.20	\$1,033,468.76		\$1,001,622.07	\$153,884.37					
46	Deferred Charges			-100.00%	(\$30,000.00)	\$30,000.00	\$0.00	\$0.00								
48	Debt - Type 1 School District			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
50	Reserve for Uncollected Taxes			2.30%	\$31,840.32	\$1,384,015.52	\$1,415,855.84	\$1,415,855.84								
55	Surplus General Budget			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
	<b>Total</b>	<b>58.00</b>	<b>17.00</b>	<b>16.57%</b>	<b>\$2,643,861.54</b>	<b>\$15,951,865.97</b>	<b>\$18,595,727.51</b>	<b>\$14,810,133.60</b>	<b>\$13,404.15</b>	<b>\$314,566.87</b>	<b>\$2,792,622.89</b>	<b>\$665,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>







**USER FRIENDLY BUDGET SECTION  
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		5.00	1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00
Supervisory Staff (Department Heads & Managers)	7.00		1,081,718.96	\$778,612.00		\$117,127.00	\$103,567.96	\$82,412.00
Police Officers (Including Superior Officers)	20.00		3,220,102.00	\$2,147,144.00	\$160,000.00	\$551,172.00	\$287,084.00	\$74,702.00
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above	23.00		1,873,356.00	\$1,529,320.00	\$120,000.00			\$224,036.00
All Other Non-Union Employees not listed above	8.00	12.00	925,374.00	\$629,603.00		\$56,952.00	\$155,690.00	\$83,129.00
<b>Totals</b>	<b>58.00</b>	<b>17.00</b>	<b>7,101,750.96</b>	<b>\$5,085,879.00</b>	<b>\$280,000.00</b>	<b>\$725,251.00</b>	<b>\$546,341.96</b>	<b>\$464,279.00</b>

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

**NO**

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

**USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS**

	<b>Current Year # of Covered Members (Medical &amp; Rx)</b>	<b>Current Year Annual Cost Estimate per Employee</b>	<b>Total Current Year Cost</b>	<b>Prior Year # of Covered Members (Medical &amp; Rx)</b>	<b>Prior Year Annual Cost per Employee (Average)</b>	<b>Total Prior Year Cost</b>
<b><u>Active Employees - Health Benefits - Annual Cost</u></b>						
Single Coverage	11.00	\$11,500.00	\$126,500.00	12.00	\$11,677.02	\$140,124.24
Parent & Child	5.00	\$21,000.00	\$105,000.00	6.00	\$20,873.24	\$125,239.44
Employee & Spouse (or Partner)	6.00	\$23,500.00	\$141,000.00	5.00	\$23,019.21	\$115,096.05
Family	27.00	\$33,000.00	\$891,000.00	26.00	\$32,833.42	\$853,668.92
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>49.00</b>		<b>\$1,263,500.00</b>	<b>49.00</b>		<b>\$1,234,128.65</b>
<b><u>Elected Officials - Health Benefits - Annual Cost</u></b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>0.00</b>		<b>\$0.00</b>	<b>0.00</b>		<b>\$0.00</b>
<b><u>Retirees - Health Benefits - Annual Cost</u></b>						
Single Coverage	17	\$6,500.00	\$110,500.00	16	\$8,652.36	\$138,437.76
Parent & Child	0		\$0.00	0		\$0.00
Employee & Spouse (or Partner)	27	\$23,500.00	\$634,500.00	28	\$19,653.12	\$550,287.36
Family	13	\$41,000.00	\$533,000.00	12	\$37,011.72	\$444,140.64
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>57.00</b>		<b>\$1,278,000.00</b>	<b>56.00</b>		<b>\$1,132,865.76</b>
<b>GRAND TOTAL</b>	<b>106.00</b>		<b>\$2,541,500.00</b>	<b>105.00</b>		<b>\$2,366,994.41</b>

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

**Is medical coverage provided by the SHBP (Yes or No)?**

**YES**

**Is prescription drug coverage provided by the SHBP (Yes or No)?**

**YES**



**USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT**

	Gross	Deductions	Net					
	Debt		Debt	Current Year	2018	2019	All Additional Future	
				Budget	Budget	Budget	Years' Budgets	
Local School Debt			\$0.00	Utility Fund - Principal	\$330,000.00	\$330,000.00	\$330,000.00	\$330,000.00
Regional School Debt	\$16,119,131.72	\$16,119,131.72	\$0.00	Utility Fund - Interest	\$137,058.75	\$53,460.00	\$35,640.00	\$17,820.00
Utility Fund Debt				Bond Anticipation Notes - Principal	\$491,000.00			
0	\$9,928,810.72	\$9,928,810.72	\$0.00	Bond Anticipation Notes - Interest	\$117,645.77			
0	\$106,000.00	\$106,000.00	\$0.00	Bonds - Principal	\$650,000.00	\$675,000.00	\$700,000.00	\$3,860,000.00
0			\$0.00	Bonds - Interest	\$153,988.00	\$132,300.01	\$109,762.51	\$373,862.55
0			\$0.00	Loans & Other Debt - Principal	\$371,358.30	\$374,832.96	\$367,425.76	\$4,591,594.40
0			\$0.00	Loans & Other Debt - Interest	\$68,137.52	\$63,187.22	\$57,900.02	\$335,000.14
0			\$0.00					
0			\$0.00					
			\$0.00	Total	\$2,319,188.34	\$1,628,780.19	\$1,600,728.29	\$9,508,277.09
<u>Municipal Purposes</u>								
Debt Authorized	\$11,852,500.00		\$11,852,500.00	Total Principal	\$1,842,358.30	\$1,379,832.96	\$1,397,425.76	\$8,781,594.40
Notes Outstanding			\$0.00	Total Interest	\$476,830.04	\$248,947.23	\$203,302.53	\$726,682.69
Bonds Outstanding			\$0.00	% of Total Current Year Budget	12.47%			
Loans and Other Debt			\$0.00					
<b>Total (Current Year)</b>	<b>\$38,006,442.44</b>	<b>\$26,153,942.44</b>	<b>\$11,852,500.00</b>	<b>Description</b>	<b>Debt Not Listed Above</b>			
				Total Guarantees - Governmental				
				Total Guarantees - Other				
				Total Capital/Equipment Leases				
				Total Other				
Population (2010 census)	10,452			<b>Bond Rating</b>	<b>Moody's</b>	<b>Standard &amp; Poors</b>	<b>Fitch</b>	
Per Capita Gross Debt	\$3,636.28			Rating	Aaa			
Per Capita Net Debt	\$1,133.99			Year of Last Rating	2017			
3 Yr. Average Property Valuation		\$3,302,657,091.67						
Net Debt as % of 3 Year Avg Property Valuation		0.36%		<b>Mark "X" if Municipality has no bond rating</b>				





**USER FRIENDLY BUDGET SECTION - Notes**

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